

GENERAL RECORDS SCHEDULE REVISION MONTHLY STATUS REPORT

April 2017

TRANSMITTAL 28: Expected July 2017

TITLE	APPRAISER	WHERE IN PROCESS	STATUS
GRS 1.1 Addition: Administrative Claims Records	Wilson	Final Review	Published in the Federal Register 4/3; requested; comment period ends 5/15
GRS 2.1 Employee Acquisition Records	Wilson	Closeout	Signed
GRS 2.2 Employee Management Records	McHale	Final Review	Published in the Federal Register 4/3; requested; comment period ends 5/15
GRS 2.3 Employee Relations Records	Compton	Closeout	Signed
GRS 2.4 Employee Compensation and Benefits Records	Wilson	Final Review	Requested off the Federal Register; comment period ends 5/15
GRS 5.1 General Administrative Records	Riley	Approval	Preparing to send for signature
GRS 5.2 Transitory Records	Riley	Final Review	Requested off the Federal Register; comment period ends 5/15
GRS 5.6 Security Records	McHale	Final Review	Posted on the Federal Register 4/3; closes 5/3
GRS 5.8 Administrative Help Desk Records	Kim	Approval	Preparing to send for signature
GRS 6.5 Customer Service Records	Kim	Approval	Preparing to send for signature

TRANSMITTAL 29: Expected November/December 2017

TITLE	APPRAISER	WHERE IN PROCESS	STATUS
GRS 1.3 Budgeting Records	Wilson	Final Review	Sent for final internal stakeholder review
GRS 2.7 Employee Health and Safety Records	McHale	Initial Review	Comment adjudication
GRS 5.7 Management Controls and Oversight Records	Wilson	Appraisal	Preparing for final review
GRS 6.3 Information Technology Records	McHale	Initial Review	Comment adjudication
GRS 6.X Regulatory Records	Wilson	Initial Review	Sent for initial comments; comments due 5/12