
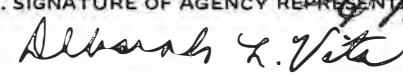


REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	NI-16-91-1
1. FROM (Agency or establishment) United States Department of Agriculture		DATE RECEIVED	9-16-91
2. MAJOR SUBDIVISION Assistant Secretary for Administration		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Office of General Counsel		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER Cherie Cozin	5. TELEPHONE EXT. DATE 202-447- 2118 927212 / 3/91	ARCHIVIST OF THE UNITED STATES 	
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 9/4/91	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE Records Manager, OIRM Resource Management Specialist
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>Case Files.</p> <p>Case files consisting of memoranda, correspondence, decisions and background papers. Includes, but is not limited to, cases involving litigation, hearings, investigations, loans, claims, condemnations, eminent domain, referrals, contracts, agreements and allotments.</p> <p>TEMPORARY. Retire to WNRC when case is closed. Destroy 5 years after case is closed.</p> <p>NOTE: Some case files may be considered as permanent if they significantly interpret legislations or regulations, if they are heard by the appellate courts or the U.S. Supreme Court or if they gain national attention. Notify NARA so that an analysis of these case files can be conducted and the appropriate disposition authorized.</p> <p style="text-align: right;">RLS</p> <p style="text-align: center;">Copies sent to agency NCF 12/5/92</p>	NC1-16-78-4/1a, 1c	