

**FOIA Advisory Committee**  
**Oversight and Accountability Subcommittee**  
**12/10/14**

**Meeting Minutes**

Subcommittee members in attendance:

Nate Jones	Brent Evitt
Jim Hogan	Martin Michalosky
Ginger McCall	Mark Zaid
Anne Weismann	

Other in attendance:

Christa Lemelin, Designated Federal Officer

Subcommittee members provided updates and discussed the following items:

1. Identify current authorities for oversight and actions (program reviews, audits, reports, inspections, etc) that have been completed over the past 10 years.
  - a. Mr. Jones has identified and collected 53 government reports related to FOIA programs since 1976. This collection does not include reports from Congress or non-government entities.
  - b. Future plans include posting the collected government reports to a public website and conducting a review/analysis of the information.
2. Determine opportunities for additional oversight.
  - a. Pending completion of item #1.
3. Assessment of the FOIA Public Liaison role and determine opportunities for improvement.
  - a. Mr. Michalosky discussed the development of a survey to evaluate the FOIA Public Liaison role. The survey focus would be assessing the personnel in this role, their training, and other information.
  - b. Future plans include coordinating a meeting for FOIA Public Liaisons with the Department of Justice (Office of Information Policy). The purpose of this meeting will be to discuss the liaison role and preview the survey.
4. Evaluate past litigation review efforts and determine opportunities for action.
  - a. Mr. Zaid discussed an analysis of FOIA litigation and the implementation of a litigation review process.

**FOIA Advisory Committee**  
**Oversight and Accountability Subcommittee**  
**12/10/14**

- b. Additionally, Mr. Zaid discussed the authority and function(s) of the Department of Justice (Office of Information Policy). He suggested a meeting with the Office of Information Policy in January 2015.

The Subcommittee agreed to reconvene on February 25, 2015.