INFORMATION SECURITY OVERSIGHT OFFICE
NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
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Memorandum for: Senior Agency Officials Designated under Section 5.4(d) of Executive Order 13526

From: Mark A. Bradley, Director

Date: September 21, 2018

Subject: Reporting Waiver Granted for Fiscal Year (FY) 2018 Statistics Related to the Classified National Security Information Program

Under the authority granted to me in Executive Order 13526, "Classified National Security Information," (the Order) and 32 CFR 2001.80, I am suspending the collection of the Standard Form (SF) 311, Agency Security Classification Management Program Data and SF 716, Agency Security Classification Costs Estimates. The Information Security Oversight Office (ISOO) will not ask agencies to submit these two statistical reporting forms for FY 2018. Please note that agencies must still complete self-inspection reporting for FY 2018 in accordance with Section 5.4(d)(4) of the Order and 32 CFR 2001.60.

ISOO's FY 2017 Report to the President highlighted the need to modernize multiple facets of the classified national security information (CNSI) program, including data collection and reporting requirements by agencies. In the report, I recommended that ISOO work with the National Security Council, the Office of Management and Budget, and the Office of the Director of National Intelligence to develop a more accurate method to measure and assess the health of the CNSI program.

Waiving the requirements for agencies to complete and submit the SF 311 and SF 716 for FY 2018 is the first step in a multiyear effort to reform and modernize the methodology for reporting requirements. In the coming months, ISOO will engage with agencies and other stakeholders in a process to evaluate potential changes in data collection and reporting. Our goal is to develop accurate and objective reporting requirements that improve the effectiveness and efficiency of agency CNSI programs. We will communicate progress and details of these efforts through ISOO Notices and liaison outreach.

Please contact me or Mr. John Powers, Associate Director for Classification Management, at john.powers@nara.gov if you have any questions or concerns.