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Margaret P. Grafeld
Deputy Assistant Secretary for Global Information Services
Bureau of Administration
U.S. Department of State
SA-2, Suite 8000
515 22nd Street, NW
Washington, DC 20522-0208

Dear Ms. Grafeld:

As follow up to my letter of May 6, 2015, I am providing further detail on the results of the National Archives and Records Administration's (NARA) review of the email correspondence of former Secretary of State Hillary Clinton that the Department identified as personal materials not meeting the statutory definition of a Federal record. These emails were transferred to the Department in hard copy and are linked to the 'HRod17' and 'hdr22' accounts used by the former Secretary.

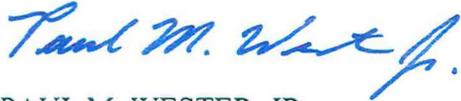
To ensure that the Department correctly applied Federal statutes, regulations, and guidelines in determining which emails are personal, I, along with another senior NARA staff member, reviewed a set of emails sent or received by former Secretary Clinton that the Department said had totaled 1,246. Upon completing our review on April 28, 2015, NARA was able to determine, with the Department's concurrence, that there are 1,261 emails correctly identified as personal materials belonging to the former Secretary. The revised figure accounts for the following adjustments to the collection of personal emails and to the Department-provided inventory that serves as the finding aid to these records:

- (1) NARA identified 17 personal emails not indexed on the inventory.
- (2) The Department determined that the header row on the inventory was inadvertently counted as an item in the 1,246 figure.
- (3) NARA identified one email that met the statutory definition of a Federal record. The subject related to kudos the former Secretary passed along for Department staff. While the content of

the message was transitory in nature, it could not be considered personal, and was returned to the larger collection of Federal email records.

I hope this clarifies our understanding of the volume of personal emails of the former Secretary currently in the Department's possession. We were happy to assist you in this review and look forward to working with you on the many related issues to come.

Sincerely,

A handwritten signature in blue ink that reads "Paul M. Wester, Jr." with a stylized flourish at the end.

PAUL M. WESTER, JR.
Chief Records Officer
for the U.S. Government

cc: Ambassador Patrick F. Kennedy
Under Secretary for Management
Senior Agency Official for Records Management
U.S. Department of State
Washington, DC 20520