

OFFICE OF
THE ATTORNEY GENERAL



DATE: October 21, 1981

TO: Ken Starr
David Hiller
~~Carolyn Kuhl~~
Hank Habicht
John Roberts
Tex Lezar

FROM: Chips Stewart

JRS
CPB

As we discussed this morning, our PIPS project (Management Information System) is being inaugurated. Attached is the first complete list of projects that each special assistant is working on. This appears to be a mountain of paper, but it is really a culmination of all our work. The weekly submission will probably be 2-4 pages.

To keep the system moving, you need to be sure that all projects to which you are assigned are properly logged and the status is kept current.

Thank you for your efforts thus far. I really think this will be mutually helpful to all of us.

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<u>CONTROL NO.</u>	<u>PROJECT</u>	<u>SUBJECT</u>	<u>RECEIVED</u>	<u>ASSIGNED</u>	<u>ACTION</u>	<u>DUE DATE</u>	<u>STATUS</u>	<u>CLEARED</u>
81-1	AG: SJC Criminal Code	Opening Hearings	9/23/81	Tex Lezar	Edit Oral & Written Testimony	9/24/81	Completed	9/24/81
81-2	DAG: 11th Circuit	Opening New Circuit	9/23/81	Tex Lezar	Remarks	10/1/81	1st Draft 9/26	10/2/81
81-3	AG: Judicial Conf. of U.S.	Status of Jud'l Apptmts	9/11/81	Tex Lezar	Talking Points	9/25/81	Completed	9/23/81
81-4	AG: Medal of Freedom	1) Kaufmann 2) Stewart	9/23/81 9/23/81	Tex Lezar	Memo to WH Memo to WH	@9/28/81 @10/2/81	Awaiting C. Kuhl Awaiting D. Hiller	
81-5	(?)AG: Civiletti Portrait	Civiletti		Tex Lezar	Remarks?	10/9/81		10/9/81
81-6	(?)AG: Calif Merchants & Mfrs.	?		Tex Lezar	Speech?	10/11/81		Cancelled
81-7	AG: National Press Club	Crime	9/25/81	Tex Lezar	Speech	10/22/81	Planning	
81-8	(?)AG: Amer. Jewish Com.	Business Council?	9/22/81	Tex Lezar	Speech?	10/24/81		
81-9	AG: Fed. Legal Council	Role of Justice re Defending Laws	9/21/81	Tex Lezar	Speech	10/29/81	Planning	
81-10	(?)AG: Calif. Roundtable	?		Tex Lezar	Speech or Q&A?	11/4/81		
81-11	AG: National Conf. of U.S. Attys	Law Enf. Coord. Coms.	9/14/81	Tex Lezar	Speech	11/16/81		
81-12	AG: Claremont College	Education Theme?	9/11/81	Tex Lezar	Speech	11/19/81		
81-13	AG: NAAG	Fed.-State Cooperation?	9/11/81	Tex Lezar	Speech	12/1/81		
81-14	(?)AG: Cal. Farm Bureau Fed'n	?		Tex Lezar	Speech?	12/7or8/81		
81-15	(?)AG: FBI Acad. Grad.	Role of the FBI		Tex Lezar	Speech?	12/11/81		

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81-16	AG: LA World Affairs Council	?	9/11/81	Tex Lezar	Speech	12/18/81		
81-17	AG: ASA House of Delegates	?	9/11/81	Tex Lezar	Speech	1/25, or 26/82		
81-18	AG: Williamsburg Conference	?	9/11/81	Tex Lezar	Speech	1/29, 30 or 31/82		
81-19	Mrs. Smith: Jr. League	?	8/81	Tex Lezar	Speech	12/81	Planning	
81-20	Mrs. Smith: Houston Jr. League	?	8/81	Tex Lezar	Speech	4/27/82		
81-21	Letter from Trent Lott	Voting Rights Act	10/2/81	John Roberts	Prepare Response		Awaiting Civil Rights	
81-22	Letter from Rep. Gerig	Supreme Court Appt.	10/5/81	John Roberts	Prepare Response		Ltr. prepared for A.G.'s signature	
81-23	Letter from C. Conrad	Agent Orange	10/5/81	John Roberts	Prepare Response Circulate		Pending	
81-24	T. Sowell Writings	Race, Civil Rights	9/27/81	John Roberts	Prepare Synopsis for AG		Pending	
81-25	FBI Guidelines	Agent Contact with represented defendants	9/9/81	John Roberts	Draft new guidelines	11/13/81		

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81-24	Letter from Donald Rumsfeld	Antitrust Division civil investigative demand of G.D. Searle Co.	10/1/81	Hank Habicht	Develop response for AG signature	Oct. 14		
81-25	Extraterritoriality in Law Enforcement	Review Department of Justice Policy	9/6/81	Hank Habicht	Review recent speeches, propose working group to address the issue	Oct. 22		
81-28	FBI Guidelines	Review of outstanding FBI-DEA investigative guidelines	9/9/81	Hank Habicht John Roberts Chips Stewart	Develop proposed revisions and a compilation of outstanding guidelines	November	Ongoing	
81-29	Foreign Intelligence Surveillance Act	Attorney General review of surveillance applications		Hank Habicht	Review applications and make recommendations to AG		Ongoing	
81-30	Foreign Intelligence Executive Order	Interagency Redrafting of E.O. 12036	9/12/81	Hank Habicht	Monitor and report on progress, legal issues		Ongoing	
81-31	Judicial Survivors' Annuity Legislation	Improving Judicial Emoluments	8/30/81	Hank Habicht	Deal with OMB and report to AG	Oct. 30		

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81-32	FBI-DEA Committee	Formulation of options for future of DEA	7/81	Hank Habicht	Monitor progress on Committee and provide assistance where needed		Ongoing	
81-33	Memorandum from Dir. Webster	DOJ policy of reimbursing employees sued in individual capacity	9/22	Hank Habicht	Write recommendation to AG	Oct. 12	Pending	
81-34	Cabinet Council on Natural Resources	Natural Gas Deregulation, Nuclear Policy	8/31	Hank Habicht	Brief AG regarding developments		Ongoing	
81-35	Cabinet Council on Commerce and Trade	Enterprise Zones	9/12	Hank Habicht	Assess tax and other legal questions presented, report to AG		Ongoing	
81-36	Trade Policy Committee	Canadian Investment Policy	9/28	Hank Habicht	Monitor legal questions, report to AG		Ongoing	
81-37	Regulated Industries and Antitrust	Maritime Policy	10/2	Hank Habicht	Identify potential points of conflict between Antitrust Div. and other Departments		Ongoing	
81-38	Interagency Task Forces and Cabinet Councils	Objectives of DOJ participation	9/24	Hank Habicht	Work with Stan Morris & Jon Rose on recommendations to AG	Oct. 30		

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81-39	Regulatory Relief Task Force	DOJ role in Task Force	9/23	Hank Habicht	Work with Jon Rose to formulate recommendations to AG	Oct. 22		
81-40	Intergovernmental Affairs Task Force	Relations with state and local governments		Hank Habicht Chips Stewart	Work with Chips Stewart to develop contacts with public interest groups		Ongoing	
81-41	Institute of Judicial Administration	Streamlining the administration of justice	10/6	Hank Habicht	Meet with members and review proposals for AG		Ongoing	
81-42	Office of Professional Responsibility	Classified investigation of DOJ employee	9/30	Hank Habicht	Review and advise AG	10/16		
81-43	Task Force to select cases for aggressive litg. strategy	Sel. of cases as a means of pursuing Adm. policy	10-6-81	Carolyn Kuhl Tex Lezar	Prep. paper setting forth rec. for pursuing such stratg.	10-9-81		
81-44	OLC Opinion	Ret. of Evidentiary Bribe Monies	10-6-81	Carolyn Kuhl	Summarize for AG -chk what Divs. need copies	10-9-81	JMD reviewing OLC Memo	

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81-45	Minority Advisory Comm.	Organization of Comm.	8-17-81	Carolyn Kuhl	Pick up Emma's respon. for organization of Adv. Comm.		Ongoing	
81-46	Ltr. fm. Quin Shea & other DOJ persons	Hiring of women, minorities & handicapped by DOJ	8-17-81	Carolyn Kuhl	Pick up Emma's respon - discuss w/Shea & make rec's. to A.G.		Ongoing	
81-47	Exclusionary Rule	Dept. position on Alteration or elimination of Rule	9-21-81	Carolyn Kuhl	Prepare memo for OLC requesting opinion on constitutionality of options - organize policy pros & cons of options	10-22-81		
81-48	Medal of Freedom	Rec. of Chief Judge Kaufman	9-30-81	Carolyn Kuhl	Draft memo fm. A.G. to Pres.	10-7-81	Memo sent to A.G. for signature	
81-49	Ltr. fm. L. Liu	Raising Taiwan flag over L.A. city hall	10-1-81	Carolyn Kuhl	Resp. for A.G.'s signature	10-9-81		Completed
81-50	Ltr. fm. Judge Owens	Ser. of Process by U.S. Marshals	10-1-81	Carolyn Kuhl	Chk. w/Stan Morris for appropriate response, clear for AG's signature	10-13-81	Waiting to hear from Stan Morris.	
81-51	Ltr. fm. Jolly West	Release Erica Heftmann fm. Australia	10-5-81	Carolyn Kuhl	Rsp. for AG's signature		Pending	
81-52	BI	Rev. of procedures	10-5-81	Carolyn Kuhl	Disc. w/Renee & Doris. Det. if there is a need		Ongoing - memo convening panel in progress	

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81-53	Management System Analysis	Mail Delivery	9-25-81	Chips Stewart			Pending	
81-54	Background Brfg. Program for AG	Org. Crime	9-25-81	Chips Stewart	Continuing		1st briefing compl. Next series as sched.	9/30/81
81-55	Background Paper for AG	Exclusionary Rule Remedy	9-30-81	Chips Stewart		10-7-81	Submitted	10/7/81
81-56	Nat'l Asso. of AGs	Natl mtg, New Orls. for AG; estab. presentation format.	9-30-81	Chips Stewart	Continuing		Updated draft & Memo	10/15/81
81-57	Ltr. for AGs signtr	San Diego Crime Proj	10-2-81	Chips Stewart	letter - draft	10-8-81	Submitted	10/8/81
81-58	Brfg & Analysis for AG	Exclusionary Rule Impact Studies	10-2-81	Chips Stewart	memo	10-8-81		10/8/81
81-59	Mgmt Info Project	Coordinate w/Spec. Assts.	10-2-81	Chips Stewart	Implementation	10-9-81	Draft/Pilot	10/19/81
81-60	Rspse to Special Project	Law related educa-WH Initiative	10-2-81	Chips Stewart	Letter / Speech	10-10-81	Draft; Chips to speak to group in Wash. (11/2/81)	
81-61	Prison Furlough - D.C. Govt.			Chips Stewart	chk w/Carlson			
81-62	FBI Guidelines	Undercover Activities	10-2-81	Chips Stewart	ok/w John Roberts & Hank H.			
81-63	AG's Special Projects	Graphics		Chips Stewart	Larry Winter DOJ Dick Strain FBI		prototypes (2)	10/14/81
81-64	Speech-Austin Crime Stoppers			Chips Stewart		10-9-81		10/9/81
81-65	Management Procedure	Notification of AG by Asst AGs		Chips Stewart		10/15/71	draft Admin. order	10/15/81
81-66	AGs Project	Am. Academy of Achievement		Chips Stewart		10-25-81	draft recommen. to A.G.	
81-67	Ltr & Review of BK	Rights of Police	9-19-81	Chips Stewart	draft ltr. for Ken's signature		draft submitted	10/16/81

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81-68	FBI	Agents Assoc.	9/24/81	Chips Stewart	Contact FBI Admin		Forwarded copy of ltr to D. Dillbeck Dir. to consult w/AG	
81-69	A.G. Special Acquisition	Lear Jet		Chips Stewart John Roberts	Contact U.S. Atty. and FBI		Lit. stalled. Joe Florio unable to get hearing on motion. Oct. 81 JGR will review briefs.	
81-70	Memo to AG fm. Fred Fielding.	"Request for Humanitarian Parole" for Scheslyn Novak.	10/13/81	David Hiller	Contact Dick Hauser .	10/27/81		
81-71	Letter from Judge Norman Roettger	Re John Joseph Cerrella & Pardon Atty. recommending immediate parole.	10/14/81	John Roberts	Check & prepare response	10/21/81		
81-72	Ltr. from B. Malcolm, U.S. Parole Comm.	Budget Requirements	10/14/81	Chips Stewart	Prepare reply in consultation with Stan Morris & JMD	10/21/81		
81-73	Memo from DOJ employee, Alfred Mollin	Req. for A.G. to move his admission to bar of Supreme Court.	10/14/81	John Roberts	Check with supv.			10/19/81
81-74	Memos from Ted Olson OLC	Executive Privilege	10/14/81	Carolyn Kuhl	review & prepare brief summary	10/23/81		
81-75	Ltr. from Sen. Cochran	Voting Rights Act; req. for A.G. to review decision concerning Mississippi annexation	10/14/81	John Roberts	"return to John 'per conversation'"		Pending	

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81-76	Ltr. from I.A.C.P. Pres. James Damos	invitation to A.G. to address members in an editorial in forthcoming issue.	10/14/81	Chips Stewart	Discuss with Tom DeCair & recmd. type of action to A.G.	10/15/81 (Issue- 10/19/81)	Draft review by Starr, DeCair, Lezar & Giuliani	
81-77	Material on Natl. Judicial Coll. delivered by Dean Watts	req. for preparation of endorsement	10/15/81	John Roberts	Prepare stmt. of endorsement by A.G. See T. DeCair for ed. comm.	10/26/81		
81-78	N.Y. Times op-ed piece	Immigration	10/14/81	David Hiller				
81-79	Rev. of Imm. Testimony	Immigration		David Hiller			Ongoing	
81-80	Coordination of Legislative contacts. (BMc)	Immigration		David Hiller			Ongoing	
81-81	Speech. Natl. Assn. of Manufacturers	Immigration		David Hiller		10/29/81		
81-82	Speech, Natl. Coalition of Refugee Resettlement	Refugee Policy		David Hiller		10/21/81		
81-83	Memo & material from Reese Taylor, ICC, to Richard Allen, GC	Authority of Comm. to initiate & litigate enforcement actions	10/15/81	Carolyn Kuhl	review & hereafter monitor progress of discussions with ICC		Ongoing	
81-84	Ltr. to A.G. & copies of related letters sent by Tax Division	Rev. Sun Myrung Moon	10/15/81	John Roberts	Prepare ltr. for A.G.'s signature		Ltr. prepared for A.G.'s signature	

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81-85	Info copy of Ltr. to A.C. from Frank Wheat with A.G.'s response	Re Judge Saeta and possible Natl. Conf. on relation of alcoholism and crime	10/16/81	Chips Stewart	Monitor recomm. and suggestion		Ongoing	
81-86	Memo to Fred Fielding from A.G.	Stephan Quinn, Candidate for U.S. Atty., Hawaii	10/16/81	Hank Habicht	Per discussion with Ken (?)	10/19/81	Memo ready for signature by A.G.	
81-87	Ltr. from Thomas Marcin of Venable, Baetjer	draft article entitled "Natl. Security & the First Amendment --"	10/16/81	Hank Habicht	review for possible disclosure of sensitive info.	10/26/81	review in process	
81-88	Ltr. from Terry Adamson & 2 chapters from Judge Bell's book	request for preclearance of two chapters of Bell's book	10/19/81	Hank Habicht	review & respond to Terry.	10/23/81	copies to Williard and McGrath to review.	
81-89	Newspaper article from Tom DeCair, Baltimore Sun.	article re lawsuits vs WFS. What are they?	10/19/81	Hank Habicht	investigate & report in consultation with Paul McGrath	10/26/81		
81-90	Operating Plan for Civil Disturbances in Urban Areas	Memo from Mr. Schmults	10/20/81	Hank Habicht	Any comments?	10/28/81		
81-91	Watertown, NY facility.	Rep. Martin's letter	10/20/81	Carolyn Kuhl	Followup with Rudy. AG wants out ASAP.	10/23/81		
81-92	CRT's initiatives in education area	Ltr. from Sec. Bell	10/20/81	John Roberts	prepare proposed reply in consultation with Brad Reynolds. FYI copies to Reynolds & DAG.	11/3/81		

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81-93	Memo from JMD	IBM ADP contract for FY-82	10/20/81	Chips Stewart	review & advise of any necessary appropriate action	11/3/81		
81-94	Ltr. G.D&C, Herman Blatt	ABA Bus. Bankruptcy Comm; Judicial Appts. Subcommittee	10/20/81	Carolyn Kuhl	FYI & comments. Apprise Jon Rose's ofc. of developmnts.		Ongoing	
81-95	Ltr. from Natl. Urban League, Inc.	re: Brad Reynolds testimony before House on employment opportunities.	10/20/81	John Roberts	prepare reply in consultation with Brad Reynolds ofc.	11/5/81		
81-96	Memo to AG from FBI, Dir. Webster	ABSCAM	10/20/81	John Roberts	give copy of memo to Rudy & sit down with him to determ. how best to proceed. Monitor & inform periodically.	a. 11/3/81	b. Monitoring	
81-97	Ltr. from AG Texas, Mark White	Enclosed policy stmt. by TX Dept. of Corr.	10/21/81	John Roberts	For review & analysis	10/23/81		
81-98	Memo to AG from Pres.'s Director of Pres. scheduling & appointments	Request for scheduling recommendation "Conf. of Chief Justices"	10/21/81	John Roberts	Review & consult w/ T. DeCair then present recomm. to AG as to Pres. participation.	10/26/81		
81-99	Materials from Brad Reynolds cc:Ken Starr	Re: prposed suit to be filed by CRT alleging employment discrim., Clayton County, GA	10/21/81	John Roberts	Examine & give gives to Ken	10/30/81		

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81-100	Pkg. from Murray Weidenbaum, Council of Economic Advisors	Reagan Economic Program & Economic Outlook	10/21/81	Hank Habicht H	Review. Use judgment if brief summary of salient points s/b prepared for A.G.	10/30/81		