

**THE OLD GRS: TABLE OF CONTENTS**

Introduction to the General Records Schedules

Schedule 1 — Civilian Personnel Records **Superseded in full**

Schedule 2 — Payrolling and Pay Administration Records **Superseded in full**

Schedule 3 — Procurement, Supply, and Grant Records **Superseded in full**

Schedule 4 — Property Disposal Records **Superseded in full**

Schedule 5 — Budget Preparation, Presentation, and Apportionment Records **Superseded in full**

Schedule 6 — Accountable Officers' Accounts Records **Superseded in full**

Schedule 7 — Expenditure Accounting Records **Superseded in full**

Schedule 8 — Stores, Plant, and Cost Accounting Records **Superseded in full**

Schedule 9 — Travel and Transportation Records **Superseded in full**

Schedule 10 — Motor Vehicle Maintenance and Operations Records **Superseded in full**

Schedule 11 — Space and Maintenance Records **Superseded in full**

Schedule 12 — Communications Records **Superseded in full**

Schedule 13 — Printing, Binding, Duplication, and Distribution Records **Superseded in full**

Schedule 14 — Information Services Records **Superseded in full**

Schedule 15 — Housing Records **Superseded in full**

Schedule 16 — Administrative Management Records **Superseded in full**

Schedule 17 — Cartographic, Aerial Photographic, Architectural, and Engineering Records  
**Superseded in full**

Schedule 18 — Security and Protective Services Records **Superseded in full**

Schedule 19 — **Rescinded in 1986**

Schedule 20 — Electronic Records **Superseded in full**

Schedule 21 — Audiovisual Records **Superseded in full**

Schedule 22 — **Rescinded in 1998**

Schedule 23 — Records Common to Most Offices within Agencies **Superseded in full**

Schedule 24 — Information Technology Operations and Management Records **Superseded in full**

Schedule 25 — Ethics Program Records **Superseded in full**

Schedule 26 — Temporary Commissions, Boards, Councils and Committees **Superseded in full**

Schedule 27 — Records of the Chief Information Officer **Superseded in full**

Indexes                      Standard Forms

                                    Optional Forms