

**National Historical Publications and Records Commission**  
**Executive Summary Minutes**  
**May 12, 2022**

The meeting was called to order by the acting chairman, Debra Wall, at 9:00 am via web conference.

*Commission Members Present:*

Debra Steidel Wall, Acting Archivist of the United States

Glen Asner

Jonathan Bronitsky

W. Eric Emerson

Kim Gallon

Adam Howard

Christine Lamberson

Janice Ruth

Geoff Shepard

C. James Taylor

Kathleen Williams

Tanya Zanish-Belcher

*NHPRC staff present:*

Christopher Eck, Executive Director

Jeff de la Concepcion

Keith Donohue

Darrell Meadows

Nancy Melley

Daniel Stokes

Julie Fisher

*Guests:*

Mary Jo Binker, Eleanor Roosevelt Papers

Christopher Brick, Eleanor Roosevelt Papers

Lee White, National Coalition for History

## **I. Welcome Announcements**

Mr. Eck introduced Debra Steidel Wall as Acting Chair, remarking that her rise through the ranks of the National Archives makes her a “mustang” in military parlance. Ms. Wall said that she had never been called a mustang before, and she looked forward to using the title with her children. Ms. Wall also noted that during her early training she had attended a meeting of the NHPRC, never expecting to end up as chair. She shared greetings from David Ferriero, the outgoing AOTUS, and welcomed everyone to the meeting.

Ms. Wall welcomed Kim Gallon, now representing the American Historical Association. Dr. Gallon is an Associate Professor of History at Purdue University. Her work investigates the cultural dimensions of the Black Press in the early 20th century and the history of technology, race, and health equity. She is the author of a number of articles and essays and the book, *Pleasure in the News: African American Readership and Sexuality in the Black Press*. Kim is also the author of the field-defining article, “Making a Case for the Black Digital Humanities” and the founder and director of two black digital humanities projects: The Black Press Research Collective and COVID Black.

After introductions, Ms. Wall continued with the good news that Congress finally funded Appropriations for the NHPRC grants program: \$12.265 million--but with a caveat. The regular grants program budget is \$7 million, and \$5.265 million is for directed projects.

Finally, she announced that NARA has updated our strategic framework to explicitly integrate the principles of equity and diversity, equity, inclusion, and accessibility (DEIA) established in President Biden’s Executive Order 13985. She thanked Mr. Eck and Mr. Meadows for their work on the agency’s DEIA team and acknowledged NHPRC commitment to those principles across its grants programs.

## **II. Minutes of the November 2021 Meeting and Agenda**

*Ms. Wall called for approval of the Minutes and Adoption of the Agenda, and a motion was approved by unanimous consent.*

## **III. A Resolution**

*The following Resolution was presented and approved by the Commission:*

**DAVID S. FERRIERO, ARCHIVIST OF THE UNITED STATES**, joined the National Historical Publications and Records Commission as its Chairman in November 2009. Prior to the National Archives, he had served as the Andrew W. Mellon Director of the New York Public Library, specifically part of a team that created one of the largest integrated public library systems in the world. Before joining the NYPL, he served in top positions at two of the nation's major academic libraries, those at the Massachusetts Institute of Technology and Duke University. Mr. Ferriero holds a bachelor's and a master's degree in English literature from Northeastern University in Boston as well as a master's degree from the Simmons College of Library and Information Science. During the Vietnam War, he served as a U.S. Navy hospital corpsman.

Over the past dozen years as Chairman of the NHPRC, Mr. Ferriero has sailed the ship through seas of change, from assisting with the creation of Founders Online, which brings together the papers of seven of America's founders, to advancing digitization and citizen engagement to enhancing collaboration projects among archives to increasing NHPRC's focus on diversity, equity, and inclusion. He was further instrumental in forging new partnerships with the private sector and expanding public access to online collections. His tenure was marked by integrity to the mission of the NHPRC—to provide opportunities for the American people to discover and use records to broaden public understanding of our democracy, history, and culture. Through it all, he has led the Commission with grace, good humor, and a panache all his own. David is already very much missed, and, with our sincere respect and affection, the Commission thanks him for his dedicated service and myriad contributions to its programs.

#### **IV. Executive Director's Report**

##### *Overview of the May 2022 Grant Cycle*

Mr. Eck reported that the Commission will consider 59 applications requesting \$7,312,690 in FY22 grant funds. Staff recommended support for 36 proposals totaling \$4,713,725 in awards for projects in 18 states and Puerto Rico.

##### *Budget Appropriations for FY22*

The National Archives and the NHPRC operated under a Continuing Resolution through March 22, 2022. The final FY22 appropriations bill provides \$7 million for NHPRC grant programs, an increase of \$500,000. The FY 22 Budget for the National Archives includes earmarks (now known as

“Congressional Directives”) to be managed by the NHPRC in the amount of \$5.265 million for eleven specific records projects.

In addition to the increased appropriations, the new funds for the NHPRC-Mellon Planning Grants for Collaborative Digital Editions program, earmarked grants, and an expected increase in applications, Mr. Eck prepared in April and submitted to NARA management’s Resource Allocation Board (RAB) requesting the addition of two full-time program officers. This request was approved by the former Chair before his retirement and was approved by the RAB. He anticipates that these positions will be filled ahead of the fall meeting.

#### *Update on Commission Activities*

NHPRC staff Christopher Eck and Darrell Meadows continued their work with the larger National Archives Equity Team to finalize the agency’s Equity Action Plan, which was completed in January and approved by OMB and the White House in April. Mr. Meadows discussed the implementation of the first of two NHPRC-centered Equity Action Plan items related to our professional development programs. The Editing Institute Listening Tour, discussed in November, has since expanded to include conversations with digital history and digital humanities practitioners in Hispanic American and Native American history. In addition, staff members Melley and Meadows (in collaboration with the Director of the Jimmy Carter Presidential Library and former SAA President, Meredith Evans) developed and implemented a series of focus groups to advance equity and inclusion in the Archives Leadership Institute program (focus groups commenced in late March and will continue through May). Both of these initiatives are intended to shape the next iterations of these two programs.

Working with Jennifer Stertzler, the team decided to pause the Editing Institute’s *Fundamentals* course (expected to go live later this year) so that its development could be informed by the ongoing listening tour. Growing out of those conversations, the current and forthcoming iterations of the *Institutes for Historical Editing* program will focus on developing a new, online professional development platform that addresses the needs of diverse practitioners in the BIPOC community. The new platform is envisioned to be a collaborative forum for hosted conversations, learning, and sharing across diverse fields of practice in editing and digital humanities. The new initiative, which will include more diverse faculty and participants, will be able to offer a suite of programs to supplement the free, online *Fundamentals* course now in development.

Ms. Melley described similar efforts underway to revamp the Archives Leadership Institute (ALI). Postponed by COVID issues, the ALI at Purdue is now working with its final cohort of participants.

As part of NARA's DEIA efforts, we have reached out to alumni as well as archivists of color, tribal archivists, and leaders in community archiving to redesign the program to ensure its diversity and equity. Through a series of focus groups, we are seeking to learn about the existing barriers to participation and how the program can advance diversity and equity in archives leadership. Findings to date suggest the need to improve our advertising and outreach, including attending conferences, to invite more diverse participants, as well as looking at travel and "time-away" costs to go beyond large well-funded institutions. While the weeklong intensive is important, staff may switch to a hybrid format and also look into support for mid-career archivists after their ALI experience. The focus groups also raised the question of "what an archivist is," particularly in community archives and at small organizations.

Staff plans to write new announcements for the *Institutes for Historical Editing* program and the *Archives Leadership Institute* program by mid-July and will ask for the Commission to approve by email by the end of July. We hope to post the new grant announcements in Grants.gov in early August with drafts due in early October with a final application due in early December. Recommendations for funding would be brought to the Commission next May, with a start date of July 1, 2023.

Mr. Stokes shared the highlights of the Financial Summary, anticipating that there may be additional returns from unspent funds of \$150-400K by the end of the fiscal year.

## **V. Executive Committee Report**

The NHPRC Recruitment and Processes Subcommittee met following the November 2021 meeting. Staff continued its outreach efforts, including a daily Twitter campaign to promote all five current grant announcements, and adding on each program's announcement page sample application narratives drawn from recent successful projects.

The Subcommittee also recommended establishing panels to review groups of applications within our funding categories. Staff had extensive internal discussions on paying honoraria to those who serve on panels. Staff worked with NARA's Office of General Counsel and the Budget Office about the mechanics of honoraria, and staff hopes to be able to test a pilot panel by the November 2022 meeting, but no later than the May 2023 meeting.

The Subcommittee also addressed the question of Staff Reports. Staff's hope is to improve the review of proposals by the Commission—without sacrificing quality and necessary information—while

alleviating the burden on staff in preparing the large number of proposals reviewed at each meeting. Following a survey of the Subcommittee, staff revised and shortened Staff Reports.

Members expressed their support for the new shortened format for the Staff Reports. Mr. Bronitsky stated his preference for an online platform that would allow Commission members to track progress of past applications and funding trends. The staff said they would look at eGMS as a possible mechanism or develop some system to review data and applications. Mr. Meadows said that we need some tool to track NHPRC progress on its DEIA goals.

Mr. Emerson and Ms. Williams both pointed to the remaining tasks of the Recruitment and Processes committee: post-award reporting and programmatic budgeting. Ms. Williams asked: how do we prioritize where we want to go? To carry out our Strategic Plan, what tools do we need? The Executive Committee asked the Recruitment and Processes Committee to continue its work. Mr. Emerson said that he hoped new staff and new systems will alleviate some of the stress points.

Ms. Melley outlined the changes in the two new Grant Announcements, emphasizing the need to ensure the role of archivists in any proposals.

*A motion was raised to approve the announcements for Access to Historical Records: Archival Projects and Public Engagement with Historical Records programs, and the Commission adopted it by unanimous consent.*

*Returning to the question of the proposed announcements for consideration in July 2022, Mr. Emerson raised the question of increasing the ceiling for the Archives Leadership Institute of up to \$450,000 for three-year projects. The motion was raised to allow staff to prepare new grant announcements, and the Commission adopted it by unanimous vote.*

## **VI. Proposal Review**

The following individuals recused themselves from voting on the noted applications:

*PE-103407 Eric Emerson*

*PE-103417 Eric Emerson*

During the discussion of the Archival Projects, the Commission approved the following motion:

*“The Commission recommends a \$92,039 grant to the B&O Railroad Museum, with the condition of the project’s submission of a revised satisfactory work and access plan approved by the staff.”*

During the discussion of Publishing projects, Mr. Meadows discussed a cap of \$150,000 for any project due to budgetary constraints.

The following proposals were recommended for funding:

### **PUBLISHING HISTORICAL RECORDS**

Indiana University

Indianapolis, IN

\$117,781 to edit the *Frederick Douglass Papers*, a leading orator, abolitionist, social reformer, writer, and statesman. Project staff will advance editorial work on the *Correspondence Series*, completing and submitting the Volume 4 manuscript to press, and continuing annotation work for Volume 5; complete all remaining annotation for Volume 2 of *Journalism and Other Writings Series*; and continue the migration to its new [Frederick Douglass Papers Digital Edition](#). (PE-103394)

University of Tennessee

Knoxville, TN

\$150,000 to support the *Papers of Andrew Jackson*, the seventh president of the United States. Project staff will complete all final production work on Volume 12 (1834); advance editorial work on Volume 13 (1835); and expand the New Jackson Document Discoveries and Native Voices sections of the [Papers of Andrew Jackson](#) website. (PE-103395)

Ramapo College of New Jersey

Mahwah, NJ

\$150,000 to support the [Jane Addams Papers](#), American settlement activist, reformer, social worker, sociologist, public administrator, and author. Project staff will digitize, transcribe, verify metadata, and proofread documents from 1927-1928; submit the selective print edition Volume 4 manuscript to press; and complete research and annotation work on Volume 5. (PE-103401)

Cumberland University

Lebanon, TN

\$149,968 to support the [Papers of Martin Van Buren](#), eighth president of the United States. Project staff will publish the remaining documents in Series 3 and 4; verify metadata for ~2,500 documents in Series 6; transcribe 1,000 documents in Series 12; and complete the front matter, appendices, and index for Volume 1 of the *Selected Papers of Martin Van Buren*. (PE-103402)

Stanford University

Stanford, CA

\$150,000 to support the [Martin Luther King, Jr. Papers](#), a national leader in civil rights. Project staff will annotate, incorporate reader comments, and complete the introduction and front matter for Volume 8 (Sept. 1962 – Dec. 1963); complete edit of the calendar of documents, complete outstanding research tasks, and fact check front matter, annotations, and chronology for Volume 8; and conduct research and document collection for Volume 9 (1964). (PE-103405)

University of South Carolina

Columbia, SC

\$110,000 to support a selective digital edition of the *Papers of William Short*. After serving as Jefferson's secretary, William Short (1759-1849) became a career diplomat and successful financier and philanthropist. Project staff will complete the identification and collection of the Short correspondence and papers held in smaller repositories; catalog documents spanning the period 1778-1810; select documents to be published online; and complete all preparations and planning. (PE-103407)

University of South Carolina

Columbia, SC

\$100,000 to complete the [Pinckney Statesmen of South Carolina](#) digital edition. The completed four-volume "born-digital" edition will include an estimated 3,000 fully transcribed and annotated documents related to the brothers Charles Cotesworth Pinckney, Thomas Pinckney, and their cousin, Charles Pinckney, for the period 1769-1828. Project staff will complete final selection of addenda documents, calendar items, and financial records related to enslaved people on Pinckney plantations for inclusion in the *Pinckney-Horry* and *Pinckney Statesmen* editions; complete all transcription, summaries, final review and other pre-publication work for all addenda documents and financial records; and acquire permissions for all selected materials to be added to the *Pinckney-Horry* and *Pinckney Statesmen* editions. (PE-103417)

Princeton University

Princeton, NJ

\$124,880 to support the [Papers of Thomas Jefferson](#), third president of the United States. Project staff will add Volume 45 to its electronic editions (UVA Press/Rotunda and Founders Online); publish Volume 46 in print format; bring Volume 47 to near completion and add documents to the "Selected Documents" section of the project's website; complete all pre-publication work for print Volume 48; and advance editorial work for Volumes 49-51. In addition, the project will continue to work with the UVA Center for Digital Editing (CDE) to add content related to the *Jefferson's Weather and Climate Records Digital Edition*. (PE-103421)

Abraham Lincoln Presidential Library Foundation

Springfield, IL

\$148,000 to support the [Papers of Abraham Lincoln](#), sixteenth president of the United States. Project staff advance editorial work for the *Campaign Digital Edition* and associated digital library; tandem oral-proof and annotate 600 documents; write biographies of associated people, places, organizations, and events found in the same 600 documents; fact check, sense read, and publish 600 documents and associated biographies; and capture images of new documents in repositories and private collections as they become available. (PE-103422)

Rutgers, The State University of New Jersey



Piscataway, NJ

\$150,000 to support the [Thomas A. Edison Papers](#), noted American inventor and entrepreneur. Project staff will advance editorial work on the Edison General File for the years 1925-1926; add 23 Edison Pocket Notebooks to its digital image editions, and upload approximately 41,000 images; add outside repository collections and Edison-Miller Family Papers; and complete the Volume 10 manuscript. (PE-103425)

University of Virginia  
Charlottesville, VA

\$150,000 to support the [Papers of James Madison](#), fourth president of the United States. Project staff will Publish volumes 13 and 14 of the *Secretary of State Series* and commence editorial work on volumes 15 and 16; edit volume 5 of the *Retirement Series* and commence work on volume 6; plan a new edition of the 1840 text of *The Papers of James Madison*; and complete editing of Madison's "Notes on Salkeld." (PE-103433)

University of Virginia  
Charlottesville, VA

\$150,000 to support the [Papers of George Washington](#), first president of the United States. Project staff will publish volumes 30 and 31 of the *Revolutionary War Series*; submit the manuscript for volume 32 to press; advance editorial work on volumes 33-35; complete index integration of volumes 28-29 to the digital edition; and add at least 40 newly found George Washington letters. (PE-103434)

University of Southern Mississippi  
Hattiesburg, MS

\$150,000 to support the [Civil War & Reconstruction Governors of Mississippi Digital Documentary Edition](#). This edition will ultimately contain nearly 20,000 documents sent and received by the Mississippi governors from late 1859 to early 1882. Project staff will advance editorial work on nearly 5,500 documents in the Postwar Governors Collections; Clark Correspondence & Telegrams; and Sharkey Letters and Petitions; and complete technical planning for creation of subject-based data visualizations. (PE-103444)

University of West Florida  
Pensacola, FL

\$87,500 to support the [Papers of Roger Taney: A Digital Documentary Edition](#). Project editors are developing a free, publicly accessible, annotated, 9-volume digital edition of the personal and professional papers of jurist and Fifth Chief Justice of the U.S. Supreme Court. During the proposed grant year, project staff will accession an additional 1,250 documents; transcribe an additional 1,500 manuscript pages; and advance editorial work on Volume 1: *The Bank War*. (PE-103449)

University of Nebraska, Lincoln  
Lincoln, NE

\$130,544 to support "Walt Whitman's Complete Correspondence," bringing together for the first time all incoming and outgoing correspondence from the poet. Project staff will catalog and transcribe 80 "new" letters; complete cataloging for the Reconstruction and Post-Reconstruction periods; complete all remaining annotation work for the *Complete Correspondence*, including links to relevant resources; and publish 605 newly completed letters on the [Walt Whitman Archive](#). (PE-103450)

California Institute of Technology  
Pasadena, CA

\$150,000 to support the [Einstein Papers Project](#), a print and electronic edition of the *Collected Papers of Albert Einstein*, scientist and humanitarian. Project editors will add Volume 16 (June 1929-Nov. 1930); advance editorial and translation work on Volume 17 (June 1929-Nov. 1930), bringing that volume to near completion; and complete transcription of ~1,700 documents for Volume 18 (Jan.-Dec. 1931). (PE-103459)

University of Virginia  
Charlottesville, VA

\$140,048 to support *The Chinese American WWII Veterans Online Resource*, an online resource and archive that will bring together information drawn from U.S. military service records, including enlistment, separation, and discharge records, as well as information from private records on the more than 22,000 Chinese and Chinese Americans who served in World War II. During the proposed first year of work, project staff will aggregate all existing project content and metadata into a new Drupal database and build the associated search capabilities of the digital edition. (PD-103373)

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## PUBLIC ENGAGEMENT

Villanova University  
Villanova, PA

\$112,500 to support curriculum development for the *Last Seen: Finding Family after Slavery* project which aims to identify, digitize, transcribe, and publish ads placed in newspapers across the United States (and beyond) by formerly enslaved people searching for family members and loved ones after emancipation. To date, the project has published 4,000 ads online spanning eight decades drawn from 267 newspapers. The project will host teacher workshops, and create lesson plans and teaching materials for primary and secondary school classroom use, using materials drawn from the *Last Seen* digital documentary edition. (DP-103404)

See Stories  
Anchorage, AK

\$149,250 to support a project that will provide 6<sup>th</sup>-12<sup>th</sup> grade educators with professional development focusing on the use of archival material that documents the history of enslavement of the Indigenous People of Alaska. See Stories is a nonprofit organization that seeks to build inclusive communities through film and storytelling. (DP-103427)

Hunter College  
New York, NY

\$150,000 to support a project to create a mobile version of the *Puerto Rican Heritage Cultural Ambassadors* (PRHCA) program: a free self-paced, multimedia online course on Puerto Rican history and culture based on archival holdings at Hunter College's Center for Puerto Rican Studies (Centro) Library. Since 2016, PRHCA has been a collaborative endeavor that brings together in-house archivists, librarians, and documentarians with external historians, scholars, and cultural and civic organizations. (DP-103446)

Eastern Educational Television Network/dba  
American Public Television  
Boston, MA

\$90,788 to support a collaborative project of American Public Television, Field Studio, New American History, and PBS Learning Media for *Explaining Today: The Future of America's Past*, a multi-year professional learning and content development project focused on engaging grade 6-12 teachers and their students in exploring American history and geography through digital humanities projects and scholarship, gaining access to archival collections, primary sources and public documents via inquiry-based learning resources and open educational resources. (DP-103464)

Chinese Historical Society of America  
San Francisco, CA

\$150,000 to support a project will create a series of augmented reality walking tours centered around the history and archives of Chinese American heritage in San Francisco and Northern California. The project will allow users to experience archival assets in their original historic locations, using more detailed storytelling and interpretive audio and video accompaniments from local historians and audio and visual filmmakers. The public will also be able to make direct contributions to enhance the connection between artifacts and documents with particular sites. (DP-103465)

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## ACCESS TO HISTORICAL RECORDS: ARCHIVAL PROJECTS

Museum of New Mexico  
Santa Fe, NM

\$149,921 to digitize and make available online 24 linear feet of manuscript material, describe 12 linear feet of photographic material, and digitize approximately 8,000 images from the collection of Edgar L. Hewett, educator and archeologist, whose work focused on Native American communities of the Southwest. (RH-103400)

University of Colorado  
Boulder, CO

\$149,430 to process 47 linear feet, digitize 7,216 pages, and provide online access to the finding aid and digital images from the collection of Joe Ben Wheat, archaeologist, curator, teacher, and author known for his expertise on textiles of the Navajo and other tribes in Arizona, New Mexico, and Colorado. (RH-103411)

Jewish Theological Seminary of America  
New York, NY

\$142,549 to process two collections of audiovisual recordings that document the Jewish experience and digitize 1,750 audiovisual recordings that fall into five categories: American politics, law, and ethics; interfaith relationships; arts and literature; discussions with Jewish leaders; and the life and work of theologian Abraham Heschel. (RH-103412)

Illinois Supreme Court Historic Preservation Commission  
Springfield, IL

\$135,830 to digitize 46 cubic feet of Illinois Supreme Court case files (approximately 110,000 pages) dating from 1818 to 1865 and make the digital images available online. (RH-103418)

Amistad Research Center  
New Orleans, LA

\$120,000 to process 112 linear feet of the records of Alternate ROOTS, a regional arts service organization, from 1975-2017. The project will create an online finding aid to the record, digitize and create metadata for all of the collection's moving image and sound recordings, and digitize 10% of the photographs in the collection and make them available through the Louisiana Digital Library. A series of online webinars that support community-based archiving will be offered. (RH-103419)

Museum of Ventura County  
Ventura, CA

\$95,000 to process the Robert Martin and Associates Collection, which constitutes the institutional records of one of the county's longest-serving civil engineering firms. The collection includes engineering and architectural drawings, maps, and the planning documents for residential, commercial, and government buildings from the 1920s to 2013. About 1,000 items will be digitized and workshops will be provided for local cultural heritage organizations. (RH-103424)

The American Jewish Historical Society  
New York NY

\$146,461 to arrange and describe the records of the Greater New York Conference for Soviet Jewry (215 linear feet) and digitize selected documents from the collection and make them available online. The project will also arrange an accretion to the Union of Councils for Soviet Jews collection and arrange and describe the personal papers of Ann Polunsky, an activist in the Soviet Jewry movement. (RH-103431)

Virginia Polytechnic Institute and State University  
Blacksburg, VA

\$149,842 to process 17 collections from the Archives of American Aerospace Exploration (506 cubic feet) that document the period 1885 to 2008, improve the online description available for seven additional collections, and create two physical exhibits and an accompanying digital exhibit. (RH-103436 )

California State University Dominguez Hills  
Dominguez Hills, CA

\$149,900 to process, describe, and start to digitize approximately 150 linear feet of material from The *Los Angeles Free Press* and from Art Kunkin, its publisher. The *Los Angeles Free Press* one of the first, and largest, of the underground newspapers of the 1960s. (RH-103442)

Sila M. Calderon Foundation, Inc.  
San Juan, PR

\$22,790 to digitize approximately 128,000 pages produced and received by the Office of Governor Sila M. Calderon from January 2001 to January 2005. (RH-103443)

University of Southern Mississippi  
Hattiesburg, MS

\$135,828 to process 12 collections (totaling 288 cubic feet) related to children's literature, women and people of color, and politics, and create 1,200 digital images and make them available online. Collections include the papers of artists such as Tana Hoban, civil rights activist Sue Sojourner, and photojournalist Mary Ann Wells. (RH-103448)

Columbia University  
New York, NY

\$148,789 to acquire and upload state and local government records related to the coronavirus pandemic and upgrade the access tools for Documenting COVID-19, a publicly available online repository. (RH-103448)

Arizona Corporation Commission  
Phoenix, AZ

\$140,624 to digitize 3.5 million microfiche images of business filings for the period 1912-1980, index the digital records by business entity name, and upload the digital records to a repository system and enable online public access. (RH-103452)

Regional Plan Association, Inc  
New York, NY

\$65,470 to improve access to the records of the Regional Plan Association from the 1960s through the 1980s. The project will digitize 70 cubic feet of documents and 20 bound publications that total approximately 150,000 pages, 20 maps, five cubic feet of 35mm slides and photographs, and 18 audiovisual tapes with a total runtime of approximately 400 minutes. (RH-103455)

B&O Railroad Museum  
Baltimore, MD

A conditional grant of \$92,039 to process and describe 15,000 employee case files from the records of the B&O Railroad Relief Department that cover the period 1880 to 1963. (RH-103466)

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## VII. Other Business

Janice Ruth asked about the mechanism for the Congressionally-Directed Projects ("earmarks"). A brief discussion followed, and Mr. Eck said that staff will be in touch with the potential grantees and work through a process that will meet NHPRC regulatory and statutory requirements for awarding and managing grants and financial transactions. The Congressional Directives will be managed as if they were proposals approved through the competitive process. Staff will routinely report on their progress with the Commission.

*The Commission went into Executive Session at 12:35 pm and adjourned at 12:52 pm.*