Mid-Atlantic Resource Guide
For Disaster Preparedness

Compiled by the
Conservation Center for Art and Historic Artifacts

Preservation Services Office

April 2008
The *Conservation Center for Art and Historic Artifacts* (CCAHA) is a non-profit conservation laboratory serving other non-profit cultural, educational, and research institutions, as well as private individuals and organizations throughout the United States. Founded in 1977, CCAHA specializes in the treatment of works of art and historic artifacts on paper, such as prints, maps, posters, historic wallpaper, photographs, rare books, scrapbooks, and manuscripts, as well as parchment and papyrus. CCAHA also offers on-site consultation services, educational programs and seminars, emergency assistance, and internships and fellowships.
# TABLE OF CONTENTS

**Mid-Atlantic Resource Guide for Disaster Response, 2008**

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction</td>
<td>1</td>
</tr>
<tr>
<td>I. National &amp; Regional Resources for Information</td>
<td>2</td>
</tr>
<tr>
<td>II. Service Providers for Emergency Response</td>
<td>6</td>
</tr>
<tr>
<td>Art Handling and Moving</td>
<td>6</td>
</tr>
<tr>
<td>Audio and Visual Media</td>
<td>7</td>
</tr>
<tr>
<td>Boarding-Up Services</td>
<td>9</td>
</tr>
<tr>
<td>Cold Storage Facilities</td>
<td>9</td>
</tr>
<tr>
<td>Computer Data</td>
<td>10</td>
</tr>
<tr>
<td>Conservators</td>
<td>10</td>
</tr>
<tr>
<td>Dehumidification</td>
<td>11</td>
</tr>
<tr>
<td>Film - Motion Picture</td>
<td>12</td>
</tr>
<tr>
<td>Fire &amp; Water Damage Salvage</td>
<td>13</td>
</tr>
<tr>
<td>Food</td>
<td>13</td>
</tr>
<tr>
<td>Freeze - Drying</td>
<td>13</td>
</tr>
<tr>
<td>Hazardous Material</td>
<td>15</td>
</tr>
<tr>
<td>Microfilm</td>
<td>16</td>
</tr>
<tr>
<td>Mold Recovery</td>
<td>17</td>
</tr>
<tr>
<td>Mycologist</td>
<td>18</td>
</tr>
<tr>
<td>Pest Control</td>
<td>18</td>
</tr>
<tr>
<td>Photographs - Negatives</td>
<td>18</td>
</tr>
<tr>
<td>Poison</td>
<td>19</td>
</tr>
<tr>
<td>Security Services -</td>
<td>19</td>
</tr>
<tr>
<td>Storage (Off-Site)</td>
<td>19</td>
</tr>
<tr>
<td>Theft Reporting</td>
<td>20</td>
</tr>
<tr>
<td>III. Emergency Supply &amp; Equipment Vendors</td>
<td>23</td>
</tr>
<tr>
<td>Bags (Plastic)</td>
<td>25</td>
</tr>
<tr>
<td>Blotting Materials</td>
<td>25</td>
</tr>
<tr>
<td>Boxes (corrugated cardboard)</td>
<td>27</td>
</tr>
<tr>
<td>Boxes (plastic)</td>
<td>27</td>
</tr>
<tr>
<td>Brushes, soft</td>
<td>28</td>
</tr>
<tr>
<td>Chemical Lightsticks</td>
<td>28</td>
</tr>
<tr>
<td>Dehumidifiers - Rental</td>
<td>29</td>
</tr>
<tr>
<td>Disinfectants</td>
<td>29</td>
</tr>
<tr>
<td>Distilled Water</td>
<td>29</td>
</tr>
<tr>
<td>Dry Cleaning Sponges</td>
<td>29</td>
</tr>
<tr>
<td>Dry Ice</td>
<td>30</td>
</tr>
<tr>
<td>Environmental Monitors</td>
<td>30</td>
</tr>
<tr>
<td>Fans</td>
<td>33</td>
</tr>
</tbody>
</table>
Fencing ...................................................................................................................................................33 -
First Aid Kits ...................................................................................................................................................33 -
Fishing Line ...................................................................................................................................................33 -
Freezer Paper ...................................................................................................................................................33 -
General Disaster Supplies ...................................................................................................................................................33 -
Generator Rental ...................................................................................................................................................33 -
Gloves ...................................................................................................................................................33 -
Hoses ...................................................................................................................................................33 -
Odor & Pollution Absorbers .............................................................................................................................................34 -
Packing Supplies ...................................................................................................................................................34 -
Pallets ...................................................................................................................................................35 -
Pest and Insect Traps ...................................................................................................................................................35 -
Plastic Sheeting ...................................................................................................................................................36 -
Polyester Web ...................................................................................................................................................36 -
Radios ...................................................................................................................................................37 -
Respirators ...................................................................................................................................................37 -
Safety Supplies and Equipment .........................................................................................................................................37 -
Silica Gel ...................................................................................................................................................39 -
Signage ...................................................................................................................................................39 -
Tent Rental ...................................................................................................................................................39 -
Vacuum Cleaners ...................................................................................................................................................39 -
Water-Sensing Alarms ...................................................................................................................................................40 -
Waterproof Clothing ...................................................................................................................................................41 -
Wet/Dry Vacuum Cleaners ...............................................................................................................................................41 -
Purpose

The purpose of the Resource Guide for Disaster Preparedness is to assist institutions in the preparation of their own Emergency Telephone List and in the selection of emergency supplies and equipment to have on-site. As part of every disaster preparedness and response plan, institutions should have an up-to-date Emergency Telephone List and should maintain a Stockpile of Supplies and Equipment to use in initial recovery efforts. Knowing whom to call and having some supplies on-hand helps save time and allows staff to respond as quickly as possible in an emergency.

How to use this document

This is a PDF file that can be printed for your reference. You many also save this document on your hard drive to enable you to search the document. By using the Edit menu and selecting Find, you can search for any word in the document

Endorsement Statement

Inclusion on this list does not imply endorsement by the Conservation Center for Art and Historic Artifacts (CCAHA) nor does omission indicate censure.

Information to keep off-site

Along with having supplies on-site, key information resources need to be kept at the homes of relevant staff, including the disaster preparedness and response plan, an up-to-date staff and board member list with home telephone numbers, the emergency telephone list, building plans, a list of chemicals in the building (including the Material Safety Data Sheets), telephone books and catalogs of vendors.

Acknowledgements


Questions

If you have questions or comments about this Resources List, please contact the Preservation Services Office of CCAHA, 215/545-0613.

Be Prepared... Before you have an emergency, have an up-to-date Emergency Telephone List and the appropriate supplies and equipment on-site to start a recovery effort.
I. NATIONAL AND REGIONAL RESOURCES FOR INFORMATION -

These national and regional organizations provide information on disaster preparedness, safety regulations, insurance information, salvage information and funding opportunities.

**American Board of Industrial Hygiene**
6015 West St. Joseph, Suite 102
Lansing, MI 48917-3980
517/321-2638 Fax: 517/321-4624
Email: abih@abih.org
http://www.abih.org
Maintains a listing of Certified Industrial Hygienists

**American Institute for Conservation of Historic Artistic Works (AIC) -**
1156 15th Street NW, Suite 320
Washington, DC 20005-1714
202/452-9545 Fax: 202/452-9328
Email: info@aic-faic.org
http://aic.stanford.edu
AIC is an organization of conservation professionals dedicated to preserving the art and historic artifacts of our cultural heritage. AIC provides free referral to conservators and various publications on collections care.

**American Red Cross**
National Headquarters: -
2025 E Street, NW -
Washington, DC 20006 -
Disaster Assistance Information: 866/GET-INFO (866/438-4636) -
P: 703-206-6000
http://www.redcross.org
Offers assistance, food and shelter for persons affected by a disaster. Conducts health and safety programs for the work place including first aid and CPR training programs.

Southeastern Pennsylvania Chapter: -
23rd & Chestnut Streets -
Philadelphia, PA 19103 -
Disaster Services 24hrs: 215/299-4889 -
Emergency Services direct Fax: 215/751-4021 -
215/299-4000 Fax: 215/299-4089 -
Email: info@redcross-philly.org -
http://www.redcross-philly.org -
Federal Emergency Management Agency (FEMA)
Federal Center Plaza
500 C Street, SW
Washington, DC 20472
Disaster Assistance: 800/621-FEMA (800/621-3362)
202/566-1600 Fax: 800/827-8112
Email on Website
http://www.fema.gov

Provides news releases, advisories, facts sheets and financial assistance information. Consult their website for this information. Floodplain data can be found at the FEMA Map Assistance Center, 1-800-427-4661

Regional Office, Region III -
1 Independence Mall, Sixth Floor -
615 Chestnut Street -
Philadelphia, PA 19106-4404 -
215/931-5608 Fax: 215/931-5621 -
http://www.fema.gov/about/contact/regioniii.shtml -

Heritage Preservation
1012 14th Street NW, Suite 1200
Washington, DC 20005
202/233-0800 Fax: 202/233-0807
Email on Website
http://www.heritagepreservation.org
http://heritageemergency.org

The Heritage Emergency National Task Force promotes preparedness and mitigation and provides expert information on response and salvage to institutions and the public. Sponsored by the nonprofit, Heritage Preservation, and the Federal Emergency Management Agency (FEMA), the Task Force is a partnership of 40 federal agencies and national service organizations. Together its members constitute a nationwide resource of information, expertise and assistance. An excellent resource describing funding opportunities is Before and After Disasters: Federal Funding for Cultural Institutions, by the Heritage Emergency National Task Force, Summer 2005. It is available at the Heritage Preservation website as well as the Salvage Wheel.

Insurance Information Institute
110 William Street
New York, NY 10038
P: 212/346-5500 F: 212-791-1807
Email on Website
http://www.iii.org

Provides facts and assistance free of charge to the media, individuals and organizations.

National Archives & Records Administration at College Park (NARA) -
Office of Regional Records Services
8601 Adelphi Road
College Park, MD 20740-6001
86-NARA-NARA (866-272-6272) 301/837-0482
http://www.archives.gov/

A resource available to Federal agencies for records recovery and salvage.
While NEH does not have a special grant category for disaster recovery and response, the agency can provide some assistance to institutions to salvage or protect collections that have been damaged by a natural disaster. Contact NEH for additional information.

National Fire Protection Association (NFPA) -
1 Battery March Park
Quincy, MA 02169-7471
800/344/3555 617-770-3000
Fax: 617-770-0700
Email: nfpajournal@nfpa.org
http://www.nfpa.org
Publishes National Fire Protection Association standards, codes and guidelines. Examples:
NFPA 10: Portable Fire Extinguishers
NFPA 232A: Fire Protection for Archives and Records Centers
NFPA 750: Water Mist Fire Protection System
NFPA 914: Fire Protection in Historic Structures

National Flood Insurance Program
Building U, Suite 24
1930 E. Marlton Pike
Cherry Hill, NJ 08003-4219
P: 856-489-4003  Fax: 856-751-2817
Email: FEMA-MSCservice@dhs.gov
http://www.fema.gov/about/programs/nfip/index.shtm
National Institute for Occupational Safety and Health (NIOSH)
395 E. Street, SW
Suite 9200
Patriots Plaza Building
Washington, D.C. 20201
P: 800-232-4636  F: 513-533-8347
http://www.cdc.gov/niosh/
Conducts research in health and safety issues, tests, and certifies respirators for use in the work place.

News  For weather updates, road conditions, evacuation procedures and emergency information, turn on radio or television to be directed to an Emergency Broadcast Station for instructions. Philadelphia’s lead Emergency Broadcast Station is KYW RADIO (1060 AM).

Occupational Safety and Health Administration (OSHA) -
U.S. Department of Labor
OSHA
200 Constitution Avenue, NW
Washington, D.C.  20210
Emergency Response Line: 800/321-OSHA (800/321-6742)
http://www.osha.gov
Publishes and enforces safety and health regulations.

Philadelphia Area Office:  -
US Custom House – Room 242 -
Second & Chestnut Street -
Philadelphia, PA  19106-2902 -
215/597-4955  Fax: 215-597-1956

Pennsylvania Emergency Management Agency (PEMA)
2605 Interstate Drive
Harrisburg, PA  17110-9364
Emergency Line 24hrs 717/651-2001
717/615-2007  Fax: 717/651-2040
http://www.pema.state.pa.us/
Contact to determine if your organization would qualify for Federal Emergency Assistance and under what conditions.

Eastern Regional Office: Hamburg, PA 610/562-3003; fax: 610-562-7222
Maryland Emergency Management Agency 1-800 MEMA-USA

Regional Alliance for Preservation (RAP) -
http://www.preservecollections.org
The Regional Alliance for Preservation (RAP) maintains a Website with links to each of its affiliated Preservation Services Programs and Regional Conservation Centers located throughout the country. These regional centers can provide information, disaster assistance, consultations and conservation treatment.
II. SERVICE PROVIDERS FOR EMERGENCY RESPONSE -

The purpose of this list is to assist in identifying service providers for inclusion on an Emergency Telephone List.

Qualifications and references for the service providers should be investigated ahead of time to ensure proper selection. Many of the providers will come on-site to become familiar with your institution so they can respond efficiently in the event of an emergency.

All service providers who are handling collection materials, such as when moving or cleaning, should be informed about the appropriate precautions and handling procedures. Although most of the service providers on this list are familiar with historic and cultural collections, their services may not be primarily for the recovery of cultural and historic collections. Discuss the specific recovery needs for collection materials in storage and exhibitions areas, as well as non-collection items and spaces.

ART HANDLING AND MOVING

**American Library Consultants**
311 Manchester Road
Camp Hill, PA 17011
717/737-3274 Fax: 717/730-4466
Email: bookmover@mindspring.com
http://www.libraryvendor.com

**Atelier Art Services**
103 East Sharpnack Street
Philadelphia, PA 19119
215/842-3500 Fax: 215/842-3501
http://www.atelierartservices.com
Contact: Hal Jones

**Atlantic Fine Art Services**
7466 New Ridge Road
Hanover, MD 21076
866/283-2787 410/684-3737
Fax: 410/247-5650

**Clancy-Cullen Moving and Storage Company, Inc.**
2339 Cross Bronx Expressway
Bronx, NY 10462
877/252-6297
Email: info@clancy-cullen.com
http://www.clancy-cullen.com

**Fine Art Service**
2316 Aspen Street
Philadelphia, PA 19130
215/236-9619
Contact: Bill Gannotta
Carl W. Guckelberger & Co.
448 North 10th Street
Philadelphia, PA 19123
215/769-6060 Fax: 215/769-3153

National Library Relocations
70 Bridge Road
Islandia, NY 11749
800/486-6837 Fax: 631/232-2236
Email: info@nlrbookmovers.com
http://www.nlrbookmovers.com

AUDIO AND VISUAL MEDIA
See also “Film – Motion Picture” -

Audio Restoration Sciences
Sonalysts, Inc.
215 Parkway North
P.O. Box 280
Waterford, CT 06385
860/442-4355 Toll Free: 800-526-8091
Email: inquiries@sonalysts.com
http://www.sonalysts.com

Cinema Arts, Inc.
P.O. Box 70
South Sterling, PA 18460
P: 717-676-4145
Email: jeainc@gmail.com
Contact: John Allen
Repairs and duplicates all types of motion picture film, including cellulose nitrate film, and video. Send only correspondence to the above address. Tapes and films should be mailed UPS or Federal Express to:
- Art Building
- Huckleberry Hill
- Angels, PA 18445

The Cutting Corporation
Archival Sound Labs
4940 Hampden Lane, Suite 300
Bethesda, MD 20814
301/654-2887 Fax: 301-654-3271
Email: info@cuttingarchives.com
http://www.cuttingarchives.com
**Document Reprocessors**  
East Coast Office  
5611 Water Street  
Middlesex, NY 14507  
24-Hour Disaster Line 800/4DRYING (800/437-9464)  
P: 585/554-4500  
F: 585/554-4114  
http://www.documentreprocessors.com  

Vacuum drying, cleaning, respooling and duplication of videotapes

**Safe Sound Archive**  
21 West Highland Avenue  
Philadelphia, PA 19118-3309  
215/248-2100 Fax: 215/242-2177  
Email: georgeblood@safesoundarchive.com  
http://www.safesoundarchive.com  
Contact: George Blood

**Specs Brothers**  
P.O. Box 195  
Lodi, NJ 07644  
800/852-7732 973-777-5055  
Fax: 973/777-5065  
http://www.specsbrothers.com  
Email: admin@specsbrothers.com  
Archival restoration, disaster recovery and consulting services provided.

**Smolian Sound Preservation Studios**  
1 Wormans Mill Court  
Frederick, MD 21701  
301/694-5134  
Email: smolians@erols.com  
http://soundsaver.com  
Contact: Steven Smolian  
Restores most types of audio media including records, dictating machine formats, cylinders, optical discs, reel-to-reel tapes and cassettes.

**VidiPax**  
30-00 47th Avenue, 6th Floor  
Long Island City, NY 11101  
800/653-8434 Voicemail: 718/482-7111  
Fax: 718/482-1370  
Email: contact@vidipax.com  
http://www.vidipax.com  
Contact: Jim Lindner  
Recovery of videotapes from fire and water damage on a consultation basis.
WRS Motion Picture & Video Laboratory
Main Office
213 Tech Road
Pittsburgh, PA 15205
412/937-1200 Fax: 412/922-1020
Email: jackn@wrlabs.com
http://wrlabs.com
Processes, transfers and restores all types of film, video and CD-ROMs. They also have a storage facility for film.

BOARDING-UP SERVICES Many glass companies have 24 hour emergency boarding up services. Look under "Glass - Automobile, Plate, Window, etc. Dealers."

COLD STORAGE FACILITIES If you cannot dry or treat some materials immediately, particularly books and archival records, blast freezing can be an appropriate stabilization measure in a recovery effort. Freezing allows time to make recovery decisions and arrests active mold growth. Blast freezing is a quick freezing method that reduces the formation of large ice crystals that can damage materials. The International Association of Refrigerated Warehouses publishes the International Directory of Public Refrigerated Warehouses, which lists member warehouses by state. The Association's telephone number is 703/373-4300. The Directory is also on their Website at http://www iarw.org

The Conservation Center for Art and Historic Artifacts (CCAHA) has a small freezer with a capacity for freezing 45 cubic feet of books or records.

CSI Integrated
6061 Harbour Park Drive
Suite B
Midlothian, VA 23112
804-744-0700x3 Fax: 804-744-3911
Email: kevin@csiinc.org
http://www.csiinc.org

Denver Cold Storage Company
555A Sandy Hill Road
Denver, PA 17517
717/336-3900 Fax: 717/336-5552
Email: info@denvercoldstorage.com
http://www.denvercoldstorage.com

Frigid Freeze Lockers
149 Walnut Lane
Riegelsville, PA 18077
610/749-2483

Orefield Cold Storage and Distribution Center, Inc.
3424 Route 309
Orefield, PA 18069
610/395-8263 Fax: 610/395-6074
**COMPUTER DATA** In order to avoid the need to recover computer data, maintain regular tape or disk back-ups and store them off-site. If damage occurs, recovery companies will give instructions and packing information for shipping hard drives to the company for evaluation. After the evaluation, the prognosis for recovery and fee will be discussed.

Check with your computer representative for recommended computer recovery companies. The companies listed below recover hard drive data from fire and water damage.

**Belfort Instrument Company**
727 South Wolfe Street
Baltimore, MD  21231
800/937-2353  401/342-2626
Fax: 401/342-7028
Email: service@belfortinstuments.com
sales@belfortinstuments.com
http://www.belfortinstuments.com
Magnetic media recovery

**Document Reprocessors**
East Coast Office
5611 Water Street
Middlesex, NY  14507
24-Hour Disaster Line 800/4DRYING  (800/437-9464)
P: 585/554-4500
F: 585/554-4114
http://www.documentreprocessors.com
Vacuum drying, cleaning, respooling and duplication of videotapes

West Coast Office:
1384 Rollins Road
Burlingame, CA  94010
650/401-7711  Fax: 650/401-8711

**SunGard Availability Services, LP**
680 East Swedesford Road
Wayne, PA  19087
800/468-7483
http://recovery.sungard.com

**Tesco, Inc.**
9237 Roosevelt Boulevard
Philadelphia, PA  19114-2205
215/677-5000  Fax: 215/677-7500

**CONSERVATORS** can provide expertise through consultation, review of salvage procedures in your Emergency Plan, assessment of collection damage at the time of an emergency, assistance in developing salvage procedures, as well as provision of conservation treatment of damaged objects. Because of the highly technical skills needed in conservation, conservators tend to specialize in a particular type of object, such as works of art on paper, sculpture, ethnographic materials, decorative materials, textiles, paintings, photographs, furniture and books.
American Institute for Conservation of Historic and Artistic Works (AIC)
1156 15th Street N.W., Suite 320
Washington, DC 20005-1714
202/452-9545 Fax: 202/452-9328
Email: info@aic-faic.org
http://aic.stanford.edu

A list of conservators in your region can be provided through AIC’s Guide to Conservation Services. Copies of the brochure “Guidelines for Selecting a Conservator” and AIC Code of Ethics and Guidelines for Practice can be obtained from the AIC office.

Regional Alliance for Preservation (RAP)
http://www.preservecollections.org
The Regional Alliance for Preservation (RAP) maintains a Website with links to each of its affiliated Preservation Services Programs and Regional Conservation Centers located throughout the country. These regional centers can provide information, disaster assistance, consultations and conservation treatment.

DEHUMIDIFICATION

Belfort Instrument Company
727 South Wolfe Street
Baltimore, MD 21231
800/937-2353 410/342-2626
Fax: 410/342-7028
Email: service@belfortinstruments.com
sales@belfortinstruments.com
http://www.belfortinstrument.com
A variety of recovery services, including fire and water recovery, vacuum freeze-drying, dehumidification and cleaning.

Blackmon-Mooring-Steomatic Catastrophe, Inc. (BMS CAT)
303 Arthur Street
Fort Worth, TX 76107
24hrs: 800/433-2940
Fax: 817/332-6728
Email: info@bmscat.com
http://www.bmscat.com
A variety of recovery services for facility and contents, including desiccant and refrigerant dehumidification, vacuum freeze-drying, HVAC cleaning and decontamination, and data and media recovery. BMS CAT has a pre-registration form that helps them respond quickly in a disaster.

Munters Moisture Control Services
National Headquarters
79 Monroe Street, P.O. 640
Amesbury, MA 01913
24hrs: 800/MUNTERS (800/686-8377)
Email: dhinfo@munters.com
http://www.munter.us/en/us
Moisture Control has regional offices throughout the country. To obtain phone numbers for these offices, contact the District Office or the National Headquarters (800/686-8377), available 24 hours a
day. A variety of recovery services from water damage, including structural drying, humidity control, disaster planning and consulting.

**FILM -- MOTION PICTURE**
See also “Audio and Visual Media.”

**Cinema Arts, Inc.**
P.O. Box 70
South Sterling, PA 18460
P: 717-676-4145
Email: jeanc@gmail.com
Contact: John Allen
Repairs and duplicates all types of motion picture film, including cellulose nitrate film and video. Send only correspondence to the above address. Tapes and films should be mailed UPS or Federal Express to:
Art Building
Huckleberry Hill
Angels, PA 18445.

**Eastman Kodak Company**
Disaster Recovery Lab, water damage
B65, Door G, Room 340
1700 Dewey Avenue
Rochester, NY 14650-1819
24hr Hotline: 800/352-8378
Provides publications and information on care and recovery of film based materials. Contact the nearest office for information about reprocessing of Kodak film/microfilm.

**Film Treat East Corporation**
42-24 Orchard Street, 4th Floor
Long Island City, NY 11101
718/784-4040 Fax: 718/784-4766
Contact: Sam Borodinsky
Restoration of motion picture film, including washing and drying of film.

**WRS Motion Picture & Video Laboratory**
213 Tech Road
Pittsburgh, PA 15205
412/937-1200 Fax: 412/922-1020
Email: jachn@wrslabs.com
http://www.wrslabs.com
Processes, transfers and restores all types of film, video and CD-ROMs. They also have a storage facility for film.
FIRE & WATER DAMAGE SALVAGE  Check local Yellow Pages under "Fire & Water Damage - Restoration." Most of these service providers clean smoke and water-damaged buildings and their contents, such as carpets and office furniture and equipment. They usually are not sources for cleaning cultural and historic collections.

Consult a conservator to review odor removal procedures, because some suppliers and procedures may not be appropriate for use with cultural and historical collections, such as use of ozone for smoke odor removal.

Astrocare Fire & Water Restoration, Inc.
6 Washington Avenue
Fairfield, NJ 07004
24hrs: 800/924-2890  973/575-0011
Fax: 973/575-7724
Email: office@astrocare.com
http://www.astrocare.com
Cleaning of walls, floors, carpets from fire, smoke, odor and chemical contamination; drying fan and dehumidification equipment, cleaning and decontamination of water and sewage damage.

Mellon Certified Restoration -
(Formerly FireDEX of Philadelphia Metro)
436 S. Lansdowne Avenue
Lower Lot
Yeadon, PA 19050
610/622-5860  Fax: 610/622-1208
Email: info@melloncr.net
http://www.melloncr.com
An insurance service organization providing soot, smoke and odor removal, cleaning services, boarding up and roofing.

SERVPRO® Industries, Inc.
801 Industrial Road
Gallatin, TN 37066
800/SERVPRO (800/737-8776)  615/451-0200
Fax: 615/451-0291
http://www.servpro.com
Contact: Don Kundy
Fire and water damage restoration.

FOOD to feed staff and volunteers who are assisting in the recovery effort. A list of caterers or local restaurants with delivery services will provide welcome refreshment.

FREEZE-DRYING

Artifact Research Center
181 Main Stret
Hackettstown, NJ 07840
908/684-9556
Belfor USA, Inc.
(Formerly Disaster Recovery Services, Inc.)
185 Oakland Avenue, Suite 300
Birmingham, MI 48009-3433
24hrs: 800/856-3333  248/594-1144
Fax: 248/594-1133
Email: info@us.belfor.com
http://www.us.belfor.com

A variety of recovery services, including fire and water recovery, vacuum freeze-drying, dehumidification and cleaning.

Philadelphia Belfor USA
608 Jeffers Circle
Exton, PA 19341
610/594-5566  Fax: 610/594-2116

Blackmon-Mooring-Streamatic Catastrophe, Inc. (BMS CAT)
303 Arthur Street
Fort Worth, TX  76107
24hrs: 800/433-2940
Fax: 817/332-6728
Email: info@bmscat.com
http://www.bmscat.com

A variety of recovery services for facility and contents, including desiccant and refrigerant dehumidification, vacuum freeze-drying, HVAC cleaning and decontamination, and data and media recovery. BMS CAT has a pre-registration form that helps them to respond quickly in a disaster.

Document Reprocessors
East Coast Office
5611 Water Street
Middlesex, NY  14507
24-Hour Disaster Line  800/4DRYING (800/437-9464)
P: 585/554-4500
F: 585/554-4114
http://www.documentreprocessors.com
Vacuum drying, cleaning, respooling and duplication of videotapes

West Coast Office:  -
1384 Rollins Road  -
Burlingame, CA  94010  -
650/401-7711  Fax: 650/401-8711  -

Midwest Freeze-Dry Ltd.
7326 North Central Park Avenue
Skokie, IL  60076
847/679-4756  Fax: 847/679-4191
Email: mfd7326@sbcglobal.net
http://www.midwestfreeze-dryltd.com
Provides a variety of services, including freeze-drying of business records, bound volumes, art on paper, and textiles; biological decontamination; and anoxic treatments.
HAZARDOUS MATERIAL To find an industrial hygienist or environmental consultant look in the Yellow Pages under “Lead Substance Removal & Abatement Service,” “Asbestos Removal & Abatement Service,” and “Environmental Conservation & Ecological Organizations.”

Arts, Crafts & Theater Safety, Inc. (ACTS)
181 Thompson Street, #23
New York, NY 10012-2586
212/777-0062
Email: ACTSNYC@cs.com
http://www.artsandtheatersafety.org
Contact: Monona Rossol
Founded in 1987, ACTS is a not-for-profit corporation dedicated to providing health and safety services to the arts and publishes ACTS FACTS, the Monthly Newsletter for Arts, Crafts and Theater Safety, Inc. (ACTS). In addition to conducting lectures and workshops, staff conduct OSHA compliance training sessions and inspections, provide technical assistance for building planning and renovation products, as well as researches and edits safety materials.

Asbestos Information Association of North America
1235 Jefferson Davis Highway, Suite 509
Arlington, VA 22202
703/979-1150 Fax: 703979-1152
Email: iaabpigg@aol.com
http://www.aecinfo.com/1/company/05/28/16/company_1.html
Contact for educational and scientific information about asbestos fibers.

Environmental Information Association
6935 Wisconsin Avenue, Suite 306
Chevy Chase, MD 20815-6112
888/343-4342 301/961-4999
Fax: 301/961-3094
Email: info@eia-usa.org
http://www.eia-usa.org
Contact for information about asbestos abatement.

National Institute of Environmental Health Sciences
P.O. Box 12233, MD NH-10
Research Triangle Park, NC 27709-2233
P: 919/541-3345 F: 919-541-4395
http://www.niehs.nih.gov
Publications Website: http://library-pubs.niehs.nih.gov/rmwp?&func=advSearch
A clearinghouse on environmental health effects

National Lead Information Center & Clearinghouse
422 South Clinton Avenue
Rochester, NY 14620
800/424-LEAD (800/424-5323) Fax: 585/232-3111
Email: on Website
http://www.epa.gov/lead/pubs/nlic.htm
Provides information on lead hazards.
US Consumer Product Safety Commission
4330 East West Highway
Bethesda, MD  20814
800/638-CPSC (2772)  Fax: 301/504-0124
Email: On Website
http://www.cpsc.gov
Call to request information about potential hazards of commercial products.

MICROFILM

Challenge Industries/ Microfilm
402 East State Street
Ithaca, New York 14850
607/272-8990  Fax: 607/277-7865
Email: info@aboutchallenge.org
http://www.aboutchallenge.org

Document Reprocessors
East Coast Office
5611 Water Street
Middlesex, NY  14507
24-Hour Disaster Line 800/4DRYING  (800/437-9464)
P: 585/554-4500
F: 585/554-4114
http://www.documentreprocessors.com
Vacuum drying, cleaning, respooling and duplication of videotapes

West Coast Office:  -
1384 Rollins Road  -
Burlingame, CA  94010
650/401-7711    Fax: 650/401-8711

Northeast Document Conservation Center (NEDCC)
100 Brickstone Square
Andover, MA  01810-1494
24hrs: 978/470-1010    Fax: 978/475-6021
Email: nedcc@nedcc.org
http://www.nedcc.org
Contact:  Lori Foley, Director of Field Service

Preservation Services Center
6565 Kilgour Place
Dublin, OH  43017-3395
800/848-5878   614-764-6000
Fax: 614-764-6096
Email: usa@olec.org
http://www.olec.org/preservation
Washing and duplicating of 16 mm, 35 mm and 105 mm silver roll microfilm.
MOLD RECOVERY -

Cocciardi and Associates, Inc.
4 Kacey Court
Mechanicsburg, PA 17055-5596
24hrs: 800/377-3024 717/766-4500
Fax: 717/766-3999
Email: bpears@cocciardi.com
http://www.cocciardi.com

Conservation Center for Art and Historic Artifacts (CCAHA)
264 South 23rd Street
Philadelphia, PA 19103
215/545-0613 Fax: 215/735-9313
Email: ccaha@ccaha.org
http://www.cccaaha.org
Provides recovery advice, assistance and conservation treatment of paper-based materials affected by mold.

Pest Control Services, Inc.
469 Mimosa Circle
Kennett Square, PA 19348
610/444-2277 Fax: 610/444-2615
Email: Bugman22@aol.com
http://www.termitesonly.com
Contact: Thomas A. Parker
Consultation on mold blooms. Identifies causes for blooms and provides cleaning of mold-affected materials and areas.

Spotts, Stevens and McCoy, Inc
1047 North Park Road
Reading, PA 19610
information@ssmggroup.com
http://www.ssmgroup.com

Synertech Incorporated
Environmental Consulting
2208 South Broad Street
Philadelphia, PA 19145
215/755-2305 Fax: 215/755-2405
Email: On Website
http://www.gosynertech.com
Contact: Brian M. Joseph, Industrial Hygienist
Contact for mold cleanup; also prepares libraries/archives/museums for a move, including plastic sheeting placement, removal, and clean up.
MYCOLOGIST  Since some molds can cause serious illness, a mycologist to identify the species present should assess mold outbreaks. Contact your local hospital, university, or commercial testing lab that specializes in mold identification. They will provide the sampling procedures to follow. Companies that provide mold identification services may also be found in the Yellow Pages among the listings under headings such as “Environmental, Conservation & Ecological Associations,” “Lead Substance Removal & Abatement Service,” or “Asbestos Removal & Abatement Service.”

Micro Air, Inc.
6320 La Pas Trail
Indianapolis, IN  46268
800/486-1533  317/293-1533
Fax: 317/290-3566
Email: microair@microair.com
http://www.microair.com
Contact: Timothy Eaton, Industrial Hygienist

P & K Microbiology Services, Inc.
1936 Olney Avenue
Cherry Hill, NJ 08003
856/489-4455  Fax: 856/489-4085
Contact: Dr. Chin Yang

PEST CONTROL

Pest Control Services, Inc.
469 Mimosa Circle
Kennett Square, PA  19348
610/444-2277  Fax: 610/444-2615
Email: Bugman22@aol.com
http://www.termitesonly.com
Contact: Thomas A. Parker
  Develops and implements integrated pest management programs for museums, historic structures, libraries and collections. Assists institutions with collections and buildings threatened by mold, insects, birds, bats, and rodents.

PHOTOGRAPHS -- NEGATIVES

Chicago Albumen Works
P.O. Box 805
174 Front Street
Housatonic, MA  01236
413/274-6901  Fax: 413/274-6934
Email: digital@albumenworks.com or collections@albumenworks.com
http://www.albumenworks.com
Conservation Center for Art and Historic Artifacts (CCAHA)
264 South 23rd Street
Philadelphia, PA 19103
215/545-0613 Fax: 215/735-9313
Email: ccaha@ccaaha.org
http://www.ccaaha.org

Northeast Document Conservation Center (NEDCC)
100 Brickstone Square
Andover, MA 01810-1494
24hrs: 978/470-1010 Fax: 978/475-6021
Email: nedcc@nedcc.org
http://www.nedcc.org
Contact: Lori Foley, Director of Field Service

POISON

American Association of Poison Control Center
To locate your local Poison Control Center call 1-800-222-1222 or view http://www.aapcc.org

The Poison Control Center
At the Children’s Hospital of Philadelphia
34th Street and Civic Center Boulevard -
Philadelphia, PA 19104 -
800/222-1222 215/590-2003 -
Fax: 215/590-4419 -
http://poisoncontrol.chop.edu -

SECURITY SERVICES  If damage occurs to the building, it may be necessary to hire security services to safeguard the building and collections. Your security company may be able to provide twenty-four hour security guards or advise you on an appropriate service to contact.

Security procedures should be reviewed throughout the recovery effort to ensure the safety of staff and the collections. At a minimum, establish a list of authorized persons to enter the building, and maintain logs for sign-in and sign-out. If appropriate, provide identification tags, especially for volunteers.

Select one person to speak to the media for the institution. Inform all persons assisting in the recovery effort to whom they should refer all requests from the media.

STORAGE  (Off-site)  Check in the Yellow Pages under “Storage Household & Commercial.”

Affiliated Warehouse Companies, Inc.
P.O. Box 295
Hazlet, NJ 07730-0295
732/739-2323 Fax: 732/739-4154
Email: sales@awco.com
http://www.awco.com
Can provide a list of regional sources for warehouses (storage, refrigerated and freezer spaces).
Philadelphia Area

Atelier Art Services
103 East Sharpnack Street
Philadelphia, PA 19119
215/842-3500 Fax: 215/842-3501
http://www.atelierartservices.com
Contact: Hal Jones

Carl W. Guckelberger & Co.
448 N. 10th Street
Philadelphia, PA 19123
215/769-6060 Fax: 215/769-3153

Safe Sound Archive
21 West Highland Avenue -
Philadelphia, PA 19118-3309 -
215/248-2100 Fax: 215/242-2177 -
Email: georgeblood@safesoundarchive.com -
http://www.safesoundarchive.com -
Contact: George Blood -
Storage of magnetic tape only.

THEFT REPORTING significantly increases the likelihood of finding the missing objects. An emergency response plan should include procedures for theft response. Photographs and object documentation provide essential information for identifying and recovering stolen materials. If you have a theft, report the loss to the local law enforcement and your insurance company. Once the proper authorities have been notified, publicize your loss in local newspapers, collectors' trade journals, Internet listservs, etc. Local law enforcement and your insurance company can assist you in identifying places to register your loss. Local law enforcement will assist in contacting Interpol and the National Stolen Art File maintained by the FBI. For additional information on reporting of theft, see if your professional organization has published guidelines.

Below are some national organizations, publications and list serves that publicize lost and stolen objects.

Antiquarian Booksellers Association of America
National Office
20 West 44th Street, 4th Floor
New York, NY 10036-6604
212/944-8291 Fax: 212/944-8293
Email: inquiries@abaa.org
http://www.abaa.org
Distributes lists of stolen materials (Pink Sheets) to members and the FBI. When notifying the Association about a loss, provide a description of item and note exact identifiable information.

Art Loss Register at the International Foundation for Art Research (IFAR) -
108 W 39th Street, Suite 506
New York, NY 10018
212/297-0941 Fax: 212/354-9020
Toll Free: 877/ART LOSS (877/278-5677)
Email: lwaycott@almyle.com
http://www.artloss.com
The Art Loss Register is headquartered in London. In 1991, IFAR joined partners with the Art Loss Register in London to maintain a database of lost objects with a value over $500 that can be uniquely identified. Items in the database are checked regularly against catalogs of major auction houses. In addition, IFAR publishes a magazine, *IFAR reports*, where one’s loss can be reported. The magazine is circulated to dealers and auction houses.

The Art Loss Register uses an *Object ID Checklist* that notes the types of information needed to document an object. For further information about the *Object ID Checklist*, contact Council for the Prevention of Art Theft (CoPAT), The Estate Office, Stourhead Park, Stourton, Warminster, Wiltshire, BA12 6QD, United Kingdom, http://www.object-id.com

**Federal Bureau of Investigation**

National Stolen Art File  
Federal Bureau of Investigation  
Major Theft Unit – Room 3247  
935 Pennsylvania Avenue, NW  
Washington, DC 20535  
202/324-4192 Fax: 202/324-1504  
http://www.fbi.gov

  
  
  Philadelphia Office:  
  William J. Green Jr. FOB  
  600 Arch Street, 8th Floor  
  Philadelphia, PA 19106  
  24hrs: 215/418-4000  
  http://philadelphia.fbi.gov

**Ron Lieberman Antiquarian Bookseller**

4887 Newport Road  
Kinzers, PA 17535-9793  
717/442-0220 Fax: 717/442-7904  
Email: RareBooks@POBox.com  
http://www.sellbooks.net

  
  Consultant on thefts and security issues, also appraiser and intellectual evaluator of collections.

**Professional Autograph Dealers Association (PADA) -**

P.O. Box 1729-W  
Murray Hill Station  
New York, NY 10016  
888/338-4338 Fax: 866/639-1240  
Email: On Website  
http://www.padaweb.org

**The Society of American Archivists (SAA) -**

17 North State Street, Suite 1425  
Chicago, IL 60602-3315  
312/606-0722 Fax: 312/606-0728  
Email: info@archivists.org  
http://www.archivists.org
In addition, the following Internet discussion lists announce thefts:

Archives Electronic Discussion List – http://forums.archivists.org/read/?forum=archives
DeRicci Project, for pre-1600 manuscripts only – dericci@aol.com
Library Security Officer Electronic Discussion List -- sallen@getty.edu
III. EMERGENCY SUPPLY AND EQUIPMENT VENDORS

The purpose of this emergency supplies and equipment list is to assist in preparing a list of vendors and assemble a stock of supplies and equipment to have on-hand to start recovery efforts as quickly as possible.

Selecting supplies and equipment to have on-site An institution’s expected needs for recovering from emergencies guides the selection and quantity of supplies and equipment. After determining all of the supplies that might be required, a decision can be made as to which supplies are needed on-site, or can be quickly purchased, rented or borrowed.

The essential supplies and equipment to have on-hand are those required to safeguard collections during times of potential danger or those needed for immediate recovery efforts. These supplies do not need to be of archival quality. For example, paper towels and unprinted newspaper can be used instead of the more expensive blotting papers. During an emergency, creative and practical use of supplies will be necessary for the success of the initial salvage effort.

In addition to supplies and equipment purchased specifically for emergency use, some useful items may already be on-site, such as fans, vacuum cleaners, furniture (tables, chairs), stepladders, and book trucks. Arrangements should be made in advance to ensure access to these items in an emergency.

Appropriate vendors should be identified in advance in order to save time during an emergency. The vendor’s business hours, address, telephone number, and a contact person should be noted. Supplies and equipment that can be purchased quickly or rented from your local hardware and discount stores should be identified. It is also very important to list vendors from outside the local area in case local vendors are affected by the same emergency.

Arrangements for pick-up or delivery and payment should be made in advance, so purchase or rental can be expedited. Special procedures may need to be developed in order to authorize the expenditure of funds quickly. It is very helpful to have available local telephone books and the catalogs from vendors and local hardware stores. Remember that some of the supplies will be needed in bulk.

Storing of supplies Careful consideration should be given to where supplies and equipment are stored. Multiple storage areas may be useful in the event that one section of the building is damaged. Consider storing supplies in waterproof containers to safeguard supplies from water damage and to assist in transporting supplies. Cooperative arrangements with local institutions for storing supplies may also be a useful option for some back-up supplies.

Supplies should be designated and labeled “For Use Only in an Emergency.” An inventory list should be maintained and checked regularly. Keys to the storage locations should be accessible for appropriate access. Supplies with expiration dates should be noted and checked on a regular basis, such as camera film and batteries.
A.  **SUGGESTED LIST OF SUPPLIES AND EQUIPMENT TO HAVE ON-HAND**

This list is provided to assist in the selection of supplies and equipment to have on-hand and accessible. The supplies and equipment noted below are typically needed to begin a recovery effort.

<table>
<thead>
<tr>
<th><strong>Cleaning</strong></th>
<th><strong>Information</strong></th>
<th><strong>Safety</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Brooms, large &amp; whisk</td>
<td>Building plans</td>
<td>Chemical lightsticks</td>
</tr>
<tr>
<td>Soft brushes</td>
<td>Emergency plan</td>
<td>Chemical spill absorbing material</td>
</tr>
<tr>
<td>Buckets</td>
<td>Emergency telephone list</td>
<td>Dust masks</td>
</tr>
<tr>
<td>Cloth, soft &amp; lint-free</td>
<td>Salvage information</td>
<td>First aid kit</td>
</tr>
<tr>
<td>Disinfectant</td>
<td>Staff list w/home phone numbers</td>
<td>Flashlight</td>
</tr>
<tr>
<td>Distilled water</td>
<td>Telephone books</td>
<td>Gloves (latex, cotton, safety)</td>
</tr>
<tr>
<td>Garbage bags</td>
<td>Vendor catalogs</td>
<td>Hard hats</td>
</tr>
<tr>
<td>Garden hose, adjustable nozzle</td>
<td></td>
<td>Radios (two-way &amp; battery operated)</td>
</tr>
<tr>
<td>Handy wipes</td>
<td></td>
<td>Respirators</td>
</tr>
<tr>
<td>Mops</td>
<td></td>
<td>Signage (barricade and hazard alert)</td>
</tr>
<tr>
<td>Paper towels</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rags/old towels</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sponges, various sizes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wet/dry vacuum cleaners</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Miscellaneous</strong></th>
<th><strong>Packing &amp; Moving</strong></th>
<th><strong>Tools</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Batteries</td>
<td>Book trucks/rolling carts</td>
<td>Crow bar</td>
</tr>
<tr>
<td>Extension cords</td>
<td>Boxes</td>
<td>Hammer</td>
</tr>
<tr>
<td></td>
<td>Dollies</td>
<td>Pliers</td>
</tr>
<tr>
<td></td>
<td>Freezer paper</td>
<td>Screwdrivers</td>
</tr>
<tr>
<td></td>
<td>Ladders</td>
<td>Shovel</td>
</tr>
<tr>
<td></td>
<td>Moving pads</td>
<td>Tape measure</td>
</tr>
<tr>
<td></td>
<td>Pallets</td>
<td>Utility knives</td>
</tr>
<tr>
<td></td>
<td>Plastic bags, various sizes</td>
<td>Wire cutter</td>
</tr>
<tr>
<td></td>
<td>Plastic sheeting</td>
<td>Wrenches</td>
</tr>
<tr>
<td></td>
<td>Scissors</td>
<td></td>
</tr>
<tr>
<td></td>
<td>String/twine/rope</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tables</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tapes (adhesive, duct, electrical,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>masking, packing)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Drying</strong></th>
<th><strong>Miscellaneous</strong></th>
<th><strong>Tools</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Blotting paper</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clothesline &amp; clothespins</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dehumidifiers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drying racks (for wet paper)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unprinted newsprint</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Polyester web</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portable heaters</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Documentation</strong></th>
<th><strong>Information</strong></th>
<th><strong>Tools</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Camera &amp; film</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Environmental monitoring equip.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marking &amp; recording supplies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tape recorder, voice alternative to written documentation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Miscellaneous</strong></th>
<th><strong>Packing &amp; Moving</strong></th>
<th><strong>Tools</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Batteries</td>
<td>Book trucks/rolling carts</td>
<td>Crow bar</td>
</tr>
<tr>
<td>Extension cords</td>
<td>Boxes</td>
<td>Hammer</td>
</tr>
<tr>
<td></td>
<td>Dollies</td>
<td>Pliers</td>
</tr>
<tr>
<td></td>
<td>Freezer paper</td>
<td>Screwdrivers</td>
</tr>
<tr>
<td></td>
<td>Ladders</td>
<td>Shovel</td>
</tr>
<tr>
<td></td>
<td>Moving pads</td>
<td>Tape measure</td>
</tr>
<tr>
<td></td>
<td>Pallets</td>
<td>Utility knives</td>
</tr>
<tr>
<td></td>
<td>Plastic bags, various sizes</td>
<td>Wire cutter</td>
</tr>
<tr>
<td></td>
<td>Plastic sheeting</td>
<td>Wrenches</td>
</tr>
<tr>
<td></td>
<td>Scissors</td>
<td></td>
</tr>
<tr>
<td></td>
<td>String/twine/rope</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tables</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tapes (adhesive, duct, electrical,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>masking, packing)</td>
<td></td>
</tr>
</tbody>
</table>

B.  **SUPPLY AND EQUIPMENT VENDORS**

As you develop your list of emergency supplies, identify local stores that carry the needed supplies and equipment. If a large-scale disaster is a possibility, vendors outside the Philadelphia area should be located, such as national or regional hardware franchises.
**BAGS** (plastic) are available from grocery and discount stores. For long-term storage needs, inert plastic bags, such as polyethylene and polypropylene, are available from conservation supply companies.

**Conservation Resources International, L.L.C.**
5532 Port Royal Road  
Springfield, VA  22151  
800/634-6932  703/321-7730  
Fax: 703/321-0629  
Email: sales@conservationresources.com  
http://www.conservationresources.com

**Gaylord Bros.**
P.O. Box 4901  
Syracuse, NY  13221-4901  
800/962-9580  Fax: 800/272-3412  
Email: On Website  
http://www.gaylord.com

**National Bag Company, Inc.**
2233 Old Mill Road  
Hudson, OH  44236  
800/247-6000  Fax: 330/425-9800  
http://www.nationalbag.com

**University Products, Inc.**
517 Main Street  
P.O. Box 101  
Holyoke, MA  01041-0101  
800/628-1912 Fax: 800/532-9281  
Email: custserv@universityproducts.com  
http://www.universityproducts.com

**BLOTTING MATERIALS** are available from art supply stores, conservation supply companies, cleaning industry, and hardware stores. Unprinted newsprint, which is less expensive, can be used instead of blotting paper in an emergency. Unprinted newsprint may be purchased at paper dealers, art supply stores and moving companies, such as U-Haul and Ryder. Roll ends are often available from local newspaper printers for a minimal charge. If blotting paper is used, be sure that it does not contain any dyes.

**Archivart®**
40 Eisenhower Drive  
Paramus, NJ  07652  
800/804-8428  Fax: 888-273-4824  
Email: sales@archivart.com  
http://www.archivart.com
Gaylord Bros.
P.O. Box 4901
Syracuse, NY 13221-4901
800/962-9580 Fax: 800/272-3412
Email: On Website
http://www.gaylord.com

Hollinger Corporation
9401 Northeast Drive
Fredricksburg, VA 22408
800/634-0491 Fax: 800/947-8814
Email: GenealogyStore@aol.com
http://www.genealogicalstorageproducts.com

Metal Edge, Inc.
6340 Bandini Avenue
Commerce, CA 90040
800/862-2228 Fax: 888/822-6937
Email: info@metaledgeinc.com
http://www.metaledgeinc.com

Quill Corporation
P.O. Box 94080
Palatine, IL 60094-4080
800/789-1331 Fax: 800/789-6630
Email: on Website
http://www.quillcorp.com

Springfield Papers Specialties
1754 Limekiln Pike at the Pennsylvania Turnpike
Fort Washington, PA 19025
215/643-2800 Fax: 215/643-0639
Email: springfieldscs@comcast.net
http://www.springfieldpapersspecialties.com

Talas, Division of Technical Library Service, Inc.
20 West 20th Street, 5th floor
New York, NY 10011
212/219-0770 Fax: 212/219-0735
Email: info@talasonline.com
http://www.talas-nyc.com

TEK Products
P.O. Box 547
Long Lake, MN 55356
800/783-4944 952/933-4444
Fax: 952/933-4448
Email: customerservice@tekproducts.com
http://www.tekproducts.com
BOXES, corrugated cardboard can be purchased from moving companies. Look in the Yellow Pages under “Movers” and “Moving Supplies.”

BOXES, plastic

Global Equipment Company, Inc.
11 Harbor Park Dr.
Port Washington, NY 11050
888/978-7759
service@globalindustrial.com
http://www.arrowstardiscount.com

Gaylord Bros.
P.O. Box 4901
Syracuse, NY 13221-4901
800/962-9580 Fax: 800/272-3412
Email: On Website
http://www.gaylord.com
“RESCUBES” (collapsible polyethylene boxes for transport of water-damaged materials).

National Bag Company, Inc.
2233 Old Mill Road
Hudson, OH 44236
800/247-6000 Fax: 330/425-9800
http://www.nationalbag.com
A variety of plastic containers, including collapsible storage containers.
“RESCUBES” (collapsible polyethylene boxes for transport of water-damaged materials).

University Products, Inc.
517 Main Street
P.O. Box 101
Holyoke, MA 01041-0101
800/336-4847  800/628-1912
Fax: 800/532-9281
Email: custserv@universityproducts.com
http://www.universityproducts.com

“RESCUBES” (collapsible polyethylene boxes for transport of water-damaged materials); Storage/Tote Baskets, collapsible polypropylene boxes.

BRUSHES, SOFT are available from hardware, paint and art supply stores.

CHEMICAL LIGHTSTICKS are often available in camping and hardware stores, but availability may be seasonal. If stored in a cool, dry environment, lightsticks last approximately four years.

Chemical lightsticks are a source of light when there is no electricity. They are non-toxic. There are high-density or long-duration illumination lightsticks. Long duration lightsticks remain effective for eight to twelve hours, while the high intensity lights provide light for approximately seventy-five minutes.

Global Equipment Company, Inc.
11 Harbor Park Dr.
Port Washington, NY 11050
888/978-7759
service@globalindustrial.com
http://www.arrows tardiscount.com

Cole-Parmer Instrument Company
625 East Bunker Court
Vernon Hills, IL 60061-1844
800/323-4340  Fax: 847/247-2929
Email: info@coleparmer.com
http://www.coleparmer.com

Cyalume® Lightsticks; high intensity light or long duration illumination

Epicenter
384 Wallis Street #2
Eugene, OR 97402
541/684-0717  Fax: 541/338-9050
Email: bjnelson@TheEpicenter.com
http://www.TheEpicenter.com
DEHUMIDIFIERS Look in the Yellow Pages under “Humidifying Apparatus” and “Tools – Renting” when looking for dehumidifiers to rent. Dehumidifiers can be purchased at most hardware stores.

DISINFECTANTS Common household products for cleaning shelving and office furniture (not collection items) can be purchased at grocery, hardware and discount stores. An economical product is bleach used in a 10% solution with water. **Disinfectants should not be used directly on valuable collection materials.**

DISTILLED WATER can be purchased in one-gallon containers in grocery stores. Distilled water is recommended for rinsing photographs. Check local Yellow Pages under “Water Companies - Bottled Bulk, Etc.” and “Water Filtration & Purification Equipment – Consumer.”

DRY CLEANING SPONGES are vulcanized natural rubber sponges. Some sponges are chemically treated. Absorene® is a soft, pliable dry cleaner that works like an eraser. It is not chemically treated.

**Absorene Manufacturing Co.**
2141 Cass Avenue
St. Louis, MO 63106
800/662-7399 Fax: 314/231-4028
Email: customerservice@absorene.com
http://www.absorene.com

Absorene® is a soft, pliable dry cleaner that works like an eraser. It absorbs dust, dirt, smoke and film.

**Conservation Support Systems**
P.O. Box 91746
Santa Barbara, CA 93190-1746
800/482-6299 Fax: 805/682-2064
Email: css@silcom.com
http://www.silcom.com/~css

Several dry cleaning sponges, including Absorene®.

**Gaylord Bros.**
P.O. Box 4901
Syracuse, NY 13221-4901
800/962-9580 Fax: 800/272-3412
Email: On Website
http://www.gaylord.com

Dry cleaning sponges that remove soot and smoke from walls, wood, leather, tiles, shades, and other surfaces.

**Talas, Division of Technical Library Service, Inc.**
20 West 20th Street, 5th floor
New York, NY 10011
212/219-0770 Fax: 212/219-0735
Email: info@talasonline.com
http://www.talas-nyc.com

Absorene® chemical sponges and Wishab, a sponge-like pad that removes dust, soot, etc., but not oil or grease.
University Products, Inc.
517 Main Street
P.O. Box 101
Holyoke, MA  01041-0101
800/336-4847    800/628-1912
Fax: 800/532-9281
Email: custserv@universityproducts.com
http://www.universityproducts.com

Dry cleaning sponges that remove soot and smoke from walls, wood, leather, tiles, shades, and other surfaces.

DRY ICE  Check local *Yellow Pages* under “Ice.” Remember to handle dry ice with caution. Gloves should be worn when handling dry ice to prevent hands freezing to the ice. Materials packed with dry ice should be appropriately labeled.

ENVIRONMENTAL MONITORS  Monitoring the temperature and relative humidity is critical after a disaster to assist in identifying inadequate environmental conditions that need to be remedied immediately. High relative humidity and wet objects can initiate and sustain mold growth. In very wet situations, recovery response within twenty-four hours is essential.

Select a monitor, such as a recording hygrothermograph, that can provide immediate, continuous recording of the temperature and relative humidity. If purchasing a monitor ahead of time is not possible, consider an inexpensive digital thermohygrometer to provide some indication of the environmental conditions.

Art Preservation Services (ARTEN)
315 East 89th Street
New York, NY  10128
212/722-6300    Fax: 212/427-6726
Email: information@apsnyc.com
http://www.apsnyc.com

Bacharach, Inc.
621 Hunt Valley Circle
New Kensington, PA 15068-7074
800/736-4666    724/334-5000
Fax: 724/334-5001
E-mail: help@bacharach-inc.com
http://www.bacharach-inc.com

Belfort Instrument Company
727 South Wolfe Street
Baltimore, MD  21231
401/342-2626
Fax: 401/342-7028
Email: debbishoward@aol.com
http://www.belfortinstrument.com
Cole-Parmer Instrument Company
625 East Bunker Court
Vernon Hills, IL  60061-1844
800/323-4340  Fax: 847/247-2929
Email: info@coleparmer.com
http://www.coleparmer.com

Conservation Support Systems
P.O. Box 91746
Santa Barbara, CA  93190-1746
800/482-6299  Fax: 805/682-2064
Email: css@silcom.com
http://www.silcom.com/~css

Extech Instruments Corporation
285 Bear Hill Road
Waltham, MA 02451-1064
781/890-7440  Fax: 781/890-7864
Email: extech@extech.com
http://www.extech.com

1 Liberty Lane
Hampton, NH  03842
Customer Service: 800/766-7000
Safety: 800/772-6733  Fax: 800/772-7702
Healthcare: 800/640-0640  Fax: 800/290-0290
Email: on Website
http://www.fishersci.com

Gaylord Bros.
P.O. Box 4901
Syracuse, NY  13221-4901
800/962-9580  Fax: 800/272-3412
Email: On Website
http://www.gaylord.com

Industrial Instrument & Supplies
P.O. Box 416
Southampton, PA  18966
Toll Free: 800/523-6079  215/396-0822
Fax: 215/396-0833
customerservice@iisusa.com
http://www.iisusa.com/

Markson Lab Sales
P.O. Box 3616
Honolulu, HI 96811-3616
800/528-5114  Fax: 800/858-2243
Email: trevor@markson.com
http://www.markson.com
Preservation Resource Group Inc.
P.O. Box 1768
Rockville, MD 20849-1768
800/774-7891 703/782-1015
Fax: 301/279-7885
Email: info@prginc.com
www.prginc.com

Onset
P.O. Box 3450
Pocasset, MA 02559-3450
800/564-4377 Fax: 508/759/9100
Email: sales@onsetcomp.com
http://www.onsetcomp.com/index.php

Scientific Sales, Inc.
P.O. Box 6725
Lawrenceville, NJ 08648
800/788-5666 609/844-0055
Fax: 609/844-0466
Email: sales@scientificsales.com
http://wwwscientificsales.com

Sud-Chemie Performance Packaging
(Formally Humidial Corporation)
926 South 8th Street
P.O. Box 610
Colton, CA 92324
800/966-1793 909/825-1793
Fax: 909/825-6271
Email: info@s-cpp.com
http://www.s-cpp.com
A source for humidity indicator cards

Thomas Scientific
P.O. Box 99
Swedesboro, NJ 08085-0099
800/345-2100 856/467-2000
Fax: 856/467-3087
Email: value@thomassci.com
http://www.thomassci.com

University Products, Inc.
517 Main Street
P.O. Box 101
Holyoke, MA 01041-0101
800/336-4847 800/628-1912
Fax: 800/532-9281
Email: custserv@universityproducts.com
http://www.universityproducts.com
FANS can be purchased at hardware and discount stores. Look in Yellow Pages under “Fans-Household.” Some rental services have fans. To discourage mold growth, low-volume fans should be used with dehumidifiers to increase air circulation.

FENCING  Look in the Yellow Pages under “Fence.” Some rental services have fencing.

FIRST-AID KITS can be purchased at camping supply stores, safety equipment companies, and pharmacies. The safety of staff must be considered during the recovery effort. A sufficient number of kits should be available; approximately one small kit per ten to twelve persons. The kit should indicate the number of people it serves.

FISHING LINE can be purchased at hardware and discount stores.

FREEZER PAPER can be purchased at grocery stores. When preparing books for freeze-drying, use the freezer paper as a wrapper to prevent books from sticking together. Freezer paper is not suitable for interleaving between pages, because it slows down the drying process.

GENERAL DISASTER SUPPLIES  Below are vendors who specialize in providing emergency supplies for historic and cultural collections.

<table>
<thead>
<tr>
<th>ProText, Inc.</th>
<th>P.O. Box 30423</th>
<th>Bethesda, MD 20824</th>
<th>301/320-7231  Fax: 301/320-7232</th>
<th>Email: <a href="mailto:ProText@protext.net">ProText@protext.net</a></th>
<th><a href="http://www.protex.net">http://www.protex.net</a></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>A variety of disaster recovery supplies including “RESCUBES” (collapsible polyethylene boxes for transport of water-damaged materials), and “REACT.PAK” (first-aid kit for water-damaged books), emergency water diverters for leaks, and instructions for planning and salvage procedures. “RESCUBES” and the “REACT.PAK” can also be purchased from Gaylord Bros. and University Products. Addresses are listed under Boxes (plastic).</td>
<td></td>
</tr>
</tbody>
</table>

GENERATOR RENTAL  Contact the rental company ahead of time so they can visit your institution and determine your electrical load needs and hook-up requirements. Check the Yellow Pages under “Tools – Renting.”

GLOVES are available from hardware and discount stores. Safety and equipment companies have a variety of gloves that can be purchased in bulk. These companies are listed under the heading “Safety Supplies and Equipment.”

HOSES are available from hardware and discount stores. An adjustable nozzle helps to control water pressure, especially when cleaning delicate objects.
**ODOR AND POLLUTION ABSORBERS** Smoke, mildew and vinegar syndrome odors typically disappear when objects are housed in products containing zeolites, such as Artcare™ and Microchamber products

### Archivart
40 Eisenhower Drive  
Paramus, NJ 07652  
800/804-8428 Fax: 888/273-4824  
http://www.archivart.com  
Artcare™ products

### Talas, Inc.
20 West 20th Street, 5th Floor  
New York, NY 10011  
212/219-0770 Fax: 212/219-0735  
http://www.talas-nyc.com  
Artcare™ products. Search under “art care”

### University Products, Inc.
517 Main Street  
Holyoke, MA 01041  
800/628-1912 Fax: 800/532-9281  
http://www.universityproducts.com  
Artcare™ products

### Zeolite Depot
58 Warren Street, Floor 2  
Bloomfield, NJ 07003  
973/680-1094 Fax: 973/748-9872  
Email: zeolitedepot@aol.com  
http://members.tripod.com/volcanic_zeolite/index.htm

### PACKING SUPPLIES** A variety of packing tapes, labels and scissors can be purchased at local hardware and discounts stores

### Consolidated Plastics Company, Inc.
8181 Darrow Road  
Twinsburg, OH 44087  
800/362-1000 Fax: 330/425-3333  
Email: on Website  
http://www.consolidatedplastics.com

### Smyth Tapes
2111 North American Street  
Philadelphia, PA 19122  
215/739-6990 Fax: 215/423-0380
PALLETS are available from lumber and hardware stores.

**Interstate Pallet Company**
P.O. Box 4066
Aurora, IL 60507-4066
630/892-7900 Fax: 630/892-4966
http://www.interstatepallet.com

PEST AND INSECT TRAPS can be purchased from hardware stores and many of the conservation supplies vendors.

**Gaylord Bros.**
P.O. Box 4901
Syracuse, NY 13221-4901
800/962-9580 Fax: 800/272-3412
Email: On Website
http://www.gaylord.com
Offers Serrico™ traps for cigarette beetles, Nosurvivor™ Clothes Moth Kits and Museum Pest Kit that contains a variety of traps and lures.

**Insects Limited, Inc.**
16950 Westfield Park Road
Westfield, IN 46074-9374
317/896-9300 Fax: 317/867-5757
Email: p.kelley@insectslimited.com
http://www.insectslimited.com
Products include pest and insect detectors and traps, pheromone lures and pest monitoring management software programs.

**University Products, Inc.**
517 Main Street
P.O. Box 101
Holyoke, MA 01041-0101
800/628-1912 Fax: 800/532-9281
Email: custserv@universityproducts.com
http://www.universityproducts.com
A variety of insect detectors and pheromone lures for cigarette beetles, cockroaches and webbing clothes moths.

**Univar USA Inc**
(Formerly Van Waters & Rogers, Inc.) -
Pest Control Division
PP & S Headquarters Office
11149 Research Blvd., Suite 260
Austin, TX 78759
1800-888-4897  512-346-6070
http://www.univarusa.com
Contact the Pest Control Division for products for trapping insects and other pests, such as glue boards and rat traps. Univar is the Philadelphia area distributor for Catchmaster® products manufactured by: Atlantic Paste & Glue Co., Inc, 170 53rd Street, NY 11232; 800/458-7454.
PLASTIC SHEETING can be purchased at hardware and discount stores. Any plastic sheeting can be used during an emergency. Clear plastic sheeting allows one to see what is being covered. Vinyl sheeting should be avoided for long-term storage. Inert plastic sheeting, such as Mylar® or Melinex 516, should be used for long-term storage of collections.

Archivart®
40 Eisenhower Drive
Paramus, NJ 07652
800/804-8428 Fax: 888/273-4824
Email: sales@archivart.com
http://www.archivart.com

GE Polymershapes
(Formally Commercial Plastics and Supply Corporation)
2585 Interplex Drive
Trevose, PA 19053
866/GEP SHAPES (866/437-7427) 215/638-9460
Fax: 215/638-8875
Email: On Website
http://www.gepolymershapes.com

National Bag Company, Inc.
2233 Old Mill Road
Hudson, OH 44236
800/247-6000 Fax: 330/425-9800
http://nationalbag.com

Northeast Plastic Supply Company, Inc.
3021 Darnell Road
Philadelphia, PA 19154
800/378-4483 215/637-2221
Fax: 215/637-2225
Email: sales@northeastplastic.net
http://www.northeastplastic.net

POLYESTER WEB may be purchased from local sewing and fabric stores under the brand names of Pellon and Hollytex. It is also available from conservation materials and supply companies.

Archivart®
40 Eisenhower Drive
Paramus, NJ 07652
800/804-8428 Fax: 888/273-4824
Philadelphia: 800/628-1498
Email: sales@archivart.com
http://www.archivart.com
Absorene® chemical sponges and Wishab, a sponge-like pad that removes dust, soot, etc., but not oil or grease.

University Products, Inc.
517 Main Street
P.O. Box 101
Holyoke, MA 01041-0101
800/336-4847    800/628-1912
Fax: 800/532-9281
Email: custserv@universityproducts.com
http://www.universityproducts.com

RADIOS  Battery-operated radios and two-way radios are available from local electronic companies. Look under “Radiotelephone Communications Equipment & Systems” in the Yellow Pages.

A battery-operated radio is useful to have for local news, weather reports and evacuation information. Two-way radios facilitate communication between work groups and increase safety for staff in a hazardous situation. The companies listed rent two-way radios.

RESPIRATORS  For health and safety reasons, the use of a respirator is required in some recovery situations, such as mold outbreaks. Proper selection, fit, use, maintenance, and storage of a respirator should be discussed with the vendor. All respirators must be approved by the National Institute for Occupational Safety and Health (NIOSH). Staff must be trained in the use of a respirator. For suppliers of respirators, see the listing below for Safety Supplies and Equipment.

SAFETY SUPPLIES AND EQUIPMENT  Some safety supplies and equipment can be purchased at hardware stores. Catalogs can be obtained from the safety equipment vendors listed. Having catalogs on-hand will help staff to expedite the selection, ordering and delivery of needed supplies and equipment. Some equipment vendors provide express delivery of supplies and equipment.

Staff should be aware of the health and safety precautions and legal requirements that should be observed when entering an area that has suffered damage. **The first consideration in any recovery effort should be the safety of the staff.** Some of the health and safety considerations are structural and electrical hazards, fire safety, exit and escape routes, chemical and biological hazards (mold, lead, asbestos, contaminated water, toxic chemicals), collection materials (pesticide treatments, mercury, arsenic, formaldehyde), indoor air quality, and staff fatigue (thermal, musculoskeletal and emotional stresses).

Staff must be trained in use of the safety equipment and supplies. Material Safety Data Sheets (MSDS) must be available at the time of an emergency for the chemicals that are stored on-site. Employers must be aware of the fire codes and regulations of Occupational Safety and Health Administration (OSHA), National Institute for Occupational Health and Safety (NIOSH), and the Environmental Protection Agency (EPA).
Examples of safety supplies and equipment are respirators, gloves, first-aid kits, safety eyewear, chemical spill absorbing materials, emergency lighting, protective clothing and signage.

**Airgas Safety/IPCO Safety Division**  
(Formerly IPCO Safety)  
Airgas East  
7575 Holstein Avenue  
Philadelphia, PA 19153  
866/718-0685 Fax: 215/492-8259  
http://www.airgas.com

**Cole-Parmer Instrument Company**  
625 East Bunker Court  
Vernon Hills, IL. 60061-1844  
800/323-4340 Fax: 847/247-2929  
Email: info@coleparmer.com  
http://www.coleparmer.com

**Global Industrial**  
Global Equipment Company, Inc.  
P.O. Box 100090  
Buford, GA 30515-9090  
888/978-7759  
Email: sales@globalindustrial.com  
http://www.globalindustrial.com

**Lab Safety Supply, Inc.**  
P.O. Box 1368  
Janesville, WI 53547-1368  
800/356-0783 Fax: 800/543-9910  
Email: on website  
http://www.labsafety.com

**Mine Safety Appliances Company**  
P.O. Box 426  
Pittsburgh, PA 15230  
866/MSA-1001 (866/672-1001)  
Email: On Website  
http://www.msanorthamerica.com

**Masune™ First Aid and Safety**  
Division of Cornerstone Direct Corporation  
500 Fillmore Avenue  
Tonawanda, NY 14150  
800/831-0894 Fax: 800/222-1934  
Email: customersupport@masune.com  
http://www.masune.com  

Has a large selection of first aid kits.
New Pig Corporation
One Pork Avenue
P.O. Box 304
Tipton, PA 16684-0304
800/HOT-HOGS (800/468-4647)  Fax: 800/621-PIGS (800/621-7447)
Email: hothogs@newpig.com
http://www.newpig.com
has a large selection of absorbent sponges and pillows for chemical spill clean-up.

Vallen Safety Supply Company
Corporate Offices
Hagemeyer North America
1460 Tobias Gadson Blvd.
Charleston, SC 29407
800/4-VALLEN (800/482-5536)  843/745-2400
Email: info@hagemeyerNA.com
http://www.vallen.com

SILICA GEL

Art Preservation Services (ARTEN)
315 East 89th Street
New York, NY 10128
212/722-6300  Fax: 212/427-6726
Email: information@apsnyc.com
http://www.apsnyc.com
Silica Gel Yellow, an alternative to cobalt indicating silica gel.

BASF Corporation
100 Campus Drive
Florham Park, NJ 07932
800/526-1072  973/245-6000
http://www.basf.com/usa
Sorbead Orange, an alternative to cobalt indicating silica gel.

SIGNAGE Tapes and signs with various messages for alerting hazardous conditions and location for emergency equipment (caution, asbestos, biohazard, emergency exit, fire extinguisher and first aid kit) can be purchased at hardware and lab safety stores. For lab safety suppliers, see the listing above for Safety Supplies and Equipment.

TENT RENTAL Check the Yellow Pages under “Tents – Renting.”

VACUUM CLEANERS When cleaning up mold, soot, and fine particulates, it is essential that the vacuum be equipped with a HEPA (high efficiency particulate air) filter or that the exhaust is vented outdoors or into a fume hood.
The article, “A Heap o’ HEPA Information,” in the WAAC Newsletter, Vol. 19, no. 3 (September 1997), published by the Western Association for Art Conservation (WAAC), contain specifications for twenty-four models of HEPA vacuums, as well as a list of manufacturers and distributors. The article is also available online on the Internet at: http://palimpsest.stanford.edu/waac/wn/wn19/wn19-3/wn19-306.html

**Grainger Industrial & Commercial Equipment & Supplies Company** sells a vacuum cleaner called Euroclean® that can be equipped with a HEPA filter. Branch locations exist in most states; call 888/361-8649 or search at http://www.grainger.com for the nearest branch.

Local Branches:

- **401 North 8th Street**
  Philadelphia, PA 19123
  215/238-8820 Fax: 215/923-7385

- **2560 Boulevard of the Generals**
  Norristown, PA 19403
  610/630-9070 Fax: 610/630-0547

- **17 Bonair Drive**
  Warminster, PA 18974
  215/956-0900 Fax: 215/672-5494

**Nilfisk-Advance America, Inc.**

300 Technology Drive
Malvern, PA 19355-9930
610/647-6420
Fax: 610/647-6427
Email: questions@nilfisk-advance.com
http://www.pa.nilfisk-advance.com
Contact: Russell Seery, District Sales Manager, Ext. 175

The Nilfisk Variable Speed Control Vacuum has adjustable suction power and can be equipped with a HEPA (high efficiency particulate air) filter.

**WATER-SENSING ALARMS**

**Dorlen Products**

6615 West Layton Avenue
Milwaukee, WI 53220
414/282-4840 Fax: 414/282-5670
Email: Dorlen@Execpc.com
http://www.wateralert.com

A variety of water-sensing equipment, including surface water-sensing alarms, Ceiling Guard® system, and Water Alert® alarms.

**Gaylord Bros.**

P.O. Box 4901
Syracuse, NY 13221-4901
800/962-9580 Fax: 800/272-3412
Email: On Website
http://www.gaylord.com

Water Alert® alarms.
Raychem Corporation -
(Division of Tyco Electronics)
300 Constitution Drive
Menlo Park, CA 94025-1164
650/361-3333
http://raychem.tycoelectronics.com
Raychem’s Trace Tek Leak Detection and Location Systems.

Sonin Water Sensor
15105-D John Delaney Drive, Suite 333
Charlotte, NC 28277
800/223-7511 Fax: 704/540-9800
Email: customerservice@sonin.com
http://www.sonin.com
Water detector with sound alarms. Sonin sells to distributors only, so call for a list of local distributors.

University Products, Inc.
517 Main Street
P.O. Box 101
Holyoke, MA 01041-0101
800/336-4847 800/628-1912
Fax: 800/532-9281
Email: custserv@universityproducts.com
http://www.universityproducts.com
Water Alert® alarms.

WATERPROOF CLOTHING is available from sporting supply and discount stores, and safety equipment companies.

WET/DRY VACUUM CLEANERS are available for rent from grocery stores, hardware stores, and equipment rental stores. Some of the companies who rent tools also rent vacuum cleaners. Look in the Yellow Pages under “Tools - Renting.”