

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*NCD 3 Jan 81*

**TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

**1. FROM (AGENCY OR ESTABLISHMENT)**  
USDA

**2. MAJOR SUBDIVISION**  
O&F/ISPD

**3. MINOR SUBDIVISION**  
Room 3162-S, South Bldg.

**4. NAME OF PERSON WITH WHOM TO CONFER**  
Roxanne Williams  
Departmental Records Officer

**5. TEL. EXT.**

<b>LEAVE BLANK</b>	
<b>JOB NO</b>	
NC1-16-81-2	
<b>DATE RECEIVED</b>	
June 3, 1981	
<b>NOTIFICATION TO AGENCY</b>	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>6-23-81</i> Date	<i>[Signature]</i> Archivist of the United States

**6. CERTIFICATE OF AGENCY REPRESENTATIVE**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 47 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☒ **A Request for immediate disposal.**

☐ **B Request for disposal after a specified period of time or request for permanent retention.**

<b>C. DATE</b> <i>1/2/81</i>	<b>D. SIGNATURE OF AGENCY REPRESENTATIVE</b> <i>[Signature]</i>	<b>E. TITLE</b> <i>Roxanne Williams</i> RECORDS OFFICER, USDA OGPA	
<b>7. ITEM NO</b>	<b>8. DESCRIPTION OF ITEM</b> (With Inclusive Dates or Retention Periods)	<b>9. SAMPLE OR JOB NO.</b>	<b>10. ACTION TAKEN</b>
1.	From Accession NN3-16-80-2  Approximately 600 of 1600 motion picture films and accompanying production files created by the Motion Picture Service, Office of Communications, 1933-1976 and offered under scheduled accession NN3-16-80-2. These films and files (indicated by "D" on the attached lists) were determined to be of little or no historical value and not needed to document the activities and functions of USDA.		

*398 items*

*Closed Out: 6-25-81: K.T.D.  
Copy to Agency & NNV*

324, 13a, 16-16-530 dtd 6-7-70  
 Accession # 76-16-530 dtd 6-7-70  
 Record Group No. 16

UNITED STATES DEPARTMENT OF AGRICULTURE  
 MOTION PICTURE PREPRINT  
 GROUP II

June 1, 1976

D = DISPOSAL RECOMMENDED

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12655-17	AGRICULTURE IN ALASKA	7,8
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12655-19	POTATO RESEARCH IN ALASKA	7
12655-20	GRAIN RESEARCH IN ALASKA	7
12655-21	HIKING TRAILS FOR ALASKA	8
12655-22	TIMBER RESEARCH IN ALASKA	8
D 12664	STRATFORD HALL EROSION	3
12664-2	SAVING AMERICA'S SHORELINE	3
12664-3	A SOLUTION TO SHORELINE EROSION	3
D 12665-1	PROGRESS IN SUMPTER COUNTY	3
12665-2	SOYBEANS: NEW CASH CROP IN THE SOUTH	3
12665-3	RURAL PROGRESS THROUGH COMMUNITY ACTION	3
12669	SEC. BUTZ - CONDUCT AND ETHICS	2
12671	A DAY IN THE FOREST	2
D 12672	WATERFOWL WINTER HABITAT	2
D 12678	USDA HIRES NEW GRAIN INSPECTORS	1
D 12678-1	TRAINING NEW GRAIN INSPECTORS	1
12679	USDA'S ROLE IN GRAIN INSPECTION	1
12679-1	THE GRAIN INSPECTION SYSTEM	1
D 12679-2	GRAIN INSPECTION CHANGES	1

STANDARD FORM 135  
JULY 1961 EDITION  
GENERAL SERVICES ADMIN  
FPMR (41 CFR) 101-11.4

# RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

69-A-3157

RECORD GROUP NO

16

## INSTRUCTIONS

Send original and two copies to appropriate  
Federal Records Center.  
**EXCEPTION**—Send original and three copies to the  
Alexandria, Virginia, Center

SIGNATURE

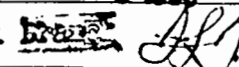


DATE RECORDS RECEIVED

MAR 28 1969

TITLE

Chief, Accession &amp; Disposal



FROM: (Name and address of Agency transferring records)

U. S. DEPARTMENT OF AGRICULTURE  
Office of Management Services, DAS  
Washington, D. C., 20250

TO: Federal Records Center, GSA

1 CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Restricted to personnel authorized by the Creating Agency listed below.

2 SQUARE FEET OF SPACE CLEARED

A OFFICE

0

B. STORAGE

26 47

3

FILING EQUIPMENT EMPTIED

A FILE CABINETS (No.)

0

B TRANS FILES (No.)

0

C SHELVING (Lin. Ft.)

26 94

4. CUBIC FEET OF RECORDS  
TRANSFERRED

26 47

5 NAME OF AGENCY CUSTODIAN OF RECORDS

Leonard E. Vaughan

6 BUILDING AND ROOM NO.

4305-A Auditor's Building

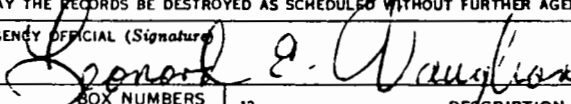
7. TELEPHONE NO.

111-5671

8 MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES ☒ NO

9. AGENCY OFFICIAL (Signature)



10 TITLE

Records Management Officer

11. DATE

March 18, 1969

12 BOX NUMBERS

FRC ONLY

AGENCY

13

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  
(Show organizational component creating records)14 DISPOSAL AUTHORITY  
(Schedule and Item No.)

## CREATING AGENCY

Agency - Office of Information  
Division - Motion Picture Service  
Branch -  
Section or Group -

Schedule II-  
NNA-791  
Item 9 (c)

1  
thru  
33

Record copies of Motion Pictures produced by the Office  
of Motion Pictures, OI, for various agencies within the  
Department of Agriculture. These are packed in 33  
special FRC Motion Picture boxes.

Review  
in 1975 for  
transfer to  
Archives

69-A-3157

FILMS REMOVED FROM AGRICULTURE TO ARCHIVES UNDER ACCESSION NUMBER 69-A-3157

BOX #1

938	Grow Your Own	16mm B&W Dupe Negative & Sound
1120-5A	Onions & More Onions	16mm Dupe Negative & Sound
1120-8A	Prunes Are Swell	16mm Dupe Negative & Sound
1050-R	Mod. Mark. Fac.	16mm Picture Negative & Sound
1120-6A	Ahead of 'em All	16mm Dupe Negative & Sound Track
1084	Avalanches to Order	16mm Picture & Sound Negative

BOX #2

D 1207	Up Stream Where Floods Begin	16mm B&W Dupe Neg & Sound Neg.
1120-9A	Bit'em & C	16mm Dupe Negative & Sound Neg
841	Fruits & Veg. Co-op	16mm Picture & Negative Sound
1177-1	Break the Match	2 Negatives & 2 Sound Negatives
D1109	Save More Lambs	16mm B&W Picture & Sound
D1110	Lonesome Road Alovett	16mm Composite Dupe Neg & Sound

BOX #3

1120-2A	Queen of the Vegetable	16mm Dupe Negative & Sound
D1120-104	An Apple a Day	16mm Picture & Sound
1120-11A	Juices & You	16mm Dupe Negative & Sound
1120-3	It's A Snap	16mm B&W Dupe Negative & Sound
1609-2	It's Up To You	16mm Picture & Sound 2 each
544-R	Save The Soil	16mm Picture & Sound Negative

BOX #4

1069-1	Once Upon A Time	16mm Picture & Sound Negative
D 1180	Maintaining Good Voltage	16mm Picture & Sound Negative
859-A	The River	16mm Picture & Sound (New Neg.4/16/6)
1120-7A	Potatoes Are Appealing	16mm Picture & Sound Negative
942	Feeding Farm Animals	16mm Picture & Sound Negative
D656	Fungi Snare & Destroy Nematodes	16mm Picture & Sound

BOX #5

D812-8	Cicada	16mm Picture & Sound
729-R	Cicada	16mm Picture & Sound Negative
D 1179	Radio Interference #1	Picture & Sound Negative
D 1179	Radio Interference #2	Picture & Sound Negative
D733-28	Defensive Driving	16mm Picture & Sound
691	In the Beginning	16mm Picture & Sound

## BOX #6

1120-12A	Good Things Come In Pears	16mm Picture & Sound
1120-1A	It's A Peach	16mm Picture & Sound Negative
1149	Smokey the Bear	16mm Picture & Sound
1264-1	The Good Egg	Picture & Sound Negative
369	Power & The Land	16mm Dupe Neg (Neg Track #2)

## BOX #7

1028	Outbreak	16mm Koda Master & Sound Track
		16mm B&W Picture & Sound & A Wind
		Positive Negative
1042	Smokeyjumpers	16mm Koda Master & Sound, 16mm
		A Wind Positive Negative & 16mm
		B&W Dupe Negative & Sound

## BOX #8

1018	It's No Picnic	16mm B&W Picture & Sound, 16mm
		Koda Master & Positive Negative
		16mm Sound Negative (2 rolls)
1040	Tree Grows for Christmas	16mm B&W Dupe Negative & Sound
		16mm Master & Sound & 16mm Positive
		Sound

## BOX #9

1066	The Greatest Good	16mm Koda Master & Sound, 16mm
		Positive Negative & 16mm B&W
		Picture & Sound
1094	Building the Fire Line	16mm Koda Master & Positive Sound
		16mm Sound Negative

## BOX #10

1016	Everyman's Empire	16mm Koda Master, 16mm Sound
		Negative & 16mm Positive Sound
1147	Little Smokey	16mm Internegative & Sound, 16mm
		Koda Master & 16mm Positive Sound

## BOX #11

D 1099	Do It With E's	16mm (2 reels) A Wind Sound Neg
		Koda Master & Sound Negative
985	Frying Pan & The Fire	16mm Sound Negative & 16mm Koda
		Master & Sound

## BOX #12

1103	Waters of Cowetta	16mm (2 rolls) Sound Negative
		16mm Koda Master & Positive Neg.
1093	Fire In The Forest	16mm (2 rolls) Sound Negative
		16mm Koda Master & Positive Neg.
1394	President Plants A Tree	16mm Koda Master & Sound Negative

## BOX #13

1098	Wildlife & Human Touch	16mm (2 rolls) Sound Negative
		16mm Master (Koda) & Sound
1230	Water For The West	16mm Koda Master & Sound
1293	Tree Is Born	16mm Color Master & Sound
1364	New Alaska	16mm Koda Master & Sound

## BOX #14

1176	Threat of The Cattle Fever Tick	16mm Positive Negative & 16mm Ekta Negative & Sound
1096	Woodland Manners	16mm A Wind Positive Sound & 16mm Koda Master & Sound
1102	River Rum	16mm A Wind Positive Sound & 16mm Ekta Master & A Sound
1301	Agriculture Story	16mm Koda Master & Sound

## BOX #15

1144	Grass The Big Story	16mm Koda Master & Sound & 16mm Positive Sound
1192	Men, Women & Children	16mm Koda Master & Sound & 16mm A Wind Positive Sound
1448	Helicopters In Fire Control	16mm A Wind Koda Master & 16mm A Wind Sound Negative

## BOX #16

1023	Adventure of Jr. Raindrops	16mm Koda Picture & Sound Neg. Positive 16mm Sound
1320	Back The Attack on Bruc.	16mm Koda Master & Sound
1155	Rainbow Valley	16mm Composite Koda Picture & Sound
		16mm 2 Negatives & Positive Sound
1319	Hidden Menace	16mm Koda Master & Sound

## BOX #17

1245	From the Ground Up	16mm (2 rolls) A Wind Sound
		16mm Koda Master & Positive Sound
1254	Days of A Tree	16mm Koda Master & Sound Neg & Positive
1424	Easter White Pine	16mm Koda Master & Negative Sound

## BOX #18

Ø1407-1	Challenging Careers in Chemistry	16mm Koda Master & Sound
1757	Burning Issue	16mm Master & Sound
1407	Breakthrough	16mm Koda Master & A Wind Sound Neg.
1285-1	Piece of Wood	16mm Koda Master & Sound
1285-2	Home With Wood	16mm Koda Master & Sound

## BOX #19

1524	Target Zero	16mm Master & Negative Sound
1058-17	Snuffy, Smokey's Pal	16mm Koda Master & Negative Sound
1119	Easier Ways of Logging	16mm Positive Sound & 16mm Koda Master & Sound
1500	Agriculture U.S.A.	16mm Master & Sound Negative

## BOX #20

1128	Rebuilding With Grass	16mm (2 rolls) A Wind Sound & 16mm Koda Master Positive Sound
D1132	Small Sawmill	16mm Master & Sound, 16mm Positive Sound
1177-2	Use Your Ash Tray	16mm Picture & Sound Negative

## BOX #21

D1156	Longer Life for Wood	16mm Master Positive & Positive Sound, 16mm Positive Sound
1154	Corn	16mm (2 rolls) A Wind Sound Neg. 16mm Koda Composite A Wind print & Negative Sound
1511	Miracles From Agriculture	16mm Koda Master & A Wind Sound

## BOX #22

1026	Mountain Water	16mm Koda Master & Sound Negative 16mm Positive Sound
1073	Tripple Threat of Bruc.	16mm Ekta, Master & Sound Neg. 16mm Positive Sound
1145-R	Gypsy Moth	16mm Koda Master & A Wind Sound Negative

## BOX #23

1036	Dead Out	16mm Koda Master & Positive Sound 16mm Sound Negative (2 Rolls)
1225	Ridge To The River	16mm Koda Master & Sound Negative & Positive Sound
1340	Cotton Fibre With A Future	16mm Koda Master & Sound

## BOX #24

1067	Grass & Cattle	16mm Koda Master & Positive
		Sound 16mm Neg Sound (2 rolls)
1041	Timber & Totem Poles	16mm Koda Masters & Sound, 16mm
		Positive & Sound Negative
1120-10	14 Carrots	16mm Picture & Sound Negative
1433	Wanted Plant Pest Det.	16mm Koda Master & Sound Negative

## BOX #25

D1329	Tree Bank	16mm Koda Master & Sound
1399	Fed. Vet. In Agriculture	16mm Koda Master & Sound Negative
1485	Wilderness Trail	16mm Koda Master & Sound Negative
1383	Conservation Vistas	16mm Koda Master & Sound Negative
1447	Air Tanker Attack	16mm Koda Master & Sound Negative

## BOX #26

D3078	Mark Cattle Testing For Bruc.	16mm Master & Sound Negative
D986	Crops That Never Fail	16mm Picture & Sound Negative & 3 Dupes
1347	Wildlife & Timber	16mm Koda Master & Sound
1421	The Forest	16mm Koda Master & 16mm A Wind Sound
1562	Watch Out For Witchweed	16mm Composite Koda Master & 16mm Sound Negative

## BOX #27

574	Heritage Restored	16mm Master & Sound Negative
1053	Only A Bunch of Tools	16mm Koda Master & Sound Negative
D972	Bruc. Ring Test	16mm Koda Master & Sound Negative
1441	Roundup	16mm Master & Sound Negative
D1530	Foreign Mark Newsreel	16mm Master & Sound Negative

## BOX #28

D1354	Prescribed Burning in the South	16mm Koda Master & Sound Negative
1486	Winter Olympic	16mm Koda Master & A Wind Sound
1302	Watershed Wildfire	16mm Koda Master & Sound Negative
1402	Fire Ant On Trial	16mm Koda Master & Sound Negative
1178	Vesicular Exanthema	16mm Ekta Master Negative Sound

## BOX #29

1161	Big Gamble	16mm Picture & Sound
1346	Vision In The Forest	16mm Koda Master & Sound Negative
950	In Common Cause	16mm Picture & Sound Negative
D1177-3	Obeys the Fire Law	16mm Picture & Sound Negative
1573	Our Land, It's Many Faces	16mm Color Master & 16mm Sound Negative

## BOX #30

1608	The Farmer's Business	16mm Master & Sound Negative
1286	Your Meat Inspection	16mm Koda Master & Sound Negative
D2182	Exposed Bruc. In Problem Herbs	16mm Master & Sound Negative
854	Power & Sand	16mm 8-7979 Roll 1 & 2
D1019	Top Soil	16mm Picture & Sound Negative

## Box #31

897	Home On The Range	16mm Picture & Sound Negative
D716-A	Block That Termite	16mm Picture & Sound Negative
1359	Forest Service Engineers	16mm Master & Sound Negative
D1919 1910	Forest In A Museum	16mm Koda Master & Sound
1517	Agriculture Lifelines	16mm Master & Sound Negative

## BOX #32

1113	Vicious Circle	16mm Koda Master & Sound Negative
1537	Wilderness Enchancement	16mm Koda Master & Sound Negative
1287	Japanese Beetle	16mm Koda Master & Sound Negative
1318	Silent Killer	16mm Koda Master & Sound Negative
834	Heritage We Guard	16mm Picture & Sound Negative

## BOX #33

1570	Safe Use of Pesticides	16mm Koda Master & Sound Negative
1314	There Comes A Tomorrow	16mm Master & Sound Negative
D967	Erosion	16mm B&W Picture & Sound Negative
1408	Marketing Research Pays Off	16mm Koda Master & Sound Negative



STANDARD FORM 135  
JULY 1961 EDITION  
GENERAL SERVICES ADMIN.  
REG. 3-IV-302.00

# RECORDS TRANSMITTAL AND RECEIPT

ACCESSION NO.

71-A-1223

RECORD GROUP NO.

16

## INSTRUCTIONS

Send original and two copies to appropriate  
Federal Records Center.

**EXCEPTION**—Send original and three copies to the  
Alexandria, Virginia, Center

SIGNATURE

DATE RECORDS RECEIVED

8 SEP 1970

TITLE

Chief, Accession & Disposal Branch *lpg*

FROM: (Name and address of Agency transferring records)

DEPARTMENT OF AGRICULTURE  
Office of Management Services, DAS  
Washington, D.C., 20250

TO: Federal Records Center, GSA

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Restricted to personnel authorized by the Creating Agency listed below.

2. SQUARE FEET OF SPACE CLEARED

3.

FILING EQUIPMENT EMPTIED

A. OFFICE

11

B. STORAGE

0

A. FILE CABINETS (No.)

0

B. TRANS. FILES (No.)

0

C. SHELVING (Lin. Ft.)

22

TRANSFERRED

11

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Leonard E. Vaughan

6. BUILDING AND ROOM NO.

4305-A Auditor's Bldg.

7. TELEPHONE NO.

111-5671

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES☒ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE

11. DATE

12.

BOX NUMBERS

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  
(Show organizational component creating records)

14. DISPOSAL AUTHORITY  
(Schedule and Item No.)

FRC ONLY

AGENCY

## CREATING AGENCY

Agency - Office of Information  
Division - Motion Picture Service

Record copies of Motion Pictures produced by  
the Motion Picture Service, INF, for various  
agencies within the Department of Agriculture.

Schedule II-  
NNA-791  
Item 9 (c)

Review in 197  
for transfer  
Archives

1. One 35mm vault can with magnetic music - A  
roll.

One 35mm vault can with magnetic music - B  
roll

One 16mm vault can with magnetic mixed music  
track

One cardboard box with one 35mm print (French)

Three cardboard boxes with one 35mm print,  
Italian print each

2. One 35mm vault can with magnetic Spanish mix  
track

One 35mm vault can with magnetic Swedish mix  
track

One 35mm vault can with magnetix English mix  
track

(continued)

2 continued:

D One 35mm vault can with magnetic German mix track

Schedule II-NNA-791

Item 9 (c)

D One 35mm vault can with magnetic French mix track

1978  
Review in 19  
for transfer  
Archives

One 35mm vault can with magnetic Dutch mix track.

The following films are being stored and transmitted in large film cans.

3 One metal shipping can with two 70mm prints of "Bounty Without Boundaries"

Two metal shipping cans with one 70mm print each of "Bounty Without Boundaries"

One fiber shipping case with one empty 70mm reel and several pieces of 70mm leader

The following preprint material for "Bounty Without Boundaries" is stored in boxes.

Thirteen cans of 35mm color negative and original color negative.

70mm protection master interpositive, 35mm magnetic mix English. 35mm magnetic sound (overature) in Dutch, German, Italian, Spanish, Swedish and French. 35mm ECN color negative (egg-chickens).

"Mr. Steart Answers the Question", P-1010.  
16mm picture negative and sound

RECORDS TRANSMITTAL  
AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO

64-A-1586

RECORD GROUP NO

16

INSTRUCTIONS

Send original and two copies to appropriate  
Federal Records Center.

EXCEPTION—Send original and three copies to the  
Virginia,

SIGNATURE

DATE RECORDS RECEIVED

4-28-64

TITLE

FROM: (Name and address of Agency transferring records)

Division of Administrative Services - OMS  
U.S. Department of Agriculture  
Washington 25, D. C.

TO:

This Accession is stored in the  
Francisco Center. Telephone  
FL 4-7400, Ext. 141 or 142

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Restricted to personnel authorized by the Creating Agency listed below.

2. SQUARE FEET OF SPACE CLEARED

3. FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS  
TRANSFERRED

A. OFFICE

16

B. STORAGE

0

A. FILE CABINETS (No.)

4

B. TRANS. FILES (No.)

0

C. SHELVING (Lin. Ft.)

0

16

5. NAME OF AGENCY CUSTODIAN OF RECORDS

William B. Wiswell

6. BUILDING AND ROOM NO.

South Agriculture Bldg.

7. TELEPHONE NO.

DU 8-5671

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE

Head, Records Mgmt. Sect.

11. DATE

4/14/64

BOX NUMBERS

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  
(Show organizational component creating records)

FRC ONLY

AGENCY

CREATING AGENCY

Office of Information  
Visual Information Group  
Motion Picture Service  
Business Management Unit

MOTION PICTURE PRODUCTION FILES - -

These are case files containing all material  
pertaining to the production of a film, in-  
cluding clearances signed by individuals for  
use of their narration, acting, and music  
right; and a copy of each release giving full  
exhibition rights of the film to the television  
industry.

(The case file numbers on the following page  
are not inclusive. Some cases are being kept  
in the office because they are still active.)

SCHEDULE

II-NVA-791

Item 9(a)

RETAIN

64 A1586

BOY

1. 501 - 5<sup>R</sup>54 (5)

13. 854 - 874

2. 554 - 575

14. 875 - 930

3. 576 - 613

15. 931 - 942

4. 615 - 652

16. 944 - 961

5. 653 - 660

6. 662 - 706

7. 707 - 734

8. 735 - 777

9. 778 - 809

10. 811 - 833

11. 834 - 843

12. 844 - 853

TH  
FRONTIER...  
971-4400, Int. 1 or 142

OMS

Re p y g Agency

9. AGENCY OFFICIAL (Signature)

*J. B. Swell*

H

5

12. BOX NUMBERS  
FRC ONLY AGENCY

13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  
(Show organizational component creating records)

14. DISPOSAL AUTHORITY  
(Schedule and Item No.)

CREATING AGENCY

Office of Information  
Assistant Director, Visual  
Motion Picture Service Division  
Business Management Group

MOTION PICTURE PRODUCTION FILES

These are case files containing all material pertaining to the production of a film, including clearances signed by individuals for use of their narration, acting, and music right; and a copy of each release giving full exhibition rights of the film to the television industry.

(The case file numbers on the following pages are not inclusive. Some cases are being kept in the office because they are still active.) SEE ALSO ACCESSION 64-A-1586

1. Production 964 - 980 (subs 1 - 10)
2. Production 980 (Subs 11 - 45)
3. Production 980 (Subs 46 - 118) - 984
4. Production 985 - 1001 (including P-997 prior to FY-1964)

SCHEDULE  
II-NNA-791  
Item 9(a)

RETAIN

BOX NUMBERS		RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)	AGENCY Div. Min. Serv. -OMS, USDA, Washington, D.C. 20250	DATE Jan. 10, 1966
FRC ONLY	AGENCY	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY
	5.	Production 1002 - 1008		SCHEDULE II-NNA-791 Item 9(a)  RETAIN
	6.	Production 1009 - 1028		
	7.	Production 1029 - 1054		
	8.	Production 1055 - 1069		
	9.	Production 1070 - 1098 including P-1086 (Subs 1 - 24)		
	10.	Production 1099 - 1116		
	11.	Production 1117 - 1140		
	12.	Production 1141 - 1156		
	13.	Production 1157 - 1185		
	14.	Production 1186 - 1209		
	15.	Production 1210 - 1223		
	16.	Production 1224 (Sub 1 to Sub 144) - 1242 1224 through FY 1962		
	17.	Production 1243 - 1274		
	18.	Production 1275 - 1299 (1275 through FY 1962)		
	19.	Production 1300 - 1319		
	20.	Production 1320 - 1336		
	21.	Production 1337 - 1360		
	22.	Production 1361 - 1389		
	23.	Production 1390 - 1412		
	24.	Production 1413 - 1439		
	25.	Production 1440 - 1457		
	26.	Production 1458 - 1505		
	27.	Production 1506 - 1530		
	28.	Production 1531 - 1579		

**ORD  
AND RECEIPT  
(CONTINUATION)**

**-OMS, USDA,  
Washington, D.C. 20250**

**Jan 10, 1966**

BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
	29.	<p>The following productions are in this box:</p> <p>1608, 1609, 1625, 1626, 1628, 1642, 1649, 1652 (FY-1962), 1653, 1678, 1697, 1715, 1727, 1728, 1729, 1733, 1734, 1735, 1756, 1757, 1761, 1764, 1766, 1767, 1793-1, 1796, 1797, 1805, 1806, 1819, 1848, 1850, 1858, 1866, 1888, 1889, 1910, 1917, 2000, 2018, 2024, 2025, 2060, 2067, 2121 (FY 1962, 63 &amp; 64), 2182, 2187, 2202, 2262, 2287, 2288, 2289, 3027, 3054, 3100, 3101, 3107, 3070, 3077, 3078, 3079, 3080, 3108, 3157, 3164, 3170, 3178, 3200, 3213, 3224, 3237</p>	<p><b>SCHEDULE II-NNA-791 Item 9(a)</b></p> <p><b>RETAIN</b></p>
	30.	<p>The following productions are in this box:</p> <p>3238 - 1 &amp; 2, 3374, 3400, 3401, 3450, 3451, 3478, 3518 (FY 1963 &amp; 64), 3528, 3577, 3602, 3638 (FY 1963 &amp; 64), 3639, 3653, 3668, 3692, 3698, 3769, 3819, 3825, 3843, 3855, 3859, 3879, 3897, 3924, 3938, 3977, 4013, 4116, 4141, 4146, 4162, 4163, 4171, 4180, 4230, 4240, 4246, 4325 &amp; 4326 Subs, 4336, 4368, 4396, 4409, 4410, 4412, 4434, 4442, 4460, 4465, 4487, 4502, 4517 (FY - 1964), 4550, 4552, 4616, 4644, 4673, 4722, 4755, 4759, 4764, 4840, 5031</p>	

1007 14  
OF TRANSMITTAL  
AND RECEIPT #13

1087  
TO BE COMPLETED BY THE  
ACCESSION NO.  
70-A-3187

RECORD OFFICE NO.

DATE RECORDS RECEIVED

18 MAY 1970

Send original and two copies to appropriate  
Federal Records Center.  
**EXCEPTION**—Send original and three copies to the  
Alexandria, Virginia, Center

TITLE  
Chief, Accession & Disposal Branch *Y.M.M.*

FROM: (Name and address of Agency transferring records)  
Division of Administrative Serv. - OMS  
U.S. Department of Agriculture  
Washington, D.C. 20250

TO: Federal Records Center, GSA

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Restricted to personnel authorized by the Creating Agency listed below

2. SQUARE FEET OF SPACE CLEARED

3.

FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS  
TRANSFERRED

A. OFFICE

B. STORAGE

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

5. NAME OF AGENCY CUSTODIAN OF RECORDS

6. BUILDING AND ROOM NO.

7. TELEPHONE NO.

Leonard E. Vaughan

Auditors Bldg. Rm. 4305

111-5671

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE *HEAD PRIOROS  
MANAGEMENT, OAS, OMS*

11. DATE *7/30/70*

12. BOX NUMBERS

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  
(Show organizational component creating records)

14. DISPOSAL AUTHORITY  
(Schedule and Item No.)

FRC ONLY

AGENCY

### CREATING AGENCY

Office of Information  
Assistant Director, Visual  
Motion Picture Service Division  
Business Management Group

SCHEDULE  
II-NNA-791  
Item 9(a)

RETAIN

### MOTION PICTURE PRODUCTION FILES

These are case files containing all material  
pertaining to the production of a film, in-  
cluding clearances signed by individuals for  
use of their narration, acting, and music  
rights; and a copy of each release giving full  
exhibition rights of the films to the televis-  
ion industry.

(The production numbers following each of the  
boxes indicated are contained within.)

1. 997 (FY-1965 & 1966), 1096, 1194, 1210-71-19,  
1275 (FY-1964 & 1965), 1349, 1531-36, 1551,  
1570, 1575, 1651, 1678, 1762, 1815, 1824,  
1870, 2018-1, 2271 - 1, 2, 3 & 4, 3039, 3055,  
3086, 3164-1, 3209, 3223, 3226, 3255, 3295,  
3307, 3319, 3373, 3394, 3398, 3476, 3477,  
3508, 3518, 3538 & 3573.

2. 3674, 3722, 3723, 3793, 3807, 3814, 3834,  
3895, 3897, 3898, 3899, 4010, 4015, 4071,  
4076, 4113, 4129, 4144, 4152, 4154, 4155,  
4156, 4157, 4172, 4176, 4183, 4184, 4185,

(continued)



SERVICES ADMIN.  
532 GONS TRANSMITTAL  
AND RECEIPT  
(CONTINUATION)AGENCY Dis. Min. Serv.  
- OMS, USIA  
Washington, D.C. 20250

DATE

April 6, 19

## BOX NUMBERS

FRC ONLY

AGENCY

## DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

## DISPOSAL AUTHORITY

8.

continued:

4160 (FY's: 1964, 1965, 1966, 1967 &amp; 1968)

4310 (FY's: 1964, 1965, 1966, 1967, 1968)

4517 (FY's: 1965, 1966, 1967 &amp; 1968)

4547 (FY's: 1964, 1965, 1966, 1967 &amp; 1968)

4768 (FY 1964)

4952 (FY's: 1965, 1966, 1967 &amp; 1968)

5000 (FY's: 1965, 1966, 1967 &amp; 1968)

5139 (FY 1965)

5231 (FY 1965)

5865 (FY's: 1966, 1967 &amp; 1968)

6726 (FY's: 1967 &amp; 1968)

6795 (FY's: 1967 &amp; 1968)

7430 (FY's: 1967 &amp; 1968)

7800 (FY 1968)

SCHEDULE  
II-NNA-791  
Item 9(a)

RETAIN

STANDARD FORM 135  
JULY 1967 EDITION  
GENERAL SERVICES ADMIN.  
REG. 3-IV-302.00

# RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

72-A-3828

RECORD GROUP NO.

16

## INSTRUCTIONS

Send original and two copies to appropriate  
Federal Records Center.

**EXCEPTION**—Send original and three copies to the  
Alexandria, Virginia, Center

SIGNATURE

DATE RECEIVED JAN 8 1972

TITLE

JAN 8 1972

JAN 8 1972

FROM: (Name and address of Agency transferring records)

Division of Administrative Serv. - OMS  
U.S. Department of Agriculture  
Washington, D.C. 20250

TO: Federal Records Center, GSA

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Restricted to personnel authorized by the Creating Agency listed below

2. SQUARE FEET OF SPACE CLEARED

3. FILING EQUIPMENT EMPTIED

A. OFFICE

B. STORAGE

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

4

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Burt C. Hawkins

6. BUILDING AND ROOM NO.

0432 South Building

7. TELEPHONE NO.

111-7087

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

ALVIE PASCHELL for Burt C. Hawkins

10. TITLE

Records Management Officer

11. DATE

1-18-72

12. BOX NUMBERS

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

(Show organizational component creating records)

14. DISPOSAL AUTHORITY

(Schedule and Item No.)

FRC ONLY

AGENCY

CREATING AGENCY

Office of Information  
Assistant Director, Visual  
Motion Picture Service Division  
Business Management Group

MOTION PICTURE PRODUCTION FILES

These are case files containing all material pertaining to the production of a film, including clearances signed by individuals for use of their narration, acting, and music rights; and a copy of each release giving full exhibition rights of the films to the television industry.

(The production numbers following each of the boxes indicated are contained within.)

1. 567 (F.Y. 1969 - 1970), 937 (F.Y. 1965), 980-1 (F.Y. 1969), 1210-71-20, 1328, 1652-RA-169, 3303, 3421, 3669 (F.Y. 1965 - 1969), 3830, 3926, 4012, 4014, 4155, 4663, 4767, 4952, 5110, 5139, 5371, 5452, 5543, 5548

5647, 5699, 5742, 5971, 6029, 6087-R, 6118, 6147, 6240, 6297, 6326, 6356, 6365, 6370, 6381, 6382, 6393, 6403, 6454, 6517, 6528, 6566, 6586, 6636, 6653, 6729, 6862, 6938, 7037, 7041 & 7073.

3. 7087, 7161, 7206, 7345, 7365, 7368, 7381, 7382, 7390, 7396, 7430, 7520-13-5, 7520-13-7, 7536, 7550 A-E, 7609, 7869, 8091, 8100, 8208, 8245, 8258, 8300, 8333,

72A3828

RVICES ADMIN

AND RECEIPT  
(CONTINUATION)

- OMS, USDA  
Washington, D.C. 20250

Jan. 18, 1972

BOX NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

RC ONLY

AGENCY

3.	continued: 8345, 8360, 8383, 8585 & 8600.  8609, 8650, 8787, 8800, 8808, 8820, 8834, 8888, 8933, 8966, 9000, 9090, 9140, 9142, 9163, 9191, 9255, 9269, 9289, 9291, 9300 (F.Y. 1970), 9401, 9410, 9450, 9452, 9474, 9490, 9508, 9589, 9596, 9684, 9793, & 9871	SCHEDULE II-NNA-791 Item 9(a)  RETAIN
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STANDARD FORM 135  
JULY 1961 EDITION  
GENERAL SERVICES ADMIN.  
REG. 3-IV-302 00

## AND RECEIPT

BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

71-A-2487

RECORD GROUP NO.

16

SIGNATURE

DATE RECORDS RECEIVED  
JAN 22 1971

TITLE

Chief.

## INSTRUCTIONS

Send original and two copies to appropriate  
Federal Records Center.

Alexandria, Virginia, Center

FROM: (Name and address of Agency transferring records)

DEPARTMENT OF AGRICULTURE

Office of Management Services, DAS  
Washington, D.C., 20250

TO: Federal Records Center, GSA

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Restricted to personnel authorized by the Creating Agency listed below.

3 FILING EQUIPMENT EMPTIED			4. CUBIC FEET OF RECORDS TRANSFERRED			
A. OFFICE	B. STORAGE	A. FILE CABINETS (No.)	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	7. TELEPHONE NO.	
<del>25</del> 42				<del>25</del> 84	25 42	
5. NAME OF AGENCY CUSTODIAN OF RECORDS Leonard E. Vaughan Jr.			6. BUILDING AND ROOM NO. 4305-A Auditor's Bldg.		111-5671	
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO						
9. AGENCY OFFICIAL (Signature) Leonard E. Vaughan Jr.			10. TITLE Spec. Recorder Records Unit, DAS, OHS		11. DATE 10-30-70	
12. BOX NUMBERS FRC ONLY		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)				14. DISPOSAL AUTHORITY (Schedule and Item No.)

## CREATING AGENCY

Agency - Office of Information  
Division - Motion Picture ServiceSchedule II-  
NNA-791  
Item 9 (c)Record copies of Motion Pictures produced by  
the Motion Picture Service, INF, for various agencies within the Department of Agriculture. Review in 197  
for transfer  
Archives1. Twenty eight boxes of motion picture preprint  
material. See attached list for itemized in-  
ventory.

28.

LIC 4845  
71A2487

## BELTSVILLE NEWSREELS

ALL RETAINNO DISPOSAL

FILMS REMOVED FROM AGRICULTURE TO ARCHIVES UNDER ACCESSION NUMBER 71-A-2487

## BOX #1

1210-3	Picture & B negative Sound	- B&W 16mm
1210-8	" "	" "
1210-11	" "	" "
1210-12	Silent Picture	" "
1210-12	Picture & B negative Sound	" "

## BOX #2

1210-13	Picture & B negative sound	B&W 16mm
1210-14	" Silent	" "
1210-15	" "	" "
1210-16	" B negative sound	" "
1210-18	" Silent	" "

## BOX #3

1210-19	Picture Silent	B&W 16mm
1210-20	Picture & B negative sound	" "
1210-21	Silent Picture	" "
1210-22	" "	" "
1210-23	Picture & B negative sound	" "

## BOX #4

1210-25	Silent Picture	B&W 16mm
1210-26	" "	" "
1210-27	Picture & A negative sound	" "
1210-28	Picture & B negative sound	" "
1210-29	" "	" "

## BOX #5

1210-31	Picture & B negative sound	- B&W 16mm
1210-32	Silent Picture	" "
1210-33	" "	" "
1210-34	" "	" "
1210-36	Picture & B negative sound	" "

## BOX #6

1210-37	Picture & B negative Sound	- B&W 16mm
1210-38	" "	" "
1210-39	" A negative sound	" "
1210-40	" B negative sound	" "
1210-41	" "	" "

## BOX #7

1210-42R	Picture & B negative sound - B&W 16mm
1210-43	" " " "
1210-44	" " " "
1210-45	" " " "
1210-46	" " " "

## BOX #8

1210-47	" " " "
1210-48	" " " "
1210-49	" " " "
1210-50	" " " "
1210-51	" " " "

## BOX #9

1210-52	" " " "
1210-53	" " " "
1210-53R	" " " "
1210-54	" " " "
1210-55	" " " "

## BOX #10

1210-56	Picture & A negative sound	" "
1210-56	" B negative sound	" 35mm
1210-56	Picture & B master	" " Silent
1210-56	" B negative master	" " "
1210-59	Picture & B negative master	" 16mm "

## BOX #11

1210-59	Picture & B negative sound - B&W 16mm
1210-62	Silent picture " "
1210-63	Silent picture " "
1210-67	Picture & B negative sound " "
1210-69	" " " "

## BOX #12

1210-70	Picture & A negative sound " "
1210-70	B&W Silent Master
1210-71	Picture & Special B wind sound track - B&W 16mm
1210-71	Special master
1210-71-1	Picture & B negative sound

## BOX #13

1210-71-2	Picture & B negative sound - B&W 16mm		
1210-71-3	"	"	"
1210-71-4	"	"	"
1210-71-5	"	"	Orig. "
1210-71-6	"	"	" "

## BOX #14

1210-71-7	"	"	B&W 16mm
1210-71-8	"	"	Orig. "
1210-71-9	"	"	B&W "
1210-71-10	"	"	Orig. "
1210-71-11	"	"	" "

## BOX #15

1210-71-12	"	"	" "
1210-71-13	"	"	" "
1210-71-14	"	"	" "
1210-71-15	"	"	B&W "
1210-71-16	"	"	" "

## BOX #16

1210-71-17	"	"	Orig. "
1210-71-18	"	"	B&W "
1210-71-19	"	"	" "
1210-71-19	"	"	" " Master
1210-71-19	A&B color	B&W Master	

## BOX #17

1210-71-H	Picture & B negative sound - B&W 16mm		
1210-71-J	"	"	" "
1210-71-L	"	"	" "
1210-71-M	"	"	" "
1210-71-Q	"	"	" "

## BOX #18

1210-71-T	"	"	" "
1210-71-U	"	"	" "
1210-71-T	"	Master	" "
1210-71-AA	"	B negative sound	" "
1210-71-BB	"	"	" "

BOX #19

1210-71-BB	16mm B&W Master		
1210-71-CC	Picture & B negative sound - B&W 16mm		
1210-71-CC	16mm B&W Master		
1210-71-DD	Picture & B negative sound - B&W 16mm		
1210-71-EE	" A negative sound	"	"

BOX #20

1210-71-DD	16mm B&W Master		
1210-71-EE	16mm B&W Master		
1210-71-FF	Picture & B negative sound - B&W 16mm		
1210-74	" A negative sound	"	"
1210-75	" B negative sound	"	"

BOX #21

1210-76	Picture & A negative sound - B&W 16mm		
1210-78	" "	"	"
1210-79	" "	"	"
1210-77	" B negative sound	"	"
1210-80	" "	"	"

BOX #22

1210-81	" "	"	"
1210-90	" "	Orig	"
1210-84	" A negative sound	B&W	"
1210-84-1	" "	"	"
1210-91	" "	"	"

BOX #23

1210-98	" "	"	"
1210-99-1	" "	"	35mm
1210-92	" B negative sound	"	16mm
1210-94	" "	"	"
1210-95	" "	"	"

BOX #24

1210-99-2	" A negative sound	"	"
1210-99-2	B&W 35mm		
1210-99-3	35mm Original & Dupe		
1210-99-3	picture & A negative sound	B&W 16mm	
1210-99-4	" "	"	"



BOX #25

1210-99-4	B&W 35mm picture
1210-99-5	Picture & A negative sound - B&W 16mm
1210-99-5	35mm Original & dupe B&W
1210-99-1-5	35mm B&W Master

BOX #26

1210-100	Picture & A negative sound - B&W 16mm
1210-102	" " " "
1210-101	" B negative sound " "
1210-103	" " " "
1210-104	" " " "

BOX #27

1210-105	" " " "
1210-106	" " " "
1210-107	" " " "
1210-108	Original Koda A negative sound 16mm
1210-108	Picture & A negative sound - B&W 16mm

BOX #28

1210-109	" " " "
1210-110-1	" B negative sound " "
1210-110-3	" " " "
1210-111	" A negative sound " "