

**UNDER SECRETARY OF STATE  
FOR MANAGEMENT  
WASHINGTON**

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JNR  
11/14/16*

NOV - 6 2016

Dear Mr. Brewer:

This letter is in response to your September 15 letter, requesting information about email records of the former Secretaries of State and records management progress at the Department of State.

On September 26, 2016, I sent a letter to former Secretary Colin Powell's personal representative requesting that former Secretary Powell's internet service provider be contacted to see if it is possible to retrieve any emails that are federal records from his tenure as Secretary of State. On September 28, 2016, Secretary Powell's personal representative notified the Department that Ms. Julie Jacobs, the General Counsel of AOL, had informed Secretary Powell's office that the AOL General Counsel's office had advised the House Committee on Oversight and Government Reform that there are no emails in the AOL system from former Secretary Powell's tenure as Secretary of State.

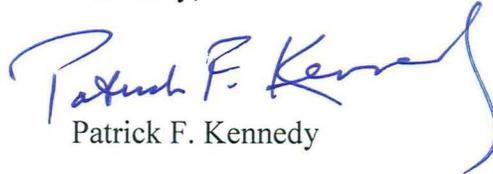
The Department continues to make progress towards meeting the December 31, 2016, email management goal of the Office of Management and Budget (OMB)/National Archives and Records Administration (NARA) Managing Government Records Directive (M-12-18). The Department submitted to NARA its Capstone General Records Schedule (GRS) 6.1 verification forms on September 20, 2016. The new marking tools for emails sent on the unclassified (OpenNet) and classified (ClassNet) systems will be deployed in November following orientation training that is taking place across the Department. I would like to invite you and other NARA representatives to a meeting of the senior sponsors of the Electronic Records Management Working Group (ERMWG) on November 21, to learn more about the details of our activities, including steps taken to meet the December 2016 email management goal and the December 2019 deadline for managing all permanent records electronically.

With regard to the emails provided to the Department from the Federal Bureau of Investigation that may include agency records of the Department, I am grateful for your office's continued support and assistance with the review of the non-record personal emails.

Mr. Laurence Brewer,  
Chief Records Officer for the U.S. Government,  
National Archives and Records Administration,  
8601 Adelphi Road,  
College Park, MD 20740-6001.

We look forward to continuing the close collaboration with you and your staff on these important records management issues. My point of contact for this effort is William Fischer in the Office of Information Programs and Services. He may be reached at 202-261-8369 or by e-mail at [FischerWP@state.gov](mailto:FischerWP@state.gov).

Sincerely,



Patrick F. Kennedy