

GENERAL RECORDS SCHEDULE REVISION MONTHLY STATUS REPORT

May 2017

TRANSMITTAL 28: Expected July 2017

TITLE	APPRAISER	WHERE IN PROCESS	STATUS
GRS 1.1 Addition: Administrative Claims Records	Wilson	Closeout	Signed 5/23
GRS 2.1 Employee Acquisition Records	Wilson	Closeout	Signed 1/19
GRS 2.2 Employee Management Records	McHale	Approval	Signed 5/31
GRS 2.3 Employee Relations Records	Compton	Closeout	Signed 3/10
GRS 2.4 Employee Compensation and Benefits Records	Wilson	Closeout	Signed 5/23
GRS 5.1 General Administrative Records	Riley	Approval	Signed 5/31
GRS 5.2 Transitory Records	Riley	Approval	Signed 5/31
GRS 5.6 Security Records	McHale	Approval	Signed 5/31
GRS 5.8 Administrative Help Desk Records	Kim	Closeout	Signed 5/22
GRS 6.5 Customer Service Records	Kim	Closeout	Signed 5/22

TRANSMITTAL 29: Expected November/December 2017

TITLE	APPRAISER	WHERE IN PROCESS	STATUS
GRS 1.3 Budgeting Records	Wilson	Final Review	Preparing for Federal Register publication
GRS 2.7 Employee Health and Safety Records	McHale	Initial Review	Comment adjudication
GRS 5.7 Management Controls and Oversight Records	Wilson	Final Review	Sent for final stakeholder review; responses due 6/2
GRS 6.3 Information Technology Records	McHale	Final Review	Preparing for final stakeholder review
GRS 6.6 Regulatory Records	Wilson	Initial Review	Comment adjudication

ADDITIONAL GRS WORK

TITLE	APPRAISER	WHERE IN PROCESS	STATUS
GRS 6.4 Communication & Information Sharing (Revision)	Riley	Initial Review	Sent for initial review on 5/30; comment period ends 6/30.