
NARA Notice 2021-054: Closure of the George H.W. Bush Library and San Bruno Archives and FRC

Mon, Dec 21, 2020



To: All Employees.

Attention supervisors: If you have employees who do not have access to a computer, please ensure that those employees receive a copy of this notice. This includes employees on LWOP or paid leave.

NARA has closed the George H.W. Bush Library in College Station, TX, due to deteriorating local public health conditions. This closure is effective immediately and will continue until further notice.

The George H.W. Library is located in Brazos County, TX. Over the past 14 days, Brazos County has experienced 651 new cases per 100,000 and a positivity rate greater than 10 percent. These metrics exceed NARA's targets for safe reopening of our facilities. The library was in Phase One of NARA's reopening plan before being closed. The library will remain closed until public health conditions improve.

The Archivist of the United States authorized the closure of the San Francisco Archives and Federal Records Center (FRC) in San Bruno, CA, in order to support a new stay-at-home order for the Bay Area region of California. Last week, the State of California instituted a stay-at-home order for all Bay Area counties, asking employers to stop most nonessential work and requiring individuals to stay at home. The San Francisco Archives and FRC will remain closed until further notice.

If you need support or assistance coping with the stress of the pandemic, please take advantage of the Employee Assistance Program (EAP). EAP services are free, confidential, and available to all NARA employees, supervisors, and family members. EAP counselors are available 24 hours a day, seven days a week, by telephone 24/7 at 1-800-222-0364 (TTY 1-888-262-7848) or online at www.FOH4YOU.com. EAP information can also be found at the NARA@work EAP page.

Today's announcement brings us to six facilities authorized to enter into Phase Two reopening, two facilities in Phase One, and 32 facilities closed. We will continue to monitor local public health metrics at all NARA facilities and will reopen or close additional facilities when local conditions require a change in NARA's operating status.

Thank you for your patience and cooperation.

MICAH M. CHEATHAM
Chief of Management and Administration

If you have questions about this notice, contact:

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