

	Mon 2/1	Tue 2/2	Wed 2/3	Thu 2/4	Fri 2/5
	Time and Attendance is Due @ OGIS				
8am					
9am	Weekly Update Meeting @ Director 8:30am - 9am				
10am	SOP Review- February Draft 10am - 10:30am	OGIS Staff Meeting 10am - 12pm	(b) (6) Meeting @ Director Holzer's Office - Room 706 10am - 11am		Going Forward FACA Discussion @ James' Office 10am - 11am
11am	FOIA FACA Committee 2016-2018 Discussion @ James' Office 10:30am - 11:30am				
12pm		(b) (6)			
1pm					Agenda Topics: Submission of 1pm - 1:30pm
2pm		A Managers Meeting @ A2-3408-Conference Room 2pm - 3pm			
3pm					
4pm					
5pm		(b) (6)			(b) (6)
6pm		(b) (6)	(b) (6)		
7pm					

Sat 2/6

Sun 2/7

Mon 2/8

Tue 2/9

Wed 2/10

Time and Attendance is Due @ OGIS



8am  
9am  
10am  
11am  
12pm  
1pm  
2pm  
3pm  
4pm  
5pm  
6pm  
7pm

Weekly Update Meeting @ Director  
8:30am - 9am

Meeting  
10am - 11am

OGIS Staff Meeting  
10am - 12pm

Staff Meeting @ OGIS Conference Room  
10am -

Meeting: (b) (6) - Deloitte @ 800 North Capitol Street Northeast, Washington, DC, United States - Room 795  
10am - 12pm

(b) (6)  
11am - 1pm

Call JT  
11:30am - 12pm


Hold for Murder Board: Sunshine Week Testimony  
1pm - 2pm

COFO  
1:30pm - 3pm

(b) (6)  
4:15pm - 5:15pm

(b) (6)  
5:30pm - 7pm

(b) (6)  
6pm - 7pm

	Thu 2/11	Fri 2/12	Sat 2/13	Sun 2/14	Mon 2/15
	Time and Attendance is Due @ OGIS 				
		NG AWS			
8am					
9am	Discuss case process 9am - 10am	FACA Meeting @ James' Office 9am - 10am			Weekly Update Meeting @ Director 8:30am - 9am
10am	OGIS Discussion @ Federal Register Building 10am - 11am				
11am				(b) (6) 11am - 1pm	
12pm					
1pm		Agenda Topics: Submission of 1pm - 1:30pm			
2pm	Discuss messaging @ OGIS Conference 1:30pm - 2pm				
3pm					
4pm		(b) (6)			
5pm					
6pm					

	Tue 2/16	Wed 2/17	Thu 2/18	Fri 2/19	Sat 2/20
	Time and Attendance is Due @ OGIS				
			6:30am - (b) (6) @ OGIS		
9am				FACA NGC/CMO Phone Call Recap 8:30am - 9am	
				Interview w/ Justin Elliott, ProPublica 9am - 10am	
10am	OGIS Staff Meeting 10am - 12pm		Staff Meeting @ OGIS Conference Room 10am -	NARA Open Government Meeting @ A2	
11am			FOIAonline demo @ OGIS 800 N. Capitol St. NW Suite 795 11am - 12pm		
12pm					
1pm		Meet w/ Jessica Carter, Cornyn staff @ Hart Senate Office Building, Washington, DC 20002. USA	Save-the-Date: All-Hands meeting on Thursday, ?	Agenda Topics: Submission of 1pm - 1:30pm	
2pm	Meet with Chanda Betourney, Judiciary Minority @ 152 Dirksen Building, Dirksen Bldg, Washington, DC	Meet Kyle McCollum, Senate Judiciary	(b) (6) - 2:15pm -	Katy Rother, Oversight and Gov Reform	
3pm			Meet w/ Krista Boyd - Oversight and Gov Reform Minority @ Rayburn House Office Building, Washington, DC		
4pm					
5pm	(b) (6)			(b) (6)	
6pm	(b) (6) @ Greenville Elementary 5:30pm - 7pm	OFR-OGIS Router replacement = computers down 6pm - 9pm	(b) (6) 6pm - 7pm		
7pm					

Sun 2/21

Mon 2/22

Tue 2/23

Wed 2/24

Thu 2/25

Time and Attendance is Due @ OGIS



8am  
9am  
10am  
11am  
12pm  
1pm  
2pm  
3pm  
4pm  
5pm  
6pm  
7pm

Weekly Update Meeting @ Director  
8:30am - 9am

Relativity Demonstration @ 18196 (10) Discover y  
9am - 11am

OGIS Staff Meeting  
10am - 12pm

FOIAonline Partner Update @ DCRoomWest6143E p12/DC-CCW-OEI  
10am - 11am

FACA Discussion  
3pm - 3:30pm

(b) (6)  
4:15pm - 5:15pm

(b) (6)

(b) (6)  
5:30pm - 7pm

(b) (6)

	Fri 2/26	Sat 2/27	Sun 2/28	Mon 2/29
	Time and Attendance is Due @ OGIS			
	NG AWS			
8am				
9am	OGIS' role in the FOIA ADR process 8:30am - 9:30am			Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am
10am	Discuss RMSA + FOIA questions @ OGIS 800 N. Capitol Street #795 9am - 10:30am			NG work on BTI update with James 9am - 10am
11am			(b) (6)	Staff Meeting @ OGIS Conference Room 10am - 11am
12pm				
1pm	Agenda Topics: Submission of Topics by 1pm - 1:30pm			
2pm	(b) (6) 1:30pm - 3pm			
3pm	Coffee w/James @ Starbucks (Renaissance Hotel) 3pm - 4pm			
4pm				
5pm	(b) (6) 4:15pm - 5:15pm			
6pm				