Electronic Records Archives Program Management Office

National Archives and Records Administration

May 8, 2007

Agenda

- What is ERA
- Why is ERA Needed
- ERA Functionality
- ERA Timeline

What is ERA?

Electronic Records Archives

- A technology system and workflow management program designed to store and manage NARA's electronic records and to manage the lifecycle of paper records & other holdings
- **Free from dependence** on any specific hardware or software

ERA is…..

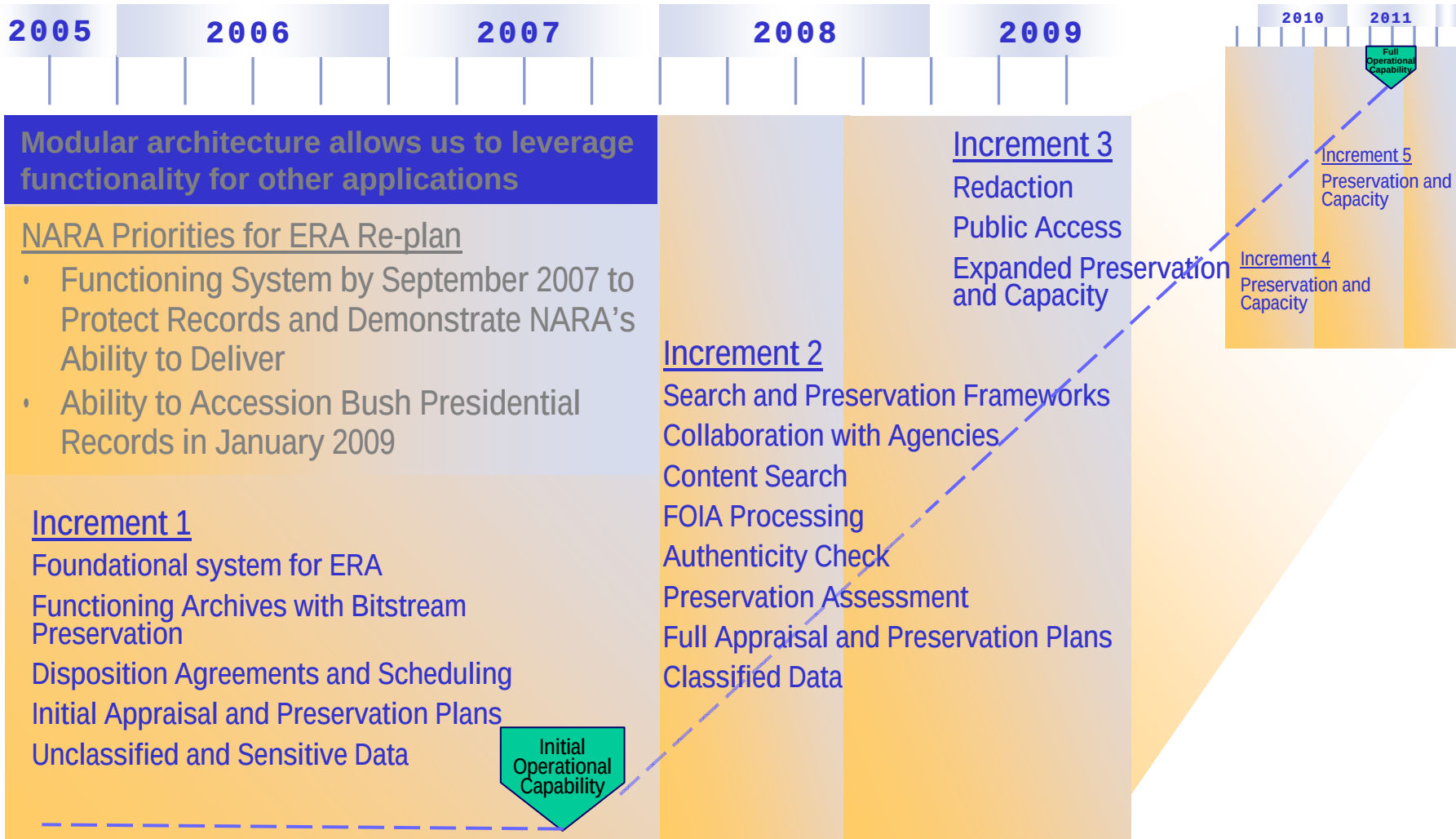
- Electronic/digital system
  - Supports lifecycle management of temporary & permanent records
    - Scheduling, transferring, receiving, preserving, & accessioning
- Management Program
  - Manages lifecycle of all records, both digital and non-digital
  - Facilitates easy retrieval of e-records

Why is ERA needed?

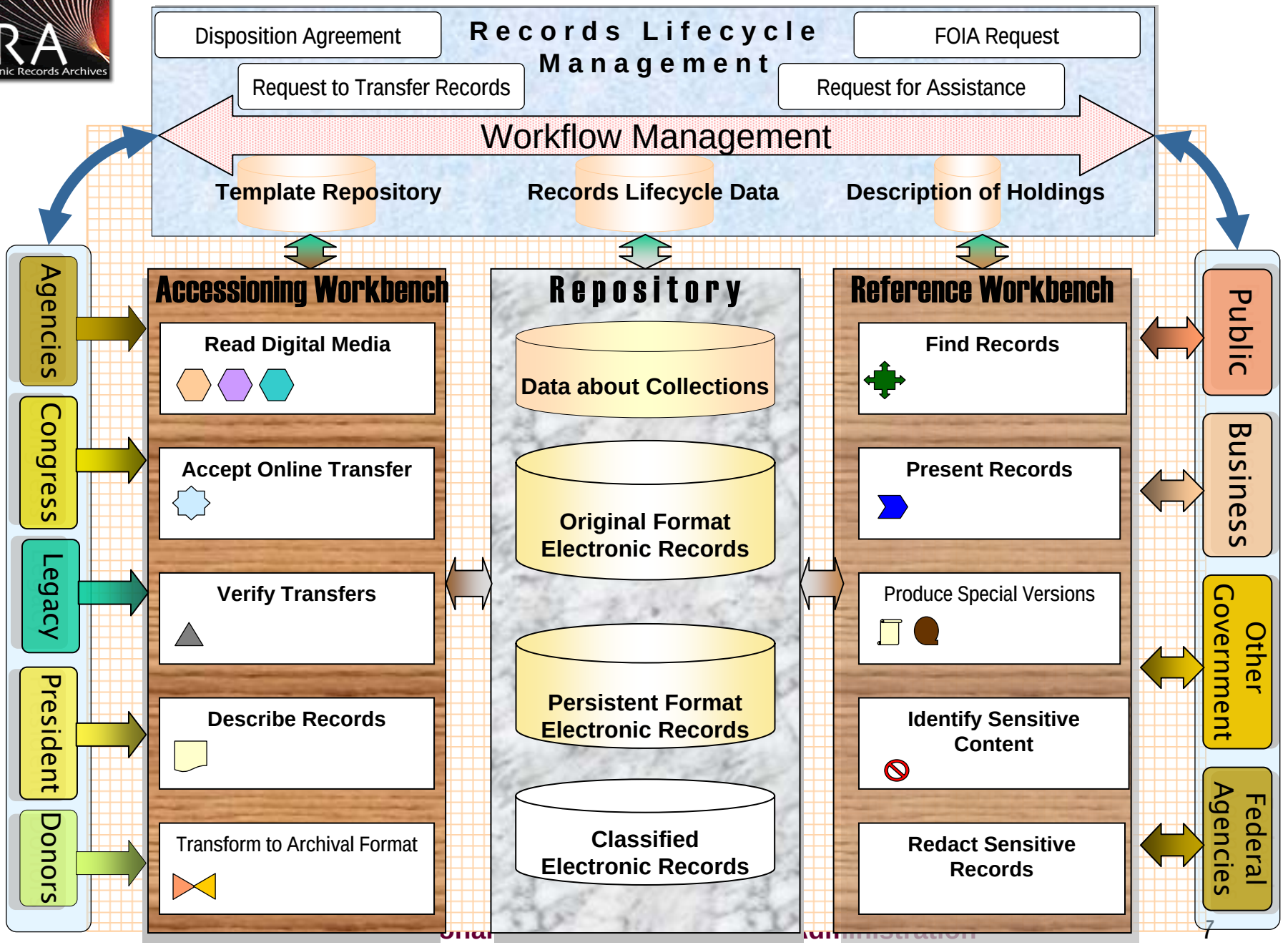
ERA helps NARA's mission

- ✓ Makes Government records available for future
- ✓ Protects records that ensure our rights
- ✓ Helps NARA capture, preserve, and provide access to Federal records
- ✓ Improves how NARA manages the lifecycle of Federal Government records

ERA Functionality

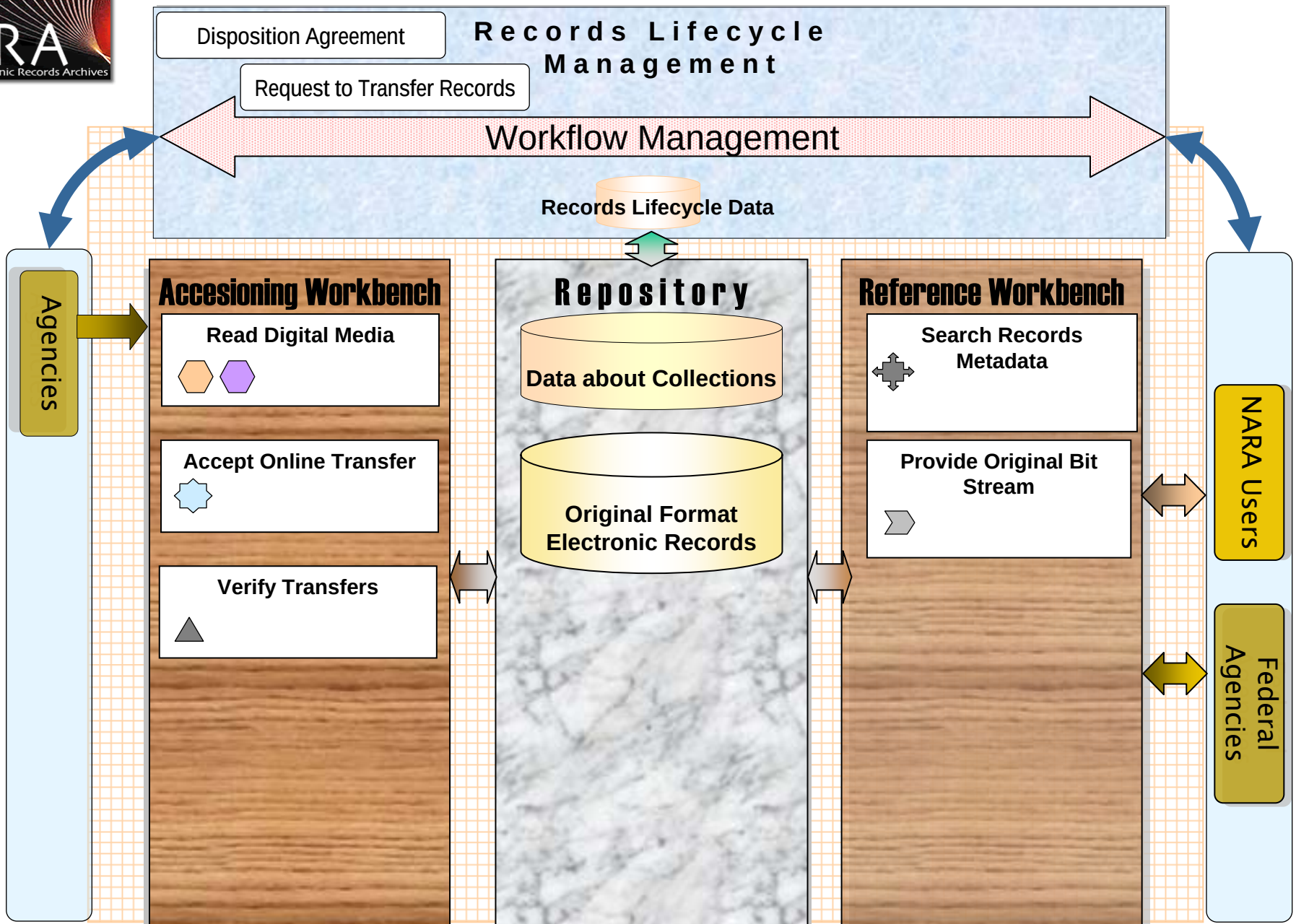


ERA Virtual Workspaces

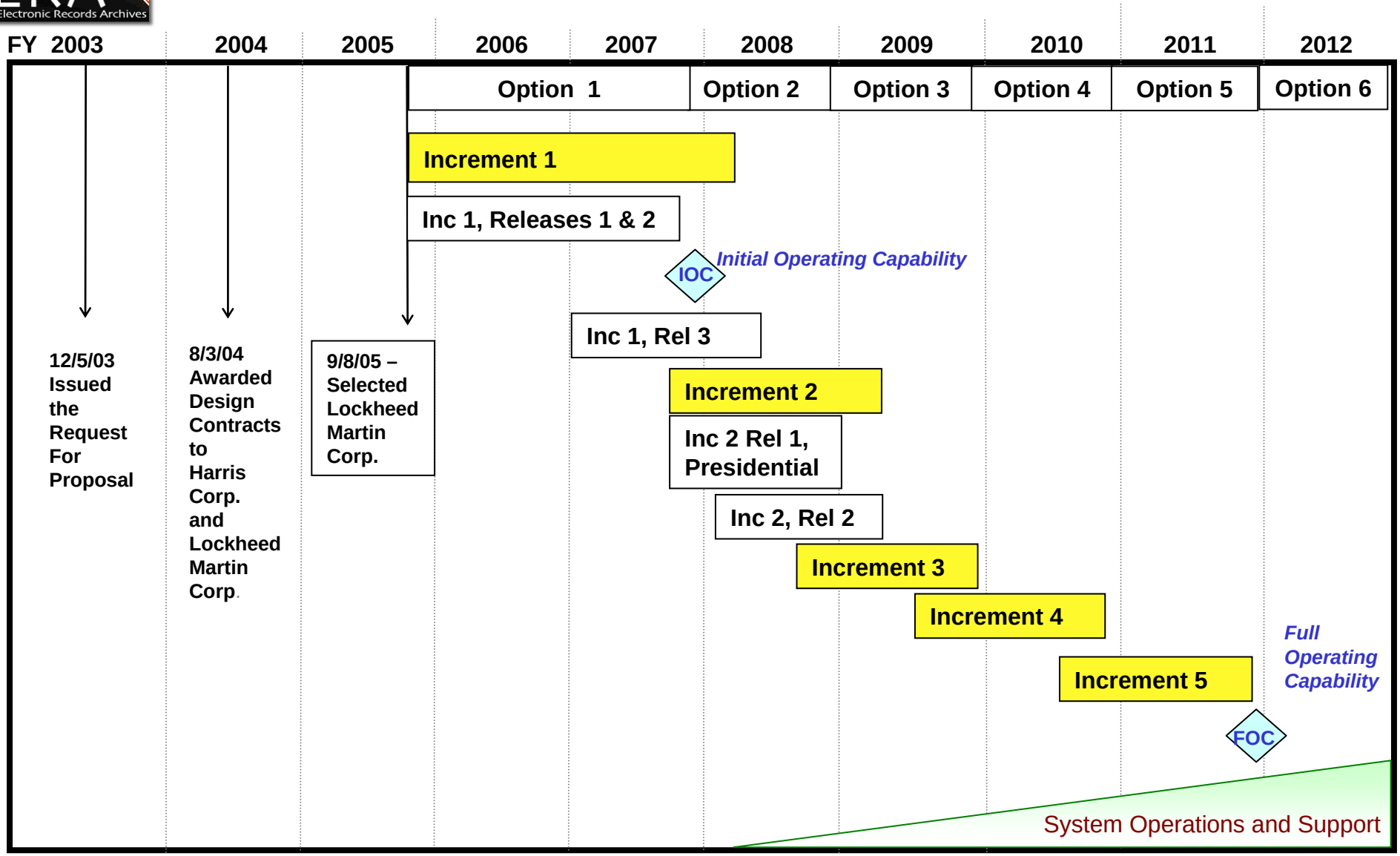


ERA Virtual Workspaces

Initial Operational Capability



The ERA Timeline



Key Milestones for Increment 1

- **2/7/07 – Release 1 Test Readiness Review (complete)**
- **1/17/07 – Release 2 Handoff to SWIT (complete)**
- **4/30/07 – Release 3 Interim CDR Drop 1 (complete)**
- 5/25/07 – Release 2 Test Readiness Review
- 5/30/07 – Rocket Center Ready-For-Use (Build-out)
- 7/19/07 – Inc 1 Rel 3 Critical Design Review
- 7/18/07 – Increment 1 Operational Acceptance Test
- 8/2/07 - Increment 1 Program Acceptance Testing
- 8/30/07 - Security Certification and Accreditation
- 9/7/07 – Functional and Physical Configuration Audit
- 9/7/07 – Initial Operating Capability

Initial Agencies:

» **U.S. Patent and Trademark Office**
» Dept of Energy's National **Nuclear Security Administration**
» Dept of Navy's **Naval Oceanographic Office**
» Dept of Labor's **Bureau of Labor Statistics**