

# WITHDRAWAL SHEET

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FOIA

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DOC NO	Doc Type	Document Description	No of Pages	Doc Date	Restrictions	
1	CODE SHEET	DRAFT CODE SHEET FOR JOHN GLOVER ROBERTS JR.	1	10/25/1982	B6	1084
2	FORM	PPO NON-CAREER APPOINTMENT FORM RE JOHN G. ROBERTS JR. (PARTIAL)	1	5/14/1982	B6	1085
3	FORM	PERSONAL QUALIFICATIONS STATEMENT RE JOHN GLOVER ROBERTS JR (PARTIAL)	4	4/30/1982	B6	1086

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Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

E.O. 13233

C. Closed in accordance with restrictions contained in donor's deed of gift.

5/14/82

THE WHITE HOUSE  
WASHINGTON

PPO Non-Career Appointment Form  
IN HOUSE USE ONLY

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TO: BECKY NORTON DUNLOP  
THUR: Dennis Patrick, Associate Director, PPO DATE IN: \_\_\_\_\_  
FROM: Jim Burnley Telephone: 633-2072 DATE SENT: 5/14/82

CANDIDATE NAME: John G. Roberts, Jr.

DEPARTMENT: Department of Justice

JOB TITLE: Special Assistant to the Attorney General GRADE: GS-15

SUPERVISOR: William French Smith  
Attorney General

CURRENT ADDRESS: 603 N. Carolina Avenue, SE TELEPHONE: 543-2336  
Washington, D. C. 20003

VOTER REGISTRATION INFORMATION: Registered: YES  NO \_\_\_\_\_ PARTY: Republican

Voting Address: 603 North Carolina Avenue, SE County: \_\_\_\_\_  
Street Address or RFD Number Township: \_\_\_\_\_  
Washington, D. C. 20003 Parish: \_\_\_\_\_  
City State ZIP

SOCIAL SECURITY NUMBER: [REDACTED] SEX: M  F \_\_\_\_\_ RACE: White

DATE AND PLACE OF BIRTH: January 27, 1955 Buffalo, New York

Previous Government Service: YES  NO \_\_\_\_\_

REAGAN-BUSH CAMPAIGN INVOLVEMENT/OTHER CAMPAIGN INVOLVEMENT IN 1980:

Contact Telephone Campaign Role

see attached memorandum from Jim Burnley

A completed Form 171; political and personal resumes; complete job description; and any letters of support must be included for White House clearance to begin.

ASSOCIATE DIRECTOR RECOMMENDATION:  Approve \_\_\_\_\_  
 Disapprove \_\_\_\_\_  
Signature [Signature]

# Personal Qualifications Statement

Read instructions before completing form

Form Approved:  
O.M.B. No. 50-R0387

1. Kind of position (job) you are filing for (or title and number of announcement)  
**Special Assistant to the Attorney General**

2. Options for which you wish to be considered (if listed in the announcement)  
**N/A**

3. Home phone  
Area Code: **202** Number: **543-2336**

4. Work phone  
Area Code: **202** Number: **633-** Extension: **2287**

5. Preferred title (mark one)  
 Mr.  Mrs.  Miss  Ms. **N/A**

6. Other last names ever used (e.g., Maiden)  
**N/A**

7. Name (Last, First, Middle)  
**ROBERTS, John Glover**  
Street address or RFD no. (include apartment no., if any)  
**603 N. Carolina Avenue, S.E. #2**  
City: **Washington, D.C.** State: **D.C.** ZIP Code: **20003**

8. Birthplace (City & State, or foreign country)  
**Buffalo, N.Y.**

9. Birth date (Month, day, year)  
**1/27/55**

10. Social Security Number  
**66**

11. If you have ever been employed by the Federal Government as a civilian, give your highest grade, classification series, and job title.  
**Spec. Assist. to the Atty. Gen.**  
Dates of service in that grade (Month, day, and year)  
From **8/17/81** To **Present**

12. If you currently have an application on file with the Civil Service Commission for appointment to a Federal position, (a) list the name of the area office maintaining your application, (b) the position for which you applied, and (if appropriate) (c) the date of your notice of rating, (d) your identification number, and (e) your rating.  
**N/A**

13. Lowest pay or grade you will accept:  
PAY \_\_\_\_\_ GRADE \_\_\_\_\_  
\$ per \_\_\_\_\_ OR **GS 15**

14. When will you be available for work? (Month and year)  
**Immed.**

15. Are you available for temporary employment lasting:  
(Acceptance or refusal of temporary employment will not affect your consideration for other appointments.)  
A. Less than 1 month?  YES  NO  
B. 1 to 4 months?  YES  NO  
C. 5 to 12 months?  YES  NO

16. Are you interested in being considered for employment by:  
A. State and local government agencies?  YES  NO  
B. Congressional and other public offices?  YES  NO  
C. Public international organizations?  YES  NO

17. Where will you accept a job?  
A. In the Washington, D.C. Metropolitan area?  YES  NO  
B. Outside the 50 United States?  YES  NO  
C. Anyplace in the United States?  YES  NO  
D. Only in (specify locality): \_\_\_\_\_

18. Indicate your availability for overnight travel:  
A. Not available for overnight travel  YES  NO  
B. 1 to 5 nights per month  YES  NO  
C. 6 to 10 nights per month  YES  NO  
D. 11 or more nights per month  YES  NO

19. Are you available for part-time positions (fewer than 40 hours per week) offering:  
A. 20 or fewer hours per week?  YES  NO  
B. 21 to 31 hours per week?  YES  NO  
C. 32 to 39 hours per week?  YES  NO

20. Veteran Preference. Answer all parts. If a part does not apply to you, answer "NO".  
A. Have you ever served on active duty in the United States military service? (Exclude tours of active duty for training in Reserves or National Guard)  YES  NO  
B. Have you ever been discharged from the armed services under other than honorable conditions? (You may omit any such discharge changed to honorable or general by a Discharge Review Board or similar authority.)  YES  NO  
If "YES", give details in item 35.  
C. Do you claim 5 point preference based on active duty in the armed forces?  YES  NO  
If "YES", you will be required to furnish records to support your claim at the time you are appointed.  
D. Do you claim 10 point preference?  YES  NO  
If "YES", check the type of preference claimed and complete and attach Standard Form 15, "Claim for 10 Point Veteran Preference", together with the proof requested in that form.  
Type of Preference:  Compensable Disability  Non-compensable Disability  Purple Heart Recipient  Spouse  Widow(er)  Mother

E. List dates, branch, and serial number of all active service (enter "N/A" if not applicable).  
From \_\_\_\_\_ To \_\_\_\_\_ Branch of Service \_\_\_\_\_ Serial or Service Number \_\_\_\_\_  
**N/A**

**DO NOT WRITE IN THIS BLOCK**  
FOR USE OF EXAMINING OFFICE ONLY

Material Entered register:  
 Submitted  Returned

Notations:

Form reviewed:  
Form approved:

Option	Grade	Earned Rating	Preference	Aug. Rating
			<input type="checkbox"/> 5 Points (Tent.)	
			<input type="checkbox"/> 10 Points Comp. Dis.	
			<input type="checkbox"/> Other 10 Points	
			<input type="checkbox"/> Disal.	
			<input type="checkbox"/> Being Investigated	
Initials and date				

ANNOUNCEMENT NO. \_\_\_\_\_  
STATEMENT NO. \_\_\_\_\_

**THIS SPACE FOR USE OF APPOINTING OFFICER ONLY**  
Preference has been verified through proof that the separation was under honorable conditions, and other proof as required.

5-Point  10-Point Compensable Disab.  10-Point Other

Signature and title \_\_\_\_\_  
Agency \_\_\_\_\_ Date \_\_\_\_\_

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21 Experience Begin with current or most recent work or volunteer experience and work back. Account for periods of unemployment exceeding three months and your residence address at that time on the last line of the experience blocks in order of occurrence.

May inquiry be made of your present employer regarding your character, qualifications, and record of employment?  
 (A "NO" will not affect your consideration for employment opportunities except for Administrative Law Judge positions.)  YES  NO

<b>A</b> Name and address of employer's organization (include ZIP Code, if known)  U.S. Dept. of Justice Washington, D.C. 20503	Dates employed (give month and year) From 8/81 To Present	Average number of hours per week 65
	Salary or earnings Beginning \$ 46685 per annum Ending \$ per	Place of employment City Washington State D.C.

Exact title of your position Spec. Asst. to Atty. Gen.	Name of immediate supervisor Kenneth W. Starr	Area Code 202	Telephone Number 633-3892	Number and kind of employees you supervised N/A
Kind of business or organization (manufacturing, accounting, social services, etc.) Legal	If Federal service, civilian or military: series, grade or rank, and date of last promotion GS-15		Your reason for wanting to leave N/A	

Description of work (Describe your specific duties, responsibilities and accomplishments in this job.):  
 Legal reserach, writing, and counselling for the Attorney General.

<b>B</b> Name and address of employer's organization (include ZIP Code, if known)  U.S. Supreme Court Washington, D.C.	Dates employed (give month and year) From 7/80 To 7/81	Average number of hours per week 70
	Salary or earnings Beginning \$ 26000 per annum Ending \$ 28000 per annum	Place of employment City Washington State D.C.

Exact title of your position Law Clerk	Name of immediate supervisor Hon. WH Rehnquist	Area Code 202	Telephone Number 252-3101	Number and kind of employees you supervised N/A
Kind of business or organization (manufacturing, accounting, social services, etc.) Court	If Federal service, civilian or military: series, grade or rank, and date of last promotion GS 12		Your reason for leaving End of year appoint.	

Description of work (Describe your specific duties, responsibilities and accomplishments in this job.):  
 Legal research and writing, assisting the Justice in the discharging of his duties.

<b>C</b> Name and address of employer's organization (include ZIP Code, if known)  U.S. Court of Appeals for the Second Circuit New York, N.Y.	Dates employed (give month and year) From 6/79 To 6/80	Average number of hours per week 70
	Salary or earnings Beginning \$24000 per annum Ending \$25000 per annum	Place of employment City New York State New York

Exact title of your position Law Clerk	Name of immediate supervisor Hon. NJ Friendly	Area Code 201	Telephone Number	Number and kind of employees you supervised N/A
Kind of business or organization (manufacturing, accounting, social services, etc.) Court	If Federal service, civilian or military: series, grade or rank, and date of last promotion GS 11		Your reason for leaving End of year appt.	

Description of work (Describe your specific duties, responsibilities and accomplishments in this job.):  
 Legal research and writing; assisting the Judge in the discharge of his duties.

**Attach Supplemental Sheets or Forms Here**

22. A. Special qualifications and skills (skills with machines; patents or inventions; your most important publications (do not submit copies unless requested); your public speaking and publications experience; membership in professional or scientific societies; etc.)

Admitted to the Bar, District of Columbia

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B. Kind of license or certificate (pilot, registered nurse, lawyer, radio operator, CPA, etc.)

Admitted to the Bar, D.C.

C. Latest license or certificate

Year	State or other licensing authority
	N/A

D. Approximate number of words per minute

Typing	Shorthand
N/A	

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23. A. Did you graduate from high school or will you graduate within the next nine months, or do you have a GED high school equivalency certificate?

Yes	Month and year	No	Highest grade completed
X	6/73		

B. Name and location (city and State) of last high school attended.

LaLumiere School  
LaPorte, Indiana

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C. Name and location (city, State, and ZIP Code, if known) of college or university. (If you expect to graduate within nine months, give MONTH and YEAR you expect to receive your degree.)

	Dates Attended		Years Completed		No. of Credits Completed		Type of Degree (B.A., etc.)	Year of Degree
	From	To	Day	Night	Semester Hours	Quarter Hours		
Harvard College Cambridge, Massachusetts	9/73	6/76	4				B.A.	76
Harvard Law School Cambridge, Massachusetts	9/76	6/79	3				J.D.	79

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D. Chief undergraduate college subjects

	No. of Credits Completed	
	Semester Hours	Quarter Hours
History Major	N/A	N/A

E. Chief graduate college subjects

	No. of Credits Completed	
	Semester Hours	Quarter Hours
Law	N/A	N/A

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F. Major field of study at highest level of college work

History

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G. Other schools or training (for example, trade, vocational, Armed Forces or business). Give for each the name and location (city, State, and ZIP Code, if known) of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificate, and any other pertinent data.

N/A

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24. Honors, awards, and fellowships received

Summa Cum Laude (College); Magna Cum Laude (Law School);  
Bowdoin Prize; Detur Price; Ferguson Prize, Law Review

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25. Languages other than English: List the languages (other than English) in which you are proficient and indicate your level of proficiency by putting a check mark (✓) in the appropriate column. Candidates for positions requiring conversational ability in a language other than English may be given an interview conducted solely in that language. Describe in Item 35 how you gained your language skills and the amount of experience you have had (e.g., completed 72 hours of classroom training, spoke language at home for 18 years, self-taught, etc.).

Name of Language(s)	PROFICIENCY							
	Can Prepare and Deliver Lectures		Can Converse		Have Facility to Translate Articles, Technical Materials, etc.		Can Read Articles, Technical Materials, etc. for Own Use	
	Fluently	With Difficulty	Fluently	Passably	Into English	From English	Easily	With Difficulty
[REDACTED]								

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26. References List three persons who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 21. Experience.

Full Name	Present Business or Home Address (Number, Street, City, State and ZIP Code)	Business or Occupation
[REDACTED]	[REDACTED]	[REDACTED]

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