



DEFENSE INTELLIGENCE AGENCY

WASHINGTON, DC 20340-5100



U-17-112300/SEC-1

June 19, 2017

To: Information Security Oversight Office (ISOO)

Subject: Defense Intelligence Agency Fundamental Classification Guidance Review(FCGR)
Report FY 2017

References:

- a. Executive Order 13526, "Classified National Security Information," 29 December 2009 and implementing directive 32 CFR Part 2001, 28 June 2010
 - b. ISOO Memorandum, FY 2017 Fundamental Classification Guidance Review, 17 March 2016
1. In accordance with References (a-b), the enclosed final report and supporting documentation reflect the results of DIA's FY 2017 FCGR.
 2. The DIA point of contact for this memo is Catrena Sheeley, Section Chief, Information Security Programs, Office of Security, (703) 735-1518.

for Jeanneth E. Courtney
Michael P. Londregan
Director, Office of Security

Enclosure: a/s

cc: Office of Director of National Intelligence

FY 2017
Fundamental Classification Guidance Review (FCGR)

Section A: Identifying Information			
Agency:	Defense Intelligence Agency	Date:	16 June 2017
Name and Title/Position of Senior Agency Official:	Michael P. Londregan, Director of Security		
Name, Title/Position, Phone Number, and E-Mail Address of FCGR Point of Contact:	Catrena Sheeley Section Chief, Information Security Programs 703-735-1518 Catrena.sheeley@dodiis.mil		

Section B: Original Classification Authority (OCA)	
B-1. Number of OCAs in your agency.	21
B-2. Date of last validation of OCA positions.	24 Feb 17
B-3. How many OCAs have approved and signed SCGs?	11

Section C: Security Classification Guides (SCG)	
C-1. Total number of guides at beginning of review.	216
C-2. Number of guides reviewed.	125
C-3. Number of guides cancelled as a result of this review.	1
C-4. Number of guides consolidated as a result of this review.	2
C-5. Was there a determination that new guides were required as a result of this review?	No
C-6. Number of modifications made to classification duration.	18
C-7. Number of declassification exemptions removed.	None

Section D: Review Process	
D-1. Was a working group formed to conduct the review?	Yes
D-2. If yes, did the working group include subject matter experts, classification and declassification experts, and users of the guides? Please describe the process in your attached narrative.	Yes
D-3. If no, please describe the process used to conduct the review in your attached narrative.	N/A
D-4. During the review process, did you consider the following:	
D-4a. Should the information retain its current level of classification?	Yes
D-4b. Should any information be downgraded or declassified?	No
D-4c. Is the current duration of classification appropriate?	Yes
D-4d. Are current exemptions from automatic declassification valid?	Yes
D-4e. Does each guide contain the following (IAW 32 CFR 2001.15):	
D-4e (1). Identification of the subject matter.	Yes
D-4e (2). Approval by the appropriate OCA by name and position, or personal identifier.	Yes
D-4e (3). Agency point of contact for questions regarding the guide.	Yes
D-4e (4). Date of issuance or last review.	Yes
D-4e (5). Precise statement of each element of information that requires protection.	Yes
D-4e (6). The level of classification for each element of information.	Yes
D-4e (7). If applicable, handling caveats.	Yes
D-4e (8). The concise reason for classification as described in E.O. 13256, section 1.4.	Yes
D-4e (9). A specific date or event for declassification.	Yes
D-5. Have past and recent classification and declassification decisions been incorporated?	Yes

D-6. Have you cross-referenced information with other guides (internal and external) and conducted a horizontal coordination to ensure consistency?	No
Section F: Comments	
E-1. Have agency personnel received any training in the use of SCGs?	Yes
E-2. Have agency personnel received any training in the development of SCGs?	No
E-3. Are OCAs involved in the development process of the SCGs?	Yes

Section F: Comments

B-1. DIA conducted a review of OCA positions in accordance with the DNI's Addendum to the FCGR Memo ES 2016-00158, 23 March 2016. Following this review, it was determined that a significant reduction would not impact operations. DIA's formal request for SECDEF approval is currently in process with OUSD(I)'s revalidation request to SECDEF for all OCA positions within the DoD. Upon SECDEF's approval, DIA OCA positions will be reduced from 147 to 21.

C-1. Following the FCGR interim progress report dates of October 2016 and February 2017, additional SCGs were reported, increasing original reported number from 184 SCGs to 216 total SCGs.

C-2. The SCG spreadsheet provided in Enclosure 2 reflects remaining SCGs (of 216 total) that are still undergoing the FCGR, anticipated completion date 31 December 2017. The total of 125 SCGs reviewed consists of the SCGs that have completed the FCGR process.

E-1. DIA personnel receive training on the usage of SCGs both in-person (new employees) and through computer based training within our agency's Learning Management System, AGILE. In addition, personnel are provided resources and continuous Security Education and Training on SCGs and proper classification markings/challenges through weekly Security Corner notification that is mass distributed by the DIA Chief of Staff.

E-2. DIA developed a new SCG template that was approved by the Information Security Oversight Office (ISOO) inspection team during ISOO's Onsite Review of DIA in February 2017. This SCG template provides specific directions on how to complete each section of the SCG is to be completed.