



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC



Office Of The Secretary

JUL 17 2017

MEMORANDUM FOR INFORMATION SECURITY OVERSIGHT OFFICE

FROM: SAF/AA
1720 Air Force Pentagon
Washington, DC 20330-1720

SUBJECT: FY17 Fundamental Classification Guidance Review

Attached is the FY17 Fundamental Classification Guidance Review for the Department of the Air Force.

My point of contact is Mr. Randy Akers who can be reached at (703) 695-3280 or via email at randy.n.akers.civ@mail.mil.

PATRICIA J. ZARODKIEWICZ
Administrative Assistant

Attachments:

1. AF FY17 FCGR Data

cc:

OUSD(I) Security Policy and Oversight Division

FY 2017
Fundamental Classification Guidance Review (FCGR)

Section A: Identifying Information			
Agency:	Headquarters, Air Combat Command (ACC)	Date:	30 Jun 2017
Name and Title/Position of Senior Agency Official:	Ms. Patricia J. Zarodkiewicz Administrative Assistant - SECAF		
Name, Title/Position, Phone Number, and E-Mail Address of FCGR Point of Contact:	Mr. Randy N. Akers Air Force Information Security Program Manager 703-692-6711 Randy.N.Akers.civ@mail.mil		

Section B: Original Classification Authority (OCA)	
B-1. Number of OCAs in your agency.	91
B-2. Date of last validation of OCA positions.	27 Feb 2017
B-3. How many OCAs have approved and signed SCGs?	41

Section C: Security Classification Guides (SCG)	
C-1. Total number of guides at beginning of review.	302
C-2. Number of guides reviewed.	259
C-3. Number of guides cancelled as a result of this review.	22
C-4. Number of guides consolidated as a result of this review.	4
C-5. Number of guides superseded or replaced as a result of this review.	105
C-6. Was there a determination that new guides were required as a result of this review?	Yes
C-7. Number of modifications made to classification duration.	76
C-8. Number of declassification exemptions removed.	12
C-9. Total number of guides at end of review.	276

Section D: Review Process	
D-1. Was a working group formed to conduct the review?	Yes
D-2. If yes, did the working group include subject matter experts, classification and declassification experts, and users of the guides? Please describe the process in your attached narrative.	Yes
D-3. If no, please describe the process used to conduct the review in your attached narrative.	N/A
D-4. During the review process, did you consider the following:	
D-4a. Should the information retain its current level of classification?	Yes
D-4b. Should any information be downgraded or declassified?	Yes
D-4c. Is the current duration of classification appropriate?	Yes
D-4d. Are current exemptions from automatic declassification valid?	Yes
D-4e. Does each guide contain the following (IAW 32 CFR 2001.15):	
D-4e(1). Identification of the subject matter.	Yes
D-4e(2). Approval by the appropriate OCA by name and position, or personal identifier.	Yes
D-4e(3). Agency point of contact for questions regarding the guide.	Yes
D-4e(4). Date of issuance or last review.	Yes
D-4e(5). Precise statement of each element of information that requires protection.	Yes
D-4e(6). The level of classification for each element of information.	Yes
D-4e(7). If applicable, handling caveats.	Yes
D-4e(8). The concise reason for classification as described in E.O. 13256, section 1.4.	Yes
D-4e(9). A specific date or event for declassification.	Yes
D-5. Have past and recent classification and declassification decisions been incorporated?	Yes

D-6. Have you cross-referenced information with other guides (internal and external) and conducted a horizontal coordination to ensure consistency?	Yes
Section E: Training	
E-1. Have agency personnel received any training in the use of SCGs?	Yes
E-2. Have agency personnel received any training in the development of SCGs?	Yes
E-3. Are OCAs involved in the development process of the SCGs?	Yes

Section F: Comments	
<p>D-2. Working groups are formed to create/modify SCGs. As SCGs vary in complexity the makeup of the teams can vary, but always consist of as the following as a baseline: OCA, Program SMEs, engineering leads, protection specialists, and other functional representatives as needed. Sometimes customers are brought in to ensure the products balance the necessary protection requirements with mission considerations.</p>	