

## GENERAL RECORDS SCHEDULE REVISION MONTHLY STATUS REPORT

March 2017

### TRANSMITTAL 28: Expected June/July 2017

TITLE	APPRAISER	WHERE IN PROCESS	STATUS
GRS 1.1 Addition: Administrative Claims Records	Wilson	Final Review	Submitted for Federal Register publication
GRS 2.1 Employee Acquisition Records	Wilson	Closeout	Signed
GRS 2.2 Employee Management Records	McHale	Final Review	Submitted for Federal Register publication
GRS 2.3 Employee Relations Records	Compton	Closeout	Signed
GRS 2.4 Employee Compensation and Benefits Records	Wilson	Final Review	Published in Federal Register; closes 4/17
GRS 5.1 General Administrative Records	Riley	Approval	Preparing to send for signature
GRS 5.2 Transitory Records	Riley	Final Review	Published in Federal Register; requested; comment period ends 4/13
GRS 5.6 Security Records	McHale	Final Review	Submitted for Federal Register publication
GRS 5.8 Administrative Help Desk Records	Kim	Approval	Preparing to send for signature
GRS 6.5 Customer Service Records	Kim	Approval	Preparing to send for signature

### TRANSMITTAL 29: Expected November/December 2017

TITLE	APPRAISER	WHERE IN PROCESS	STATUS
GRS 1.3 Budgeting Records	Wilson	Appraisal	Preparing for final review
GRS 2.7 Employee Health and Safety Records	McHale	Initial Review	Sent for initial review; comments due 4/14
GRS 5.7 Management Controls and Oversight Records	Wilson	Initial Review	Under revision
GRS 6.3 Information Technology Records	McHale	Initial Review	Sent for initial review; comments due 4/14
GRS 6.X Regulatory Records	Wilson	Development	In development