Office of the Federal Register
Agency Liaison Conference
April 23, 2013
9:00am to 12noon
National Archives and Records Administration
McGowen Theater
700 Pennsylvania Ave NW
Washington D.C. 20408

Agenda

9:00  Welcome and Introduction, Charley Barth, Director of the OFR

9:05  Overview of the OFR set up: follow the document though the office, Moja Scott, Scheduling Unit Chief

9:10  Overview of ACFR regulations and the Document Drafting Handbook, Amy Bunk, Director of Legal Affairs and Policy

9:20  Drafting and submitting Federal Register documents, Moja Scott, Scheduling Unit Chief

9:50  Incorporation by reference (IBR), Miriam Vincent, Staff Attorney

10:05 BREAK

10:15  What a desk officer does and what they are looking for, Chad Whiteman, Policy Analyst, Office of Management and Budget

10:45  Page rate, billing, print officers and publishing, Jim Bradley, Assistant Public Printer and Jeff MacAfee, Assistant Director, OFR Publishing Services, Government Printing Office

11:15  How to use Federalregister.gov, eCFR and FDsys, Mike White, Director of Publications and Services

11:45  Questions and Closing, Charley Barth, Director of the OFR

12:00 END