



OFFICE of GOVERNMENT INFORMATION SERVICES

April 15, 2015 — Sent via U.S. Mail

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Re: Case No.: 201500510  
NG: CM: KG

NATIONAL  
ARCHIVES  
and RECORDS  
ADMINISTRATION

8601 ADELPHI ROAD  
OGIS  
COLLEGE PARK, MD  
20740-6001

web: [www.ogis.archives.gov](http://www.ogis.archives.gov)  
e-mail: [ogis@nara.gov](mailto:ogis@nara.gov)  
phone: 202-741-5770  
toll-free: 1-877-684-6448  
fax: 202-741-5769

Dear [REDACTED]:

This responds to your request for assistance from the Office of Government Information Services (OGIS), which we received on March 13, 2015 via U.S. mail. Your request for assistance pertains to your Freedom of Information Act (FOIA) request to the United States Secret Service (USSS).

Congress created OGIS to complement existing FOIA practice and procedure; we strive to work in conjunction with the existing request and appeal process. The goal is for OGIS to allow, whenever practical, the requester to exhaust his or her remedies within the agency, including the appeal process. OGIS has no investigatory or enforcement power, nor can we compel an agency to release documents. OGIS serves as the Federal FOIA Ombudsman and our jurisdiction is limited to assisting with the FOIA process.

We reviewed your submission and understand that you submitted a records request to the USSS on [REDACTED] via email. The agency has since sent you two letters, one in [REDACTED] and one in [REDACTED] explaining they are processing responsive documents. You have not heard anything from the agency since [REDACTED]. Your request was for

[REDACTED]  
[REDACTED]  
[REDACTED].”

As you may know, when an individual requests access to his or her own records, it is most often, but not always, considered a Privacy Act, or first-party, request. Federal agencies will process requests under both FOIA and the Privacy Act of 1974 in order to provide requesters with the fullest degree of access available.

Privacy Act matters fall outside the scope of our office’s mission as the FOIA Ombudsman. However, many Privacy Act requests overlap with FOIA; therefore, OGIS provides ombuds services, including providing information about the process and the status of requests, to individuals requesting their own records. OGIS does not have a statutory role in reviewing policies, procedures and compliance with the Privacy Act as we do with FOIA.



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You noted in your correspondence to OGIS that you provided your updated address to USSS. You also mentioned that you will be moving facilities in the future and provided your [REDACTED] address to ensure you receive correspondence from OGIS.

In response to your submission, we contacted the USSS to inquire about the status of your request. According to the agency, your request was administratively closed and you will receive a response by the end of the week of [REDACTED] [REDACTED]. Please know that in cases where a request is administratively closed because the agency reached out to a requester for additional information but received no response, the requester may resubmit the request with whatever additional information the agency needs to process it; the agency will not consider the resubmitted request a duplicate.

I hope you find this information useful. At this time, there is no further assistance OGIS can offer. Thank you for bringing this matter to OGIS. We will close your case.

Sincerely,

/s/

Nikki Gramian, Acting Director  
Office of Government Information Services (OGIS)