NARA/SMART Mtg.

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1) Background of TAGS from NARA perspective
2) Creating new TAGS - strategies for dispositions

Project Plan

Legal has no TAGS
- Cables & record emails - allowing staff to add new TAGS they that meet their needs ((US, NV)

-Splitting of TAGS
- DS has one TAG (AS&G) might want new TAGS to cover the Bureau
- Interviewing staff to see how they use TAGS
- Has to structure & implement the new TAGS level

* What would NARA want to be involved

- Ultimately about IDing subject content
- Users associate TAGS with dissemination

Large percentage should stay as is, some new ones and some split.
tie Subject & Function together for retention to make sense

Also want to address the terms I'd under each TAG. But not planning on working on them at this time. Terms Initiative at a later point. TAGS Initiative is priority at this time.

SMART is not a document management function.
It is a communication management function.