

**2016 Information Security  
Oversight Office**

**OPEN  
HOUSE**

**November 3, 2016 9:00 a.m.—12:30 p.m.**

McGowan Theater • National Archives Museum

Enter via Special Events Entrance on

Constitution Avenue, NW, 7th St.

Washington, DC 20408





# Welcome

## **Our Mission:**

*We support the President by ensuring that the Government protects and provides proper access to information to advance the national and public interest. We lead efforts to standardize and assess the management of classified and controlled unclassified information through oversight, policy development, guidance, education, and reporting.*

## **Our Vision:**

*A Government whose information is properly shared, protected, and managed to serve the national interest. An informed American public that has trust in its Government.*

## **Our Values:**

*Our performance is guided by integrity, collective expertise, and leadership. We value our contribution to national security, public trust, and meeting constituent needs.*

# TABLE OF CONTENTS



<b>Resources</b>	2
<b>Open House Location/Directions</b>	3
<b>Agenda</b>	4
<b>Briefings Synopses</b>	6

# RESOURCES



- All handouts and briefing slides will be available online at [www.archives.gov/isoo](http://www.archives.gov/isoo) and [www.archives.gov/cui](http://www.archives.gov/cui).
- Additionally, the sessions held in the McGowan Theater will be recorded and will be available for viewing on our web pages.
- ISOO Policy Documents  
[www.archives.gov/isoo/policy-documents](http://www.archives.gov/isoo/policy-documents)  
[www.archives.gov/cui/registry/policy-guidance](http://www.archives.gov/cui/registry/policy-guidance)
- ISOO Marking Book, “Marking Classified National Security Information,” Revision 3, August 2016  
[www.archives.gov/isoo/training/marking-booklet.pdf](http://www.archives.gov/isoo/training/marking-booklet.pdf)
- CUI Marking Handbook, “Marking Controlled Unclassified Information,” September 16, 2016  
[www.archives.gov/files/2016-marking-handbook-v1-1.pdf](http://www.archives.gov/files/2016-marking-handbook-v1-1.pdf)
- CUI Registry  
[www.archives.gov/cui](http://www.archives.gov/cui)
- ISOO Classification Management Training Aids  
[www.archives.gov/isoo/training](http://www.archives.gov/isoo/training)
- Department of Defense, Defense Security Service, Center for Development of Security Excellence  
[www.cdse.edu](http://www.cdse.edu)

## OPEN HOUSE LOCATION



As you enter through the Special Events door, go straight through into the lobby area, facing the Rubenstein Gallery.



To the right are elevators and stairs that will take you down to the McGowan Theater. A nice point of interest is the Declaration of Independence engraved on the inside of the elevator door.

The McGowan Theater is downstairs. If taking the elevator, it is the THEATER level.

Ensuring that Government information is properly shared, protected, and managed to serve the national and public interest.



OPEN  
HOUSE

# MCGOWAN THEATER

- 9:00-9:30**    **Registration**
- 9:30-9:35**    **Welcome**  
David Ferriero, *Archivist of the United States*
- 9:35-10:00**    **ISOO Overview—Current Efforts**  
**Open House Overview**  
William Cira, *Acting Director, ISOO*
- 10:00-10:30**    **Self-Inspection Program Execution and Reporting**  
**On-site Review & Follow up**  
Robert Skwirot, *Senior Program Analyst, ISOO*
- National Industrial Security Program (NISP) Overview**  
Kathleen Branch, *Senior Program Analyst, ISOO*
- 10:30-10:55**    **Networking Break**
- 10:55-11:55**    **Controlled Unclassified Information Program**  
Mark Riddle, *Senior Program Analyst, ISOO*
- 11:55-12:25**    **Interagency Security Classification Appeals Panel (ISCAP) Overview**  
William Carpenter, *Senior Program Analyst, ISOO*
- Public Interest Declassification Board (PIDB) Overview**  
Ellen Knight, *Senior Program Analyst, ISOO*
- 12:25-12:30**    **Closing remarks**  
William Cira, *Acting Director, ISOO*

The Café in the National Archives Building at Washington, DC, is open Monday through Friday, 8:00 a.m. to 2:30 p.m. There are also vending machines in the basement, and a small area with seating. It is located on the same level as the McGowan Theater.

# BRIEFINGS SYNOPSES



10:00-10:30

## **Self-Inspection Program Execution and Reporting/On-site Reviews National Industrial Security Program (NISP) Overview**

### **Self-Inspection Program Execution and Reporting:**

Self-inspections are the most effective means for agencies to assess the effectiveness of their classified national security information programs. Since 2011, under a requirement of Executive Order 13526, agencies have reported to ISOO on the function of and findings from their self-inspection programs. During this session, we will examine the requirements of Executive Order 13526 and its implementing directive, 32 C.F.R. Part 2001, for establishing, maintaining, and reporting on self-inspection programs. We will consider what the self-inspections should accomplish and what should be included in the annual agency self-inspection reports to ISOO. We will also note some of the strengths and weaknesses that we have observed in recent self-inspection reports.

### **On-site Reviews:**

In meeting its oversight responsibilities under Executive Order 13526, ISOO conducts on-site reviews of agencies' CNSI programs to determine if they comply with the policies established by the Executive Order and its implementing directive. The reviews focus on program elements such as program management, classification management, security education and training, self-inspections, safeguarding, security violations, industrial security, and information systems security.

### **NISP:**

ISOO is responsible for overseeing and implementing the NISP as a single, integrated, and cohesive industrial security program that protects the classified national security information entrusted to industry. This oversight responsibility is primarily executed through the National Industrial Security Program Policy Advisory Committee (NISPPAC), a Federal Advisory Committee, chaired by the ISOO Director and whose membership is comprised of both Government and industry representatives. We will provide a brief NISP update.

10:55-11:55

### **Controlled Unclassified Information (CUI) Program**

On September 14, 2016, the National Archives issued a Federal regulation, “Controlled Unclassified Information (CUI),” establishing consistent practices and procedures for safeguarding, disseminating, controlling, and marking CUI across Executive Branch departments and agencies. This regulation goes into effect November 14, 2016.

This session will provide an overview of the CUI Program, its origins, purpose, key features, and review the timelines and milestones associated with implementation.

11:55-12:25

### **Interagency Security Classification Appeals Panel (ISCAP) Overview**

### **Public Interest Declassification Board (PIDB) Overview**

#### **Interagency Security Classification Appeals Panel:**

The ISCAP provides the public and users of the classification system with a forum for further review of classification decisions. The protection of national security requires that some of the work of the U.S. Government be done outside the purview of its citizenry. In order to ensure an informed public while simultaneously protecting certain information, checks and balances are needed over the classification system. ISCAP was created under Executive Order 12958, “Classified National Security Information,” when it was signed on April 17, 1995. Today, the ISCAP receives its guidelines from Executive Order 13526.

#### **Public Interest Declassification Board:**

The purpose of the PIDB is to promote the fullest possible public access to a thorough, accurate, and reliable documentary record of significant U.S. national security decisions and activities. The PIDB advises the President and other executive branch officials on the identification, collection, review for declassification, and release of declassified records and materials of archival value; and advise the President and other executive branch officials on policies deriving from the issuance by the President of Executive Orders regarding the classification and declassification of national security information.



# *Special Thanks to:*

*Alegra Woodard*

*Michelle Boyd*

*Charlene Wallace*

*The Special Events Office  
at the National Archives*

*Brian Barth, Art Director,  
and his Product Development Staff  
at the National Archives  
and Records Administration*

*The entire ISOO staff*

*and*

*The National Archives Foundation*

*myArchives Shop will provide all attendees  
with a 15% discount during the Open House.*

*Attendees must show their registration badge to receive  
their discount. The Shop is located to the right of the  
Rubenstein Gallery on the entry level of the building.*



INFORMATION SECURITY OVERSIGHT OFFICE  
NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
700 PENNSYLVANIA AVENUE, NW, ROOM 100 WASHINGTON, DC 20408-0001  
[www.archives.gov/isoo](http://www.archives.gov/isoo)

