

GENERAL RECORDS SCHEDULE REVISION MONTHLY STATUS REPORT

June 2017

TRANSMITTAL 28: Expected July 2017

GRS 1.1 Addition: Administrative Claims Records	Wilson	Closeout	Signed 5/23
GRS 2.1 Employee Acquisition Records	Wilson	Closeout	Signed 1/19
GRS 2.2 Employee Management Records	McHale	Closeout	Signed 5/31
GRS 2.3 Employee Relations Records	Compton	Closeout	Signed 3/10
GRS 2.4 Employee Compensation and Benefits Records	Wilson	Closeout	Signed 5/23
GRS 5.1 General Administrative Records	Riley	Closeout	Signed 5/31
GRS 5.2 Transitory Records	Riley	Closeout	Signed 5/31
GRS 5.6 Security Records	McHale	Closeout	Signed 5/31
GRS 5.8 Administrative Help Desk Records	Kim	Closeout	Signed 5/22
GRS 6.5 Customer Service Records	Kim	Closeout	Signed 5/22

TRANSMITTAL 29: Expected November/December 2017

GRS 1.3 Budgeting Records	Wilson	Final Review	Posted on the Federal Register 6/19; request period ends 7/19
GRS 2.7 Employee Health and Safety Records	McHale	Appraisal	Preparing for final stakeholder review
GRS 5.7 Management Controls and Oversight Records	Wilson	Final Review	Sent for final stakeholder review; responses due 6/2
GRS 6.3 Information Technology Records	McHale	Final Review	Preparing for Federal Register publication
GRS 6.6 Regulatory Records	Wilson	Appraisal	Preparing for final stakeholder review

ADDITIONAL GRS WORK

GRS 6.4 Communication & Information Sharing (Revision)	Riley	Initial Review	Comment period ended 6/30