
NARA Notice 2021-005: Phase Two reopening of additional facilities; closure of the Eisenhower Library

Mon, Oct 5, 2020



To: All Employees

Attention supervisors: If you have employees who do not have access to a computer, please ensure that those employees receive a copy of this notice. This includes employees on LWOP or paid leave.

I am pleased to announce that 10 additional NARA facilities have entered into Phase Two of our [Phased Reopening Plan](#). Based on local public health conditions and the readiness of each facility, I have authorized Phase Two reopening of the following facilities:

- Ronald Reagan Presidential Library, Simi Valley, CA
- Richard Nixon Presidential Library, Yorba Linda, CA
- Jimmy Carter Presidential Library, Atlanta, GA
- John F. Kennedy Presidential Library, Boston, MA
- Pittsfield Federal Records Center, Pittsfield, MA
- Gerald R. Ford Museum, Grand Rapids, MI
- National Personnel Records Center (NPRC) in St. Louis, MO
- Franklin D. Roosevelt Presidential Library, Hyde Park, NY
- Philadelphia Archives and Federal Records Center, Philadelphia, PA
- ABL/Rocket Center, Keyser, WV

All 10 facilities have met our criteria to enter into Phase Two: local public health conditions support reopening; sufficient staff are available; the facility has sufficient supplies of Personal Protective Equipment (PPE); and procedures are in place for safely performing Phase Two work functions, as well as cleaning, social distancing, health assessments, and contact tracing.

These facilities will follow all of the procedures and limitations for Phase Two reopening announced in [NARA Notice 2020-191](#). These facilities will not operate at the full Phase Two staffing levels before October 13. Staff should not return to the worksite until you are contacted by your supervisor and have scheduled your return.

I regret to inform you that the Dwight D. Eisenhower Presidential Library in Abilene, KS, has been closed. Last week, the local jurisdiction where the Library is located (Dickinson County, KS) reported public health metrics that exceeded NARA's targets for safe operation of our facilities. Last week, Dickinson County, KS, realized almost 600 new cases per 100,000 population and its positivity rate exceeded 15%. These metrics vastly exceed NARA's targets for safe reopening of 200 new cases per 100,000 and 10% positivity. The Library will remain closed until local public health conditions improve.

If you need support or assistance coping with the stress of the pandemic, please take advantage of the Employee Assistance Program (EAP). EAP services are free, confidential, and available to all NARA employees, supervisors, and family members. EAP counselors are available 24 hours a day, seven days a week, by telephone 24/7 at 1-800-222-0364 (TTY 1-888-262-7848) or online at www.FOH4YOU.com. EAP information can also be found at the NARA@work EAP page.

Today's announcement brings us to 16 facilities authorized to enter into Phase Two reopening, 19 facilities in Phase One, and five facilities closed. We will continue to monitor local public health metrics at all NARA facilities and will reopen or close additional facilities when local conditions require a change in NARA's operating status.

Thank you for your patience and flexibility as we carefully reopen our facilities and restore our mission functions and operations.

DAVID S. FERRIERO
Archivist of the United States

If you have questions about this notice, contact:

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