

**State, Local, Tribal, and Private Sector Policy Advisory Committee (SLTPS-PAC)
Meeting Minutes**

**Wednesday, July 22, 2026 (11:30am ET)
National Archives and Records Administration (NARA)
Information Security Oversight Office (ISOO)
Meeting held in the Madison Conference Room and
Virtually through Zoom for Government**

August 3, 2026

The 30th SLTPS-PAC public meeting was called to order at 11:31am ET.

SLTPS-PAC Chair Remarks

Michael Thomas (SLTPS-PAC Chair) opened the meeting.

Administrative Matters

Heather Harris Pagán (SLTPS-PAC Designated Federal Officer (DFO)) briefed on administrative matters.

Membership changes: David Downer has replaced Scott Gerlach as the Federal Bureau of Investigation (FBI) member. Tony Bowers originally replaced Tara Inverso at the Nuclear Regulatory Commission, but he has since departed. Abby, the alternate with the Central Intelligence Agency (CIA) departed. We do not yet have a vice chairman for SLTPS entities or Cybersecurity and Infrastructure Security Agency (CISA) membership. There are nine SLTPS entity members vacant.

The previous meeting, held on January 7, 2026, had its minutes certified to be true and correct by the SLTPS-PAC Chair on January 23, 2026. They were posted to <https://www.archives.gov/isoo/oversight-groups/sltps-pac/committee.html> on February 4, 2026.

Michael Thomas (SLTPS-PAC Chair) opened up the proposed changes for the SLTPS-PAC bylaws. They were passed by a unanimous vote and are amended effective immediately.

Department of Homeland Security (DHS) Update

Richard Dejausserand (DHS Alternate Vice Chair) delivered the update.

He reported on outcomes from a June 10, 2026 planning meeting held to identify SLTPS-PAC priority agenda items, from which DHS narrowed an initial list of 10-15 items to three near-term priorities:

- Enhancing SLTPS-PAC Membership
 - DHS has developed a nomination package to route interested federal and public/private-sector (SLTPS entity) candidates to the DFO for review and approval.
 - DHS plans to work with the DFO and Michael Thomas (SLTPS-PAC Chair) on outreach letters to non-participating federal agencies.
- Community of Interest Webpage
 - DHS, in coordination with the DFO, will develop a “Community of Interest” page on the ISOO website covering outreach and engagement strategies, educational materials, best practices, and points of contact for federal and public members.
 - The page will address recurring public questions on meeting access, visit requests, and personnel security certifications, including access to SCIFs.
 - DHS will reach out to federal partners for an overview of current visit-request and certification processes, in order to identify challenges and streamlining opportunities, particularly for private-sector requesters.
- Working Groups
 - DHS proposed establishing a Community of Interest working group, coordinated with the DFO, to gather input from public/private-sector and federal participants on shared challenges.
 - The clearance process was identified as a significant, complex issue to be addressed in a later phase rather than in this initial working group.
 - DHS envisions the working-group structure expanding into policy development eventually.

He also provided an update on what DHS does for the SLTPS program:

- DHS's Office of the Chief Security Officer certifies and accredits Homeland Secure Data Network (HSDN), Secret Internet Protocol Router Network (SIPRNet), and secret collateral rooms at fusion centers, currently totaling approximately 87 fusion centers with collateral rooms.
- Certified rooms are re-inspected approximately every three years, supplemented by staff-assist visits roughly every 18–20 months.

- A newly established SLTPS Operations Branch supports state points of contact and tracks completion of required annual training (including annual clearance and insider-threat training) for the SLTPS community and DHS fusion centers.
- Of the 87 fusion centers, approximately 17 are certified by the FBI and 5–6 by the Department of War. DHS intends to improve collaboration with those agencies.
- DHS's Intelligence and Analysis Division (I&A) places intelligence officers within fusion centers to share intelligence with state, local, tribal, and private-sector partners.
- Cited a recent example from Texas fusion center visits in which a law-enforcement officer assigned to a child exploitation task force had a security clearance pending for eight months, illustrating clearance-processing delays affecting government as well as private-sector personnel.

Juan Estrada (Branch Chief, SLTPS Management and Oversight Branch, Compliance, Standards & Training Division, Office of the Chief Security Officer, DHS) added that additional support in identifying tribal-sector points of contact would be valuable, noting the tribal sector has historically lacked representation on the SLTPS-PAC.

General Discussion, New Business and Adjournment

Russ Porter (member of the public) suggested that enhancing SLTPS-PAC membership could be accelerated by engaging state and local associations, such as the Governor's Homeland Security Advisors' Council (GSAC), the National Fusion Center Association, and law-enforcement associations including the International Association of Chiefs of Police (IACP), to identify representatives and solicit working-group volunteers from their broader memberships.

David Downer (FBI member) concurred, noting the FBI has existing relationships with those associations and offered to serve as a conduit for outreach. He also noted that the Department of Justice operates a similar body, the Global Justice Information Sharing Initiative ("Global"), including its Criminal Intelligence Coordination Council, whose charter is currently expired and awaiting renewal; once reconstituted, there may be beneficial overlap and coordination opportunities with the SLTPS-PAC, as many prospective SLTPS-PAC association contacts already participate in Global.

Michael Thomas (SLTPS-PAC Chair) noted the value of understanding where the SLTPS-PAC's scope may overlap with other bodies such as Global, in order to avoid duplication and clarify the Committee's distinct role going forward.

The next public meeting is tentatively scheduled for January 20, 2027.

The meeting was adjourned at 11:58am ET.

I hereby certify that, to the best of my knowledge, the foregoing minutes are accurate and complete.

A handwritten signature in black ink, appearing to read "Michael D. Thomas". The signature is stylized, with the first name "Michael" written in a cursive-like script, followed by "D." and "Thomas" in a more formal, blocky style.

Michael D. Thomas
Director, Information Security Oversight Office (ISOO)
Chair, State, Local, Tribal, and Private Sector National Industrial Security Program
Policy Advisory Committee (SLTPS-PAC)

Enclosure 1: Agenda
Enclosure 2: New SLTPS-PAC Bylaws
Enclosure 3: Meeting Attendees
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Enclosure 5: Meeting Presentation

Enclosure 1: Agenda

Meeting held in the Madison Conference Room and Virtually via Zoom for Government

Welcome

Vote on SLTPS-PAC Bylaws

Introductions

Administrative Matters

Reports and Updates

- Department of Homeland Security Update (Executive Agent), Q&As

General Discussion, Remarks and Adjournment

State, Local, Tribal, and Private Sector Policy Advisory Committee (SLTPS-PAC) Bylaws

Article 1. Purpose.

The purpose of the SLTPS-PAC, hereinafter referred to as the Committee, is to advise the Director, Information Security Oversight Office (ISOO), hereinafter referred to as the Chair, on all matters concerning the policies of the State, Local, Tribal, and Private Sector (SLTPS), including recommended changes to those policies, and to serve as a forum to discuss policy issues in dispute.

Article 2. Authority.

Executive Order 13549, "Classified National Security Information Program for State, Local, Tribal, and Private Sector Entities", as amended, (the Order) establishes the Committee as an advisory committee acting through the Director, ISOO, who serves as the Chair of the Committee, and who is responsible for implementing and monitoring the SLTPS, reviewing agency implementing directives, and overseeing agency and SLTPS compliance. The framework for the Committee's membership, operations, and administration is set forth in the Order. The Committee is subject to the Federal Advisory Committee Act (FACA), the Freedom of Information Act (FOIA), and the Government in the Sunshine Act (GISA).

Article 3. Membership.

A. Primary Membership. The Order conveys to the Chair provides that the Director of ISOO shall serve as Chair of the Committee and an official designated by the Secretary of Homeland Security (DHS) and a representative of SLTPS entities shall serve as Vice Chairs. Members of the Committee shall include designees of the heads of the executive branch departments and agencies named in the Order: the Departments of State, Defense, Justice, Transportation, and Energy, the Nuclear Regulatory Commission, the Office of the Director of National Intelligence, the Central Intelligence Agency, and the Federal Bureau of Investigation. The Order also provides that members shall include employees of other agencies and representatives of SLTPS entities, as nominated by any Committee member and approved by the Chair. The Committee's total membership shall be comprised of the Chair, the Vice Chairs, the representatives from the executive branch departments and agencies named in the Order and those nominated by the Committee and approved by the Chair, and the representatives of the SLTPS entities, the number of which shall not exceed the number of representatives of executive branch agencies and departments named in the Order. For purposes of federal ethics law, the non-federal members of the SLTPS-PAC have been determined to be "representatives" rather than "special government employees". All members must comply with the following guidelines:

(1) Any federal employees who are appointed to the Committee must file a confidential financial disclosure report on an annual basis, with the National Archives and Records Administration

(NARA) Office of General Counsel (NGC) starting before the date of their first participation in a Committee meeting.

(2) If the initial or annual financial disclosure is not received by the NGC by the established deadline, then the representative will be unable to continue serving in that capacity until the financial disclosure is received.

(3) For purposes of federal ethics law, the non-federal members of the Committee have been determined to be "representatives" rather than "special government employees."

NARA will ensure the Committee's non-federal composition does not violate President Obama's June 18, 2010, Presidential Memorandum on "Lobbyists of Agency Boards and Commissions" 75 Fed. Reg. 35.955 (Directing "heads of executive departments and agencies not to make any new appointments or reappointments of federally registered lobbyists to advisory committees or other boards and commissions...")

B. Designations and Nominations.

(1) Departmental and Agency Designations.

(a) The Chair will request the departments and agencies named in the Order to provide the names of the agency employees designated by their agency heads as SLTPS members.

(b) The DHS Vice Chair is designated by the Secretary of Homeland Security.

(1) Nominations.

(a) The Chair will solicit and accept nominations for Committee membership from members of the Committee for

(i) Employees of executive branch agencies not named in the Order and

(ii) Representatives of the SLTPS entities.

(b) The non-federal members to the SLTPS-PAC will initially be nominated by the federal members, as the federal members are specified by the Order. Once there are non-federal members on the Committee, those members may nominate other persons.

C. Appointment. The SLTPS nominees shall be drawn from diverse backgrounds in order to provide the perspectives of those SLTPS entities that currently have or may require access to classified information. Non-Federal Government members will be selected to represent the interests and perspectives of the following communities: state, local, and tribal governments; state, local, and tribal law enforcement and firefighting entities; public health and medical entities; regional, state, local, and tribal emergency management entities; and private sector entities serving as part of the nation's Critical Infrastructure/Key Resources – i.e., entities that ensure public and private preparedness and response efforts are integrated.

Although an SLTPS representative does not represent his or her specific organization, the Chair will solicit the approval of their organization's Chief Executive Officer/Senior Official to allow the nominated individual to serve on the SLTPS-PAC.

The non-Federal Government SLTPS Vice Chair is selected from among the members representing SLTPS entities by the majority of the members representing SLTPS entities, subject to the approval of the Chair.

The Chair will confirm that the designees named by the agency heads are empowered through rank, position, or delegation to speak for their representative agencies and to represent them fully.

The Chair will review the nominations submitted by Committee members and approve the membership of suitable nominees.

Membership includes the responsibility of the member to attend SLTPS-PAC meetings personally as often as possible, however, an executive branch member may select one or more alternates, who may, with advance written notification to the Chair, serve for the member at meetings of the Committee when the member is unable to attend. An alternate so selected must be empowered by his or her agency to represent the agency fully and shall have all rights and authorities of the appointed member.

ISOO will verify that members have been cleared for access to classified national security information and ensure that classified information utilized in association with a Committee meeting is managed in accordance with national policy (i.e., E.O. 13526, "Classified National Security Information.")

D. Term of Membership.

The term of membership for Government representatives will conclude when they leave their current position, choose to no longer participate in the Committee, or are no longer a member by decision of the Chairperson. If their nomination letter states a term end date, a new letter is required to be provided prior to that term ending.

The term of membership for SLTPS entity representatives is four years. An SLTPS entity representative may be re-nominated after his or her term expires.

When a member is unable to serve their full term, or when, in the view of the Chair, a member has failed to meet their commitment to the Committee, a replacement shall be selected in the same manner as the original member.

E. Security Clearance. If it becomes necessary to hold a classified meeting, members in attendance must possess a current security clearance at or above the level of the meeting's classification. Clearance certification shall be provided in advance of the meeting to the Chair by the employing or sponsoring agency.

F. Compensation. Federal Government employees serving on the Committee are not eligible for any form of compensation beyond that provided by their employing agencies. Representatives of SLTPS entities may be allowed travel expenses, including per diem in lieu of subsistence, as authorized by law for persons serving intermittently in the Government service, as funds are available. SLTPS entity members will make travel arrangements through Committee staff prior to the meeting and must submit travel vouchers to the Executive Officer, ISOO, within five days after each meeting.

G. Observers. Any SLTPS participating organization (SLTPS entity or Government) may send observers to attend meetings of the Committee. Such observers will have no voting authority and will be subject to the same restrictions on oral presentations, as would any member of the public. As determined by the Chair, select observers may be permitted to attend closed meetings. SLTPS observers will not receive travel or per diem compensation.

Article 4. Meetings.

A. General. The Committee will meet at least twice each calendar year as called by the Chair. As the situation permits, the Executive Secretary will assess the membership in advance of the scheduling of meetings to facilitate attendance by the largest number of members. The Chair will also call a meeting when requested by a majority of the Government members or alternates and a majority of the voting members of the Committee. The Chair will set the time and place for meetings and will publish a notice in the Federal Register at least 15 calendar days prior to each meeting.

B. Quorum. Committee meetings will be held only when a quorum is present. For this purpose, a quorum is defined as a simple majority of the Federal Government members, or alternates, and a simple majority of the SLTPS members.

C. Open Meetings. Unless otherwise determined in advance, all meetings of the Committee will be open to the public. Once an open meeting has begun, it shall not be closed for any reason. All matters brought before or presented to the Committee during the conduct of an open meeting, including the minutes of the proceedings of an open meeting, shall be available to the public for review or copying.

If, during an open meeting, matters inappropriate for public disclosure arise during discussions, the Chair will order such discussion to cease, and shall schedule such discussions for a closed session.

D. Closed Meetings. Meetings of the Committee will be closed only in limited circumstances and in accordance with applicable law. When the Chair has decided in advance that discussions during a Committee meeting will involve matters about which public disclosure would be harmful to the interests of the Government, industry, or others, an advance notice of a closed meeting, citing the applicable exemptions of GISA, will be published in the Federal Register. The notice may announce the full or partial closing of a meeting. Notices of closed meetings will be published in the Federal Register at least 15 calendar days in advance.

E. Agenda. The Chair will approve the agenda for all meetings, and the final agenda will be provided to the members prior to each meeting. Suggested items for the agenda may be submitted to the Chair by any regular or alternate member of the Committee. Items may also be suggested by non-members, including members of the public. To the extent possible, all written recommendations for the SLTPS or SLTPS directive/policy changes, whether they are placed on the agenda, will be provided to the Committee membership prior to the start of any scheduled meeting. The Chair will advise the party making the recommendation what action was taken or is pending.

F. Conduct of Meetings. Meetings will be called to order by the Chair. The Designated Federal Officer (DFO) will take roll call and reference the certified minutes of the previous meeting. The Chair will open the meeting. The DFO will provide announcements, ask for reports from subgroups or individual members (as previously arranged), open discussion of unfinished business, introduce new business, and invite membership comments on that business. Public comment and questions may be provided verbally or through written communication at any time during the meeting. Upon completion of the Committee's business, as agreed upon by the members present, the meeting will be adjourned by the Chair.

G. Meeting Minutes. The Committee's DFO shall prepare minutes of each meeting, which will be certified by the Chair within 90 calendar days. The agenda, minutes, attendee list, and presentations will be consolidated into a single "SLTPS-PAC Meeting Report", posted on the ISOO website at <https://www.archives.gov/isoo/oversight-groups/sltps-pac/committee.html>, and will be accessible to the public. Copies of the meeting report will also be distributed to all Committee members and speakers once finalized. The minutes will include the time, date, and place of the Committee meeting, a list of the persons who were present at the meeting, including the names of committee members and staff, agency employees, and members of the public who presented oral or written statements, an accurate description of the each matter discussed and the resolution, if any, made by the Committee regarding such matters, copies of each report received, issued or approved by the Committee at the meeting.

H. Public Comment. Members of the public may attend any meeting, or portion(s) of a meeting that is not closed to the public and may, at the determination of the Chair, offer public comment during a meeting. Also, members of the public may submit written statements to the Committee at any time.

I. Sub-committee Meetings. The Chair may establish a sub-committee(s), to include sub-groups or working groups. Each sub-committee shall brief the members of the Committee on its work, and any recommendations of a sub-committee shall be presented to the Committee for deliberation. The DFO shall be present at or shall ensure that an alternate is present at each sub-committee meeting.

Article 5. Voting.

When a decision or recommendation of the Committee is required, the Chair shall request a motion for a vote. Any member, or approved alternate of the Committee, including the Chair,

may make a motion for a vote. No second after a proper motion shall be required to bring any issue to a vote.

A. Voting Eligibility. Only the Chair and the appointed members, or their designated alternates, may vote on an issue before the Committee.

B. Voting Procedures. Votes shall ordinarily be taken verbally, in writing, or tabulated by a show of hands. Results of votes will be annotated in the meeting minutes.

C. Reporting of Votes. The Chair will report to the Secretary of Homeland Security, Executive Agent of the SLTPS program, or other Government officials the results of Committee voting that pertain to the responsibilities of that official. In reporting or using the results of Committee voting, the following terms shall apply:

(1) Unanimous Decision. Results when every voting member, except abstentions, are in favor of, or opposed to, a particular motion;

(2) Government and SLTPS Entity Consensus. Results when two-thirds of those voting, including two-thirds of all Government members and two-thirds of all SLTPS entity members, are in favor of, or are opposed to, a particular motion;

(3) General Consensus. Results when two-thirds of the total vote cast are in favor of, or are opposed to, a particular motion;

(4) Government and SLTPS Entity Majority. Results when the majority of the votes cast, including a majority of all Government members and a majority of all SLTPS entity members, are in favor of or are opposed to a particular motion;

(5) General Majority. Results when a majority of the total votes cast are in favor of or are opposed to a particular motion.

Article 6. Committee Officers and Responsibilities.

A. Chair. As established by the Order, the Committee Chair is the Director, ISOO. The Chair will:

(1) Call meetings of the full Committee;

(2) Set the meeting agenda;

(3) Determine a quorum;

(4) Open, preside over, and adjourn meetings; and

(5) Certify meeting minutes.

B. Vice Chairs. The DHS Vice Chair and the SLTPS Vice Chair will:

- (1) Ensure that the Committee is taking up issues of concern, respectively, to DHS, as the executive agent for the SLTPS program, and to the SLTPS community;
- (2) Provide guidance to the Chair;
- (3) Submit discussion points for meeting agenda

C. DFO. The FACA requires each advisory committee to have a DFO and an alternate, one of whom must be present for all meetings. The Industrial Security Program Manager, ISOO, is the DFO for the Committee. The alternate DFO is one of ISOO's Committee staff. Any meeting held without the DFO or alternate present will be considered as a sub-committee/WG meeting.

D. Committee Staff. The staff of the ISOO shall serve as the Committee staff on an as needed basis and shall provide all services normally performed by such staff, including assistance in the fulfilling of the functions of the Executive Secretary.

Article 7. Documents.

Documents presented to the Committee by any method at any time, including those distributed during a meeting, are part of the official Committee files, and become agency records within the meaning of the FOIA, and are subject to the provisions of that Act. Documents originating with agencies of the Federal Government shall remain under the primary control of such agencies and will be on loan to the Committee. Any FOIA request for access to documents originating with any agency shall be referred to that agency. Documents originating with industry that have been submitted to the Committee during its official business shall also be subject to request for access under FOIA. Proprietary information that may be contained within such documents should be clearly identified at the time of submission.

Article 8. Committee Expenses and Cost Accounting.

Committee expenses, including travel and per diem of non-Government members, will be borne by ISOO if appropriated funds are available for these expenditures. Cost accounting will be performed by the Committee's Executive Secretary. Expenditures by the Committee or any subgroup or working group must be approved in advance by the Chair or the Executive Secretary.

Article 9. Amendment of Charter and Bylaws.

Amendments to the Charter and Bylaws of the Committee must conform to the requirements of the FACA and the Order and be agreed to by two-thirds of the Government members or alternates and two-thirds of the SLTPS members. Confirmed receipt of notification to all Committee members must be completed before any vote is taken to amend either the Charter or Bylaws.

Enclosure 3: Meeting Attendees

Broussard, Derrick
Dejausserand, Richard
Don
Estrada Jr., Juan
Harris Pagán, Heather
Hartman, Christine
Klein, Kevin
Nickels, Wesley
Perez, Lisa
Porter, Russ
Riche, Kimala
Sachs, Marc
Saupp, Kevin
Smith, Crystal
Stallings, Brian
Szakal, Keith
Thomas, Michael
Watson, Lee
Young, Carlos

Enclosure 4: Summary of Action Items

ISOO to send outreach letters/communications to non-participating federal agencies to boost membership. ISOO is waiting for DHS to send template of what is requested.

ISOO to send nomination packages to all SLTPS-PAC members and members of the public interested in supporting SLTPS-PAC membership requests. ISOO is waiting for DHS to send the template of what is requested.

ISOO to develop a “Community of Interest” page on ISOO website containing outreach/engagement content and education materials). ISOO is waiting for DHS to send template of what is requested.

DHS will coordinate with federal partner agencies to gather federal agencies' current visit-request and personnel-certification processes.

DHS will meet with FBI and Department of War (DoW) on fusion center certifications.

STATE, LOCAL, TRIBAL, AND PRIVATE SECTOR POLICY ADVISORY COMMITTEE

PUBLIC MEETING



JULY 22, 2026

PUBLIC WIFI



A1 Guest

Click “Sign in”

Click “Accept”



SLTPS-PAC
PUBLIC
MEETING

JULY 22, 2026
NATIONAL ARCHIVES &
RECORDS ADMINISTRATION

AGENDA



- Welcome
- Introductions
- Administrative Matters
- Reports and Updates
 - Department of Homeland Security (DHS)
- General Discussion
- Closing Remarks
- Adjournment



SLTPS-PAC
PUBLIC
MEETING

JULY 22, 2026
NATIONAL ARCHIVES &
RECORDS ADMINISTRATION

OPENING REMARKS



ISOO :
Michael Thomas



SLTPS-PAC
PUBLIC
MEETING

JULY 22, 2026
NATIONAL ARCHIVES &
RECORDS ADMINISTRATION

INTRODUCTION & ADMINISTRATIVE MATTERS



ISOO : Heather Harris Pagán



SLTPS-PAC
PUBLIC
MEETING

JULY 22, 2026
NATIONAL ARCHIVES &
RECORDS ADMINISTRATION

BYLAWS VOTE



ISOO : Michael Thomas



SLTPS-PAC
PUBLIC
MEETING

JULY 22, 2026
NATIONAL ARCHIVES &
RECORDS ADMINISTRATION

REPORTS & UPDATES



DHS :
Rich Dejasserand



SLTPS-PAC
PUBLIC
MEETING

JULY 22, 2026
NATIONAL ARCHIVES &
RECORDS ADMINISTRATION

DISCUSSION, NEW BUSINESS, ADJOURNMENT



ISOO : Michael Thomas



SLTPS-PAC
PUBLIC
MEETING

JULY 22, 2026
NATIONAL ARCHIVES &
RECORDS ADMINISTRATION