

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO. *NC1-16-91-2*

DATE RECEIVED *8-26-91*

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1. FROM (Agency or establishment)
United States Department of Agriculture

2. MAJOR SUBDIVISION
Assistant Secretary for Administration

3. MINOR SUBDIVISION
OALJ/HCU

4. NAME OF PERSON WITH WHOM TO CONFER
Cherie Cozin

5. TELEPHONE EXT. DATE
202-447-~~9272~~ 9272 *12/3/91*

ARCHIVIST OF THE UNITED STATES
[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE <i>8-20-91</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Cherie Cozin</i> <i>Lydia C. Jones</i>	D. TITLE <i>Records Manager, DIRM</i> <i>Hearing Clerk</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1521-4	<p><u>Rulemaking</u></p> <p>Agricultural Marketing Agreement Act of 1937, as amended. Beef Research and Information Act. Cotton Research and Promotion Act. Egg Research and Promotion Act. Potato Research and Promotion Act. Wheat Research.</p> <p>Other statutes which require rulemaking procedures to be in compliance with the Administrative Procedure Act.</p> <p>Records which document activities in formal proceedings related to marketing agreements and orders under the various Acts and other statutes which require rulemaking and/or legislative procedure to be used in compliance with the Administrative Procedure Act (5 U.S.C. 551 et seq.) administered by the United States Department of Agriculture.</p> <p>All records files generally consist of notices of hearing; changes, postponement and/or re-opening of hearings; hearing records including exhibits, and briefs; recommended decisions, exceptions, of time, Secretary's decisions and final orders. Some may include referendum orders, proposal and suspension of program, termination of all or portions of programs, and essential related correspondence.</p>	NC1-16-80-L-4	

AND/OR
COMMENTS
EXTENSIONS
OF

Copies sent to agency, NCF 12/5/91

Dockets

a. Dockets sent to WNRC as inactive.

FILE numerically by Act.

Disposition: 1. OALJ/HCU Retire to WNRC after rule is inactive. Destroy
15 yrs. after rule has been terminated.

2. Other offices Dispose of in accordance with agency's schedule.

NOTE: OALJ/HCU WILL NOTIFY WNRC WHEN RULE HAS BEEN TERMINATED.

b. Dockets sent to WNRC as terminated.

FILE numerically by Act.

Disposition: 1. OALJ/HCU Retire to WNRC after rule is terminated. Destroy
15 yrs. after rule has been terminated.

2. Other offices Dispose of in accordance with agency's schedule.

NOTE: Some docket may be considered as permanent, if they attracted great public or industry attention, documented an advance in technology, had a significant impact on industry or agriculture, or documented the historical development of the Department. Notify NARA so that an analysis and appraisal of these docket can be conducted and appropriate disposition authorized.