
NARA Notice 2021-027: Closure of Nine Facilities and Phase Two Reopening of the George H.W. Bush Library

Mon, Nov 9, 2020



To: All Employees.

Attention supervisors: If you have employees who do not have access to a computer, please ensure that those employees receive a copy of this notice. This includes employees on LWOP or paid leave.

NARA has closed nine facilities in Georgia, Missouri, and Ohio due to deteriorating local public health conditions. Most facilities will continue some limited operations, as needed, to respond to emergency reference requests. The following facilities are closed, effective immediately and until further notice:

- Atlanta Federal Records Center in Ellenwood, GA
- National Archives at Atlanta in Morrow, GA
- Lenexa Federal Records Center in Lenexa, KS
- Harry Truman Presidential Library in Independence, MO
- National Archives at Kansas City, MO
- Lee's Summit Federal Records Center in Lee's Summit, MO
- National Personnel Records Center in St. Louis, MO
- Kingsridge Federal Records Center in Dayton, OH
- Dayton Federal Records Center in Moraine, OH

Over the last 14 days, the counties where these facilities are located all realized more than 200 new cases per 100,000 population and a positivity rate greater than 10 percent. These metrics exceed NARA's targets for safe reopening of our facilities. Some of these facilities had progressed to Phase Two of our reopening plan before being closed. Unfortunately, the public health data suggests that local conditions at all locations will continue to get worse, so we chose to close these facilities completely instead of regressing Phase Two facilities to Phase One. All facilities will remain closed until local public health conditions improve.

Fortunately, public health conditions have improved for the George H.W. Bush Presidential Library, and the Archivist of the United States has approved this facility to progress to Phase Two of our [Phased Reopening Plan](#). The George H.W. Bush Library has satisfied all of our Phase Two progression criteria, and will progress to Phase Two according to the procedures announced in [NARA Notice 2020-191](#). The library will not operate at the full Phase Two staffing levels before November 16. Staff should not return to the worksite until you are contacted by your supervisor and have scheduled your return.

If you need support or assistance coping with the stress of the pandemic, please take advantage of the Employee Assistance Program (EAP). EAP services are free, confidential, and available to all NARA employees, supervisors, and family members. EAP counselors are available 24 hours a day, seven days a week, by telephone 24/7 at 1-800-222-0364 (TTY 1-888-262-7848) or online at www.FOH4YOU.com. EAP information can also be found at the NARA@work EAP page.

Today's announcement brings us to 20 facilities authorized to enter into Phase Two reopening, three facilities in Phase One, and 17 facilities closed. We will continue to monitor local public health metrics at all NARA facilities and will reopen or close additional facilities when local conditions require a change in NARA's operating status.

Thank you for your patience and cooperation.

MICAH M. CHEATHAM
Chief of Management and Administration

If you have questions about this notice, contact:

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