Analyze a Written Document

Meet the document.
- Are there any special markings on the document? Circle all that apply.
  - Certified
  - Stamp
  - Postmark
  - Handwritten
  - Special Letterhead
  - Official Seal
  - Other
- Is it handwritten or typed?
  - Handwritten
  - Typed
  - Both
- Write down any words that you don’t know. Then look up the definitions.

Observe its parts.
- Who wrote this document?
- What is the date of the document?
- Who read or received this document?

Try to make sense of it.
- What is the main idea of the document?
- List two quotes (words from the document) that help support the main idea.
- Why do you think this document was written?

Use it as historical evidence.
- Where do you think you could find out more information about the persons who wrote or received this document?
- Where do you think you could find out more information about this event?