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## NARA Notice 2021-207: Closure and Regression of Eleven Facilities

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Monday, August 16, 2021



### Notice

**To:** All Employees.

**Attention supervisors:** If you have employees who do not have access to a computer, please ensure that those employees receive a copy of this notice. This includes employees on LWOP or paid leave.

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NARA has closed the following facilities due to deteriorating local public health conditions. The Carter Museum is now closed to the public.

- Riverside Archives and Federal Records Center (FRC) at Perris, CA
- Jimmy Carter Presidential Library at Atlanta, GA
- Dayton FRC at Moraine, OH
- Kingsridge FRC at Dayton, OH

All four facilities are located in counties that exceed our standards for safe reopening. Each facility is currently experiencing more than 200 new cases per 100,000 population and greater than 10 percent positivity over the past 14 days. New case and positivity data for each NARA facility will be posted later today to the [ICN COVID-19 Coronavirus Resources page](#). These closures are effective immediately and will continue until local public health conditions improve.

The following facilities have regressed to Phase One staffing levels, due to deteriorating local public health conditions. The National Archives Museum and the Hoover and Kennedy Libraries will continue their limited public reopening of exhibit space for now. Research rooms at the following facilities are now closed to the public.

- San Francisco Archives and FRC at San Bruno, CA
- Denver Archives and FRC at Broomfield, CO
- National Archives Building at Washington, DC (Archives I)
- Office of the Federal Register and Office of Government Information Services office space at [732 North Capitol Street, Washington, DC](#)
- Herbert Hoover Presidential Library at West Branch, IA
- John F. Kennedy Presidential Library at Boston, MA
- Seattle Archives and FRC at Seattle, WA

All seven facilities are located in jurisdictions that exceed our regression standard for positivity but remain under 200 new cases. We have regressed all seven facilities effective immediately and until local public health conditions improve.

If you need support or assistance coping with the stress of the pandemic, please take advantage of the Employee Assistance Program (EAP). EAP services are free, confidential, and available to all NARA employees, supervisors, and family members. EAP counselors are available 24 hours a day, seven days a week, by telephone 24/7 at 1-800-222-0364 (TTY 1-888-262-7848) or online at [www.FOH4YOU.com](http://www.FOH4YOU.com). EAP information can also be found at the [NARA@work EAP page](#).

As of today, 22 of NARA's 40 occupied facilities are in some stage of reopening. Eleven facilities are in Phase Two, 11 facilities are in Phase One, and 18 facilities are closed. We will continue to monitor local public health metrics at all NARA facilities and will reopen or close additional facilities when local conditions require a change in NARA's operating status.

Thank you for your patience and cooperation.

MICAH M. CHEATHAM  
Chief of Management and Administration

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**If you have questions about this notice, contact:**

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