

PART 7. OFFICE OF THE FEDERAL REGISTER

ORGANIZATION

1. Director of the Federal Register

Plans, directs, and coordinates the Archivist's and Director's responsibilities to promulgate and publish Federal documents under the Federal Register Act, the Administrative Procedure Act, and under acts governing the *Statutes at Large* and slip laws; directs research into rule making and rule drafting procedures and provides technical assistance to executive agencies to improve their rules and procedures; directs development and application of current technology to meet the demand for more timely and accessible publications and information; develops alternative systems to publish Federal laws and regulations in a national emergency; performs duties relating to incorporation by reference as required by the Freedom of Information Act; and fulfills the responsibilities of the Archivist concerning Constitutional amendments, the Electoral College, and interstate compacts.

2. Legal Affairs and Policy Staff

- a. Provides legal advice to the Director and other members of the Office of the Federal Register (NF) concerning functions vested by law in the office or its Director.
- b. Conducts research and analysis of legal issues referred by the staff of NF, or by other Federal agencies, involving NF publications or responsibilities.
- c. Analyzes and makes recommendations on the acceptance of material submitted for incorporation by reference in the *Code of Federal Regulations* (CFR).
- d. Provides liaison with counsel of other agencies on legal matters relating to publication of documents in the Federal Register system.
- e. Manages the NF legal affairs and policy and planning program on behalf of the Director.

3. Publications and Services Group

- a. Compiles, analyzes, edits, and publishes Presidential documents and documents of Federal agencies in the daily *Federal Register*; determines whether documents received comply with statutes and regulations governing publication; and establishes dates for filing official documents and for publishing them in the *Federal Register*.
- b. Compiles, edits, annotates, and publishes in the CFR the general rules of Federal agencies; determines the CFR assignments for these rules, codification patterns, and the division of the CFR into units that will be most effective for publication purposes; compiles, edits, annotates, and publishes Presidential legal documents in the CFR.

- c. Prepares and publishes analytical subject indexes, tables of relationships between current and past rules, and analytical finding aids.
- d. Assists agencies in reorganizing, recodifying, and republishing their regulations to conform to new or revised programs; and assists new agencies in developing regulations for their programs.
- e. Assists agencies in preparing documents for publication in and reprinting from the *Federal Register* and the CFR; and arranges special publication formats.
- f. Develops and conducts educational workshops for users of the Federal Register system.
- g. When submitted, reviews draft Presidential proclamations and Executive orders for correct format and accuracy before the President signs them.
- h. Compiles, edits, and publishes the *Public Papers of the Presidents of the United States* (the official record of the President's speeches, messages to the Congress, press conferences, and other public papers); and the *Weekly Compilation of Presidential Documents*, published to keep U.S. Government officials and the public informed of the President's policies and statements.
- i. Prepares and publishes analytical indexes, tables of documentary relationships, and numerical finding aids for Presidential documents and other papers.
- j. Provides information services on Presidential papers, legal documents, executive branch organization, legal authority citations, publication contents, and the status of laws and Presidential issuances.
- k. Provides access to *Federal Register* documents on file for public inspection and maintains reference material in a research room for public use.
- l. Analyzes, annotates, prepares the legislative history of, and publishes Acts of Congress in slip law form; determines whether laws are public or private; and assigns law numbers.
- m. Compiles, edits, annotates, and publishes the *Statutes at Large*.
- n. Prepares and publishes analytical indexes of laws, concurrent resolutions, reorganization plans, and constitutional amendments.
- o. Researches, compiles, and publishes tabular finding aids for laws, guides to the legislative history of public laws, and tables of relationships between laws and executive documents, such as Presidential orders and Federal agency rules.

- p. Analyzes, edits, and publishes documents required by the Privacy Act.
- q. Edits and publishes the *U.S. Government Manual*; and prepares and publishes related indexes, lists, and other finding aids.
- r. Operates the NF computer systems and coordinates their use by NF staffs and units.
- s. Provides support to NF staff in the use of computer systems.
- t. Plans, develops, implements, and maintains the NF electronic publications and information systems.
- u. Serves as the central contact point with the U.S. Government Printing Office (GPO) technical staff in maintaining production on NF computer systems and in developing and expanding their uses.
- v. Provides technical assistance to Federal agencies in the development and implementation of their submission of documents for publication in electronic format.
- w. Coordinates the procedures for making available to requesting agencies their electronic files in the CFR database of NF publications.
- x. Provides services to public and agency customers including official subscription services, research, and responses to inquiries.

DELEGATION OF AUTHORITIES

4. Authorities Delegated by the Archivist to NF

Delegation	Redelegated To	Limitations
a. Receive and publish the Acts of Congress in accordance with the procedures prescribed by law and furnish to the Public Printer a copy of every act and joint resolution (1 U.S.C. §§ 106a; 112; 44 U.S.C. §§ 710, 711, 729)	Retained by NF	The authority may not be redelegated
b. Publish amendments to the Constitution in accordance with the procedures prescribed by law (1 U.S.C. § 106b)	Retained by NF	The authority may not be redelegated
c. Receive and file for public inspection the Presidential electoral vote and the credentials of electors (3 U.S.C. §§ 6, 11)	Retained by NF	The authority may not be redelegated

d. Receive, file for public inspection, and publish documents prescribed by law or directed by the President to be published in the <i>Federal Register</i> ; and publish the <i>Code of Federal Regulations</i> , <i>U.S. Government Manual</i> , <i>Public Papers of the Presidents</i> , <i>Weekly Compilation of Presidential Documents</i> , and special editions of the <i>Federal Register</i> (44 U.S.C. §§ 1502, 1504-1511)	Retained by NF	The authority may not be redelegated
e. During a national security emergency, as directed by the President, receive, file for public inspection, and publish in the <i>Federal Register</i> information concerning Acts of Congress, Presidential Proclamations, Executive orders, regulations, and notices of other actions (44 U.S.C. § 1505; E.O. 12656; 3 CFR 585 (1988))	Retained by NF	The authority may not be redelegated
f. Accept and utilize voluntary and uncompensated personal services (44 U.S.C. § 2105(d))	Retained by NF	The authority may not be redelegated
g. Receive duplicate originals of authenticated copies of agreements or compacts between States (44 U.S.C. § 2113)	Retained by NF	The authority may not be redelegated
h. Reproduce and certify materials received in the office; charge fees and collect reimbursements for these services and deposit fees in the National Archives Trust Fund (44 U.S.C. §§ 2116(c) and 2109)	Retained by NF	The authority may not be redelegated
i. Accept orders from other departments, establishments, bureaus, or offices for materials, supplies, equipment, work, or service (31 U.S.C. § 1535)	Retained by NF	The authority may not be redelegated