



**Memorandum for:** Senior Agency Officials Designated under Section 5.4(d) of Executive Order 13526

**From:** Mark A. Bradley, Director

**Date:** July 22, 2019

**Subject:** Reporting Requirements Waiver for Fiscal Year (FY) 2019 Statistics Related to the Classified National Security Information (CNSI) Program

Pursuant to my authority as Director of the Information Security Oversight Office (ISOO) under Executive Order (E.O.) 13526, "Classified National Security Information," and 32 CFR Part 2001.80(b), this memorandum serves as notice that I am waiving the use of Standard Form (SF) 311, Agency Security Classification Management Program Data, and SF 716, Agency Security Classification Costs Estimates, for FY 2019 executive branch agency statistical reporting to my office. As required by Section 5.4(d)(4) of the Order and 32 CFR 2001.60, and per my memorandum dated June 12, 2019, Annual Senior Agency Official Self-Inspection Program Report, agencies must still complete self-inspection reporting for FY 2019.

ISOO's FY 2017 Report to the President presented judgments and key findings that emphasized the importance of modernizing multiple facets of the CNSI Program, including the data collection and reporting requirements ISOO currently oversees. I recommended that, in consultation with the National Security Council (NSC), the Office of Management and Budget, and the Office of the Director of National Intelligence, ISOO develop a more effective and efficient way to evaluate the health of the CNSI Program. I am in regular communication with NSC staff and continue to maintain their full support in moving forward with this course of action.

Waiving the requirements to complete and submit the SF 311 and SF 716 for FY 2019 continues our multiyear effort to reform those reporting requirements mandated by E.O. 13526 and 32 CFR Part 2001. ISOO will continue to move forward with this data collection and reporting reform effort through effective collaboration with our stakeholders. We will provide information on our progress with these efforts through ISOO Notices and continued agency outreach.

Please contact me or Mr. John Powers, Associate Director for Classification Management, at (202) 357-5342 or [john.powers@nara.gov](mailto:john.powers@nara.gov), if you have any questions or concerns.

## **Distribution List**

Central Intelligence Agency  
Department of Agriculture  
Department of Commerce  
Department of Defense  
Department of Education  
Department of Energy  
Department of Health and Human Services  
Department of Homeland Security  
Department of Housing and Urban Development  
Department of Justice  
Department of Labor  
Department of State  
Department of the Air Force  
Department of the Army  
Department of the Interior  
Department of the Navy  
Department of Transportation  
Department of Treasury  
Department of Veteran Affairs  
Environmental Protection Agency  
Executive Office of the President  
Export-Import Bank  
Federal Communications Commission  
Federal Maritime Commission  
Federal Reserve System  
Federal Trade Commission  
General Services Administration  
Millennium Challenge Corporation  
National Aeronautics and Space Administration  
National Archives and Records Administration  
National Credit Union Administration  
National Science Foundation  
Nuclear Regulatory Commission  
Office of Personnel Management  
Office of the Director of National Intelligence  
Overseas Private Investment Corporation  
Peace Corps  
Privacy and Civil Liberties Oversight Board  
Securities and Exchange Commission  
Selective Service System  
Small Business Administration  
Social Security Administration  
Tennessee Valley Authority  
US Agency for International Development  
US International Trade Commission  
US Postal Service