

Document Scanning Services

The Federal Records Centers Program offers digital imaging services to turn your paper documents into electronic records

Advantages

- ✓ Preserves aging originals, provides instant access, permits backup copies
- ✓ Digitize temporary, permanent, and sensitive records (PII, PHI, CUI)
- ✓ Scan oversized, fragile, bound, double-sided, photographic, and other difficult documents
- ✓ Convert microfilm, microfiche, and aperture cards to digital
- ✓ Digital- enhancement, color, OCR, and other output options
- ✓ Up to 100% visual quality check of scanned records
- ✓ Customized indexing



**Contact your FRC Account Manager today!
(301) 837-3076 or FRC@NARA.gov**