

ISOO Training Tip #5

April 2018

TOPIC: Derived From: Multiple Sources

When a document is classified derivatively on the basis of more than one source document or classification guide, the "Derived From" line shall appear as:

Derived From: Multiple Sources

The derivative classifier shall include a listing of the source materials on, or attached to, each derivatively classified document.

Ref: [E.O. 13526](#), Sec. 2.1(b)(3) / [32 CFR 2001.22\(c\)](#)

Why is it important to list the sources?

- Recipients of the document may need to go back to the source documents to verify the classification of the information.
- Allows for tracking the proper authority under which the derivative classification was done.
- Multiple source listings provide a wealth of reference material should additional information be required.

What information should be included in the list of sources?

At a minimum, the title and date of document, office of origin must be included in the source listing.

Example of source listing:

(U) Sources:

1. (U) Dept of Good Works Memorandum dated May 30, 2015, Subj: Examples, declassify on 20400530.
2. (U) Dept of Good Works Memorandum dated June 27, 2017, Subj: Examples, declassify on 20420627.
3. (U) Radar SCG dated February 2, 2006, Section 2, item 7, declassify on 20260202.

Why would you want to include the declassification date for each source?

The declassification date for the derivatively classified document will be the most restrictive date from the source documents – the date that will keep the document classified for the longest period of time. Having the declassification dates in the source listing makes it easier to determine the correct declassification instruction. In the above example, the declassification instruction from source #2 would be the most restrictive and would be the declassify on date on your new document.

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