

ISOO Training Tip #6

May 2018

TOPIC: Legacy Markings and Declassification Instructions

Ref: [32 CFR 2001.22\(e\)\(3\)](#) / [ISOO Marking Book, Revision 4, January 2018](#)

Legacy markings are obsolete markings that were once authorized but can no longer be applied to newly created documents. These obsolete declassification instructions are no longer valid, but may still appear on source documents.

Declassification Instructions that are Legacy Markings (refer to the training aid titled "Legacy Markings" for additional information)

X1-X8 - should not appear on documents dated after March 2003

OADR - should not appear on documents dated after April 1995

MR - never a valid declassification instruction

25X1-human - changed to 50X1-HUM

DNI Only or DCI Only - this information belongs to NGA

What do you do when your source document contains one of the obsolete markings in the "Declassify On" line?

Always check the applicable security classification guide for the latest guidance on declassification instructions when creating your new document.

For the new declassification instruction, calculate a date that is 25 years from the date of the source document. If there is no date on the source document, then the new date will be 25 years from the date of the new document.

Example: The source document, dated April 15, 2001, states "**Declassify On: X7**" After verifying the information you are carrying over to your new document still requires protection, you would state: "Declassify on: April 15, 2026."

For documents marked **25X1-human**, the new instruction will be **50X1-HUM**.

For documents marked **DNI Only** or **DCI Only**, please refer to the training aid on **Legacy Markings** or the **ISOO Marking Book**, Revision 4, January 2018, pg. 34.



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