

NBIS Update

DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

Industry Onboarding Team



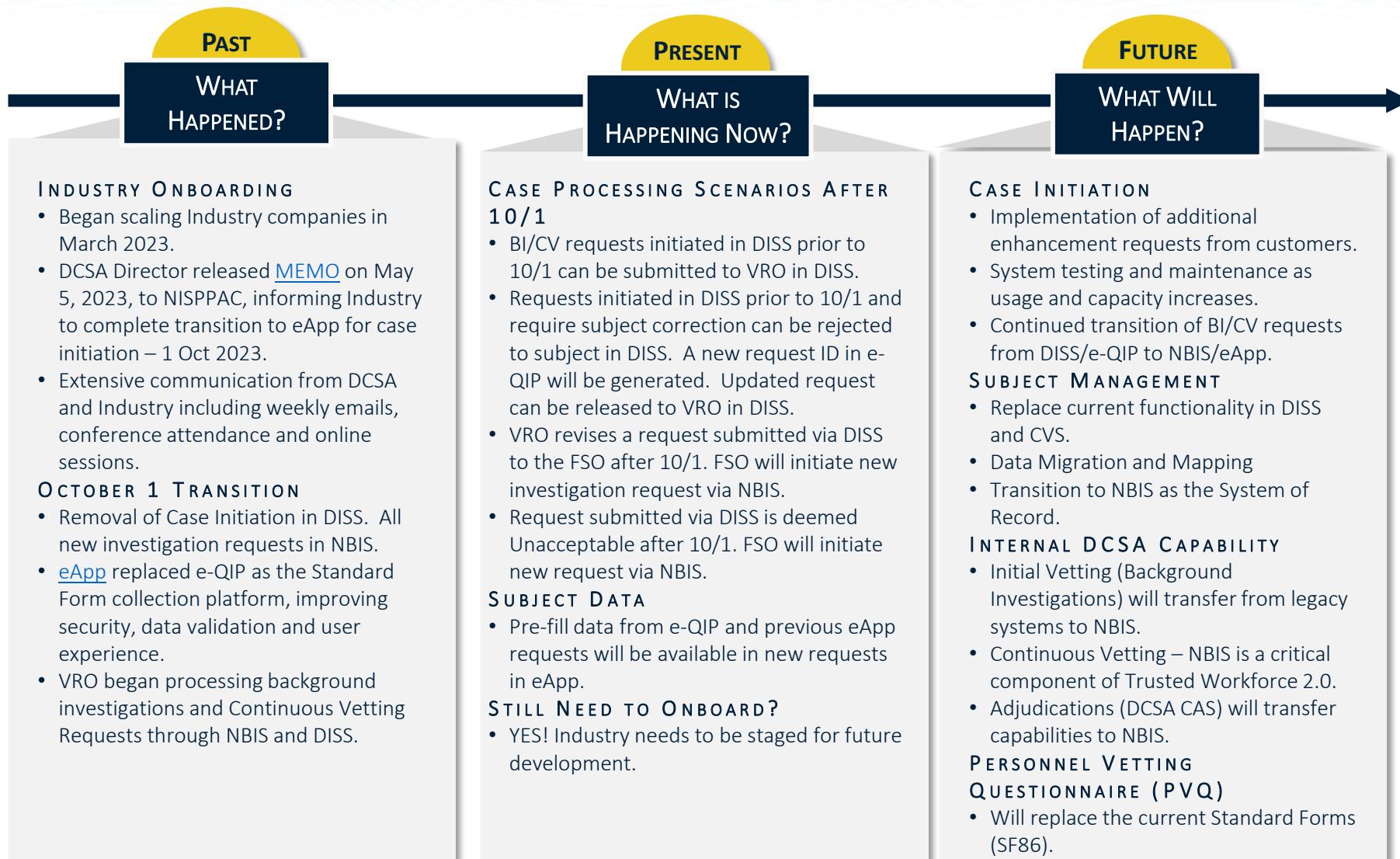
Agenda



AGENDA

- ⇒ Future of NBIS for Industry
- ⇒ Data Migration
- ⇒ Updates to DCSA Webpage
- ⇒ Help Resources
- ⇒ Q&A

Industry Onboarding Past, Present, and Future



It's all about the DATA!



DATA MIGRATED

Subject data in NBIS

- Searchable in the Global search by social.

Subject Pre-Fill Data

- Previous subject data provided in e-QIP will be available in eApp.
- Improved eApp validation and mapping updated in Sep to prevent blank screens.
- Applicant reports of missing/blank data fields should be reported to the DCSA Applicant Knowledge Center at 878-274-5091.

Subject Affiliation

- DISS mapped subjects from system SMOs to corresponding NBIS Orgs in Sep.
- Subject Affiliations are present in the Subject Management tab of NBIS.
- DISS and NBIS are updated through a weekly file. Real time updates are targeted for 2024.

DATA TO BE MIGRATED

- Adjudication data
- Clearance/Access data
- Incidents
- Polygraph
- Foreign Relatives
- Foreign Travel
- Visits
- Documents
 - NDA/NDS
 - Customer Service Requests

ACTIONS FOR TODAY

DISS and NBIS Monitoring

- Verify subject has a profile in both NBIS and DISS.
- VRO will need to see the SMO owning relationship in DISS to issue an interim determination.
- You will need to ensure the subject is affiliated in NBIS to initiate the BI/CV request.
- Subject Fingerprint SAC results will be present in DISS.
- VRO needs to verify the prints have been captured and the subject is affiliated in DISS to authorize/enroll the subject.

Continue to Check DISS

- Case status
- Interim determinations
- Final determinations
- Customer Service Requests (CSR)
- Requests for Information (RFI)

Additional Guidance

- [IR Guide on STEPP](#)



Enhanced Communication on DCSA Webpage

The screenshot shows the DCSA homepage with a red box highlighting the "NBIS" tab in the top navigation menu. Another red box highlights a banner notice at the top of the page. The main content area features a section titled "America's Gatekeeper" with statistics: 100+ federal entities, 10,000+ cleared companies, and 2M+ background investigations. Below this, there are three columns for "FOR SECURITY & HR PROFESSIONALS", "FOR APPLICANTS", and "FOR FACILITY SECURITY OFFICERS". The "FOR APPLICANTS" column includes a link to "NBIS eApp & NBIS Agency", which is also highlighted with a red box.

DCSA Office of Communications & Congressional Affairs (OCCA) has expanded NBIS information our site.

- A permanent “NBIS” tab has been added to the top menu. The tab includes sub-menus for NBIS and [Industry onboarding](#).
- A banner notice has been added to the homepage with new phone numbers at the Boyers processing center.
- The link for eApp and NBIS Agency takes the user to the landing page to log in to both applications.
- The News and Publications section includes a [9/27 promotional message](#) from NISPPAC on the importance of NBIS.
- More information to follow in 2024.



Help Resources

- **Support Help Desk/Customer Engagement Team (CET)**
 - For trouble accessing NBIS ServiceNow or experiencing issues during onboarding and/or within the NBIS system.
 - Email: dcsa.ncr.nbis.mbx.contact-center@mail.mil
 - Phone: 878-274-1765
- **Applicant Knowledge Center (AKC)**
 - For Industry subjects and applicants who need assistance with the completion of eApp.
 - Email: dcsa.boyers.dcsa.mbx.applicant-knowledge-center@mail.mil
 - Phone: 878-274-5091
- **NBIS ServiceNow Help Desk**
 - In addition to the call-in number above, Industry users can alternatively submit a ticket in NBIS ServiceNow for any support needed for NBIS and/or ServiceNow.
- **Contact for DCSA Services to Partner Agencies**
 - Please visit:
<https://www.dcsa.mil/Contact-Us/Services-to-Partner-Agencies/>



Q&A

DEFENSE
COUNTERINTELLIGENCE
AND SECURITY AGENCY





DISS/NBIS Swivel Chair Activities

<u>ACTION REQUIRED</u>	DISS	NBIS
Provision User	No	Yes
Subject Search	Yes	Yes
Create Subject	No ¹	Yes
Edit Subject (As needed)	Yes	Yes
Affiliate Subject	Yes ²	Yes
Initiate Investigation Request	No	Yes
Review	No	Yes
Fingerprint	Yes ³	No
Submit	No	Yes ⁴

Notes:

1. If subject does not exist in DISS, users should first create subject in DISS . Be sure to verify the subject is present in both systems.
2. If subject does not have an active affiliation with your Organization/SMO, a relationship should be established in DISS. Affiliations will be transferred from NBIS to DISS (and vice versa) through a nightly flat file.
3. Confirm fingerprints have been submitted for initial investigations, the fingerprint results must be received at BI (SII shows completed SAC in DISS prior to Authorizing submission to VRO).
4. After case is submitted for authorization in NBIS, interim eligibility and other downstream functionalities will continue to be completed in DISS during transition till further notice.



Communication Efforts and Training – Upcoming Conference Presentations and Attendance

CONFERENCE / EVENT	START DATE	END DATE	METHOD	LOCATION	SPEAKER	SUPPORT
JHU Northeast Maryland Security Council ISAC Seminar	10/24/2023	10/24/2023	In-Person	Aberdeen, Maryland	Chuck Tench	Christiana Alafe Sabrina Nelson
NCMS Hampton Roads Chapter Meeting	10/25/2023	10/25/2023	In-Person	Newport News, VA	Donnie Lewis	
Southern NE NCMS Chapter	10/26/2023	10/26/2023	In-Person	Waterford, CT	Mike G	Jeremy Cameron
ISAC-MD Annual Training Seminar (Help Desk Only)	10/31/2023	10/31/2023	In-Person	JHU Laurel, MD	Chuck Tench	Sabrina Nelson Christiana Alafe
Isl (Industry security Integration)	11/3/2023	11/3/2023	In-Person	Herndon, VA	Mike Faller Donnie Lewis	Sabrina Nelson Jim Donahue
Cleared Industry Educators at Georgia Tech	11/14/2023	11/14/2023	In-Person	Georgia Tech	Donnie Lewis Keli Hubert	Jeremy Cameron
NISPPAC Quarterly Seminar	11/15/2023	11/15/2023	Dial In		Mike Faller	
NCMS 2023 Virtual Fall Conference	12/6/2023	12/7/2023	Virtual		Donnie Lewis Mike Ray Patrick Hogan	
Southern California Counterintelligence Conference (SC3)	12/7/2023	12/8/2023	In-Person	Carlsbad, CA	Keli Hubert	Jim Donahue Wakysha Lee Sabrina Nelson

NBIS Industry Training



STEPP Security Training, Education, and Professionalization Portal

Home Training Education DCSA Internal Collaborative Learning Hide block

Counterintelligence Cybersecurity General Security Industrial Security Information Security Insider Threat

Dashboard Preferences User account NBIS Edit profile Change password Preferred language Forum preference Editor preference Course preference Calendar preference Message preference Notification preference Operations Security Personnel Security Physical Security Special Access Programs CDSE Student Guides

Repositories Manage instances

Badges Manage badges Badge preferences

Need Help? For course navigational issues, review this. For questions related to STEPP migration, navigation, course offerings, or eLearning see the list of FAQs. If you do not see an a question, please contact the Help Desk. Call the Help Desk at 202-753-0845 (Week 6:00PM Eastern Time). Click here to submit a help desk ticket

Search

NBIS Training is available at:
<https://cdse.usalearning.gov> (STEPP)

- Resources currently available:
 - e-Learning courses
 - Job Aids & references
 - Recorded NBIS demos videos
 - eApp videos

- Recorded Webinars are available now on STEPP.
- Live Initiate Review (IR) Webinars happening weekly through the remainder of the fiscal year.
 - Sign-up in STEPP: [IR Webinar Enrollment](#)
- For access or other issues, contact dcsa.quantico.nbis.mbx.training@mail.mil