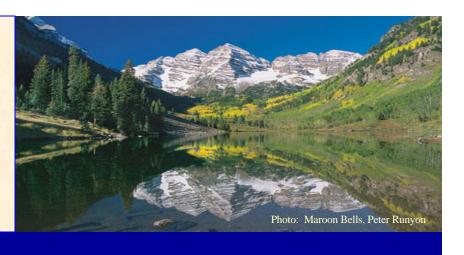
RACO WEST 2004



ELECTRONIC RECORDS: UNDER CONSTRUCTION

Tuesday, August 31, 2004

The National Archives and Records Administration (NARA), Rocky Mountain Region, will host the *first ever regional* Records Administration Conference (RACO)

Expert Speakers from NARA, the National Park Service, and the USGS EROS Data Center

Join your colleagues and us for an informative day focusing on records management issues:

- Records Management Applications
- Geospatial Data
- **e**Government
- the Latest NARA Updates and Initiatives
- 🎨 Exhibitor Show.

Rocky Mountain Region

RACO WEST 2004 in Denver, Colorado

Location: Sheraton Denver West Hotel, 360 Union Blvd., Lakewood, CO near the Denver Federal Center





The Sheraton Denver West Hotel is located on the east side of Union Boulevard between 6th Avenue and Alameda Avenue in Lakewood CO.

(303) 987-2000

www.starwood.com/sheraton/search/hotel_detail.html?propertyID=883

For **registration** and updates for RACO *West* 2004: Connect to **http://www.archives.gov/records_management/training/raco_west_2004** and download the registration form. Complete the form and e-mail it to workshop.denver@nara.gov or fax it to the RACO Registrar.

Methods of Payment:

- 1. Provide credit card information on registration form (preferred method)
- 2. Send or fax an authorized Government training form (SF-182 or equivalent) to the RACO Registrar
- 3. Send a check, made payable to the National Archives and Records Administration, to RACO Registrar

Contact Information:

Ms. Susan Johnson, RACO Registrar, National Archives and Records Administration, Rocky Mountain Region, P. O. Box 25307,

Denver, CO 80225

Telephone: (303) 407-5720

Fax: (303) 407-5731

E-mail: workshop.denver@nara.gov

The all-inclusive registration fee (conference, lunch, break refreshments) is \$150.00.

For information you may also contact the Records Management Division at (303) 407-5720, or send an inquiry to workshop.denver@nara.gov.