



NATIONAL
ARCHIVES

VIA EMAIL

(LM 2015-013)

May 21, 2015

The Honorable W. Neil Eggleston
Counsel to the President
The White House
Washington, D.C. 20502

Dear Mr. Eggleston:

In accordance with the requirements of the Presidential Records Act (PRA), as amended, 44 U.S.C. §§2201-2209, this letter constitutes a formal notice from the National Archives and Records Administration (NARA) to the incumbent President of our intent to open Clinton Presidential records in response to the systematic processing projects listed in Attachment A.

These records, consisting of 25,854 pages, have been reviewed for all applicable FOIA exemptions, resulting in 2,771 pages restricted. NARA is proposing to open the remaining 23,083 pages. A copy of any records proposed for release under this notice will be provided to you upon your request.

We are also concurrently informing former President Clinton's representative, Bruce Lindsey, of our intent to release these records. Pursuant to 44 U.S.C. 2208(a), NARA will release the records 60 working days from the date of this letter, which is August 17, 2015, unless the former or incumbent President requests a one-time extension of an additional 30 working days or asserts a constitutionally based privilege, in accordance with 44 U.S.C. 2208(b)-(d). Please let us know if you are able to complete your review before the expiration of the 60 working day period. Pursuant to 44 U.S.C. 2208(a)(1)(B), we will make this notice available to the public on the NARA website.

NATIONAL ARCHIVES *and*
RECORDS ADMINISTRATION

700 PENNSYLVANIA AVENUE, NW
WASHINGTON, DC 20408-0001

www.archives.gov

If you have any questions relating to this request, please contact me at (202) 357-5144 or NARA General Counsel Gary M. Stern at (301) 837-3026.

Sincerely,

A handwritten signature in blue ink that reads "B. John Laster". The signature is written in a cursive style with a large initial "B" and a long, sweeping underline.

B. JOHN LASTER
DIRECTOR
Presidential Materials Division

Enclosure

ATTACHMENT A

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2013-0512-S	Sarah Bianchi	12,433	54	12,379

The Clinton Presidential Library has completed the systematic processing of records related to Sarah Bianchi. Bianchi first served in the Clinton Administration as Assistant Director for Health Policy in the Office of Policy Development, Domestic Policy Council (DPC) in 1997, before moving to the Office of the Vice President as the Senior Health Care advisor to Al Gore. She moved back to the DPC in early 1999 as an Associate Director of Domestic Policy. The Sarah Bianchi collection includes faxes, memoranda, correspondence, news clippings from print and electronic sources, policy papers, and reports from private policy experts, executive office staff, and legislative staffers. These materials cover topics such as children's healthcare, prescription drug coverage, expanding Medicare and Medicaid coverage, the Patients' Bill of Rights, women's health issues, mental health issues, and food safety initiatives.

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2014-0301-S	Missy Kincaid	1,856	88	1,768

The Clinton Presidential Library has completed the systematic processing of records related to Missy Kincaid, Executive Assistant to First Lady Clinton from 1998 to 2000. This series contains correspondence, meeting notes, monthly calendars, copies of book signature requests and photograph signatures. It also contains travel vouchers and scheduling information.

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2014-0312-S	Alissa Brown	3,210	2,529	681

The Clinton Presidential Library has completed the systematic processing of records related to Alissa Brown, a staffer in the Office of the First Lady. This series contains background information on former first ladies, Hillary Clinton's speeches, news articles covering Mrs. Clinton's role as an advocate for children's issues, and briefing papers on select administration policies.

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2014-0323-S	Diane Limo	1,212	27	1,185

The Clinton Presidential Library has completed the systematic processing of records related to Diane Limo, who worked in the Office of First Lady. This series contains event protocol forms that detail seating arrangements, music, food and drink requirements, and press accommodations for events at the White House from June 1993 to February 1994. The series also contains office fax logs and interoffice staff memoranda from the Office of the First Lady.

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2014-0780-S	Eric Woodard	7,143	73	7,070

The Clinton Presidential Library has completed the systematic processing of records related to Eric Woodard, who served in the Office of First Lady as Office Manager from May 1998 to April 2000, and as Office Manager and Assistant to the Chief of Staff from April 2000 to January 2001. As Office Manager, Woodard assisted with staffing, White House tour scheduling, and managed intern projects. He maintained files of office forms, and also maintained a collection of magazines which featured First Lady Clinton. Within this series are two sub-series: Magazines and Subject Files, which include magazines, forms, email, reports, and memoranda.

###



NATIONAL
ARCHIVES

VIA EMAIL

(LM 2015-013)

May 21, 2015

Bruce R. Lindsey
William J. Clinton Foundation
1200 President Clinton Avenue
Little Rock, Arkansas 72201

Dear Mr. Lindsey:

In accordance with the requirements of the Presidential Records Act (PRA), as amended, 44 U.S.C. §§2201-2209, this letter constitutes a formal notice from the National Archives and Records Administration (NARA) to you, as former President Clinton's representative, of our intent to open Clinton Presidential records in response to the systematic processing projects listed in Attachment A.

This material, consisting of 25,854 pages, has been reviewed for all applicable FOIA exemptions, resulting in 2,771 pages restricted. NARA is proposing to open the remaining 23,083 pages. A copy of any records proposed for release under this notice will be provided to you upon your request.

We are also concurrently informing the incumbent President of our intent to release these Clinton Presidential records. Pursuant to 44 U.S.C. 2208(a), NARA will release the records 60 working days from the date of this letter, which is August 17, 2015, unless the former or incumbent President requests a one-time extension of an additional 30 working days or asserts a constitutionally based privilege, in accordance with 44 U.S.C. 2208(b)-(d). Please let us know if you are able to complete your review before the expiration of the 60 working day period. Pursuant to 44 U.S.C. 2208(a)(1)(B), we will make this notice available to the public on the NARA website.

If you have any questions relating to this request, please contact me at (202) 357-5144 or NARA General Counsel Gary M. Stern at (301) 837-3026.

Sincerely,

A handwritten signature in blue ink that reads "B. John Laster". The signature is written in a cursive style with a large initial "B" and a long, sweeping underline.

B. JOHN LASTER
DIRECTOR
Presidential Materials Division

Enclosure

ATTACHMENT A

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2013-0512-S	Sarah Bianchi	12,433	54	12,379

The Clinton Presidential Library has completed the systematic processing of records related to Sarah Bianchi. Bianchi first served in the Clinton Administration as Assistant Director for Health Policy in the Office of Policy Development, Domestic Policy Council (DPC) in 1997, before moving to the Office of the Vice President as the Senior Health Care advisor to Al Gore. She moved back to the DPC in early 1999 as an Associate Director of Domestic Policy. The Sarah Bianchi collection includes faxes, memoranda, correspondence, news clippings from print and electronic sources, policy papers, and reports from private policy experts, executive office staff, and legislative staffers. These materials cover topics such as children's healthcare, prescription drug coverage, expanding Medicare and Medicaid coverage, the Patients' Bill of Rights, women's health issues, mental health issues, and food safety initiatives.

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2014-0301-S	Missy Kincaid	1,856	88	1,768

The Clinton Presidential Library has completed the systematic processing of records related to Missy Kincaid, Executive Assistant to First Lady Clinton from 1998 to 2000. This series contains correspondence, meeting notes, monthly calendars, copies of book signature requests and photograph signatures. It also contains travel vouchers and scheduling information.

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2014-0312-S	Alissa Brown	3,210	2,529	681

The Clinton Presidential Library has completed the systematic processing of records related to Alissa Brown, a staffer in the Office of the First Lady. This series contains background information on former first ladies, Hillary Clinton's speeches, news articles covering Mrs. Clinton's role as an advocate for children's issues, and briefing papers on select administration policies.

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2014-0323-S	Diane Limo	1,212	27	1,185

The Clinton Presidential Library has completed the systematic processing of records related to Diane Limo, who worked in the Office of First Lady. This series contains event protocol forms that detail seating arrangements, music, food and drink requirements, and press accommodations for events at the White House from June 1993 to February 1994. The series also contains office fax logs and interoffice staff memoranda from the Office of the First Lady.

<u>Case Number</u>	<u>Topic</u>	<u>Pages Processed</u>	<u>Pages Restricted</u>	<u>Pages Proposed for Opening</u>
2014-0780-S	Eric Woodard	7,143	73	7,070

The Clinton Presidential Library has completed the systematic processing of records related to Eric Woodard, who served in the Office of First Lady as Office Manager from May 1998 to April 2000, and as Office Manager and Assistant to the Chief of Staff from April 2000 to January 2001. As Office Manager, Woodard assisted with staffing, White House tour scheduling, and managed intern projects. He maintained files of office forms, and also maintained a collection of magazines which featured First Lady Clinton. Within this series are two sub-series: Magazines and Subject Files, which include magazines, forms, email, reports, and memoranda.

###