

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-033-89-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

## Description:

This schedule was technically not superseded by N1-033-90-001. However, N1-033-90-001, which became the agency manual, expressed the items on N1-033-89-001 in a more granular way (i.e. as several subitems). The 1990 items were subsequently used to transfer records to NARA. Since NARA has accessioned these records under newer, more precise authorities, this schedule can be regarded as obsolete.

Instances where the newer authorities were used include:

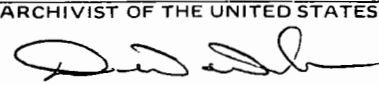
NARA accessioned records described in this schedule's item 1a dated 1975, 1977-79, and 1984-87 in 2000, 2005, and 2008 using the agency records manual file code "AES/1000/2/1a," a code technically from N1-033-90-001.

NARA accessioned records dated 1961 to 1968 in 1991 under NC1-033-77-01, item 14d, despite the facts that this item had been superseded ultimately by N1-033-89-001.

NARA accessioned records dated 1969-74 in 1994 citing the 1990 agency manual item as the authority.

Date Reported: 06/02/2022

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO <b>N1-33-89-1</b>	DATE RECEIVED <b>October 20, 1988</b>
1 FROM (Agency or establishment) <b>U.S. Department of Agriculture</b>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION <b>Extension Service</b>		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION		4 NAME OF PERSON WITH WHOM TO CONFER <b>Helen Young</b>	5 TELEPHONE EXT <b>447-8179</b>
6 CERTIFICATE OF AGENCY REPRESENTATIVE		DATE <b>10/27/88</b>	ARCHIVIST OF THE UNITED STATES 

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary.

B. DATE <b>10/20/88</b>	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE <b>Chief, Management Services Branch</b>
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<b>Extension Service Program Reports</b>  State Extension Service Reports submitted by individual States to the Washington Office. Included are plans of work, narrative accomplishment reports, statistical data, and end of year reports. Records are arranged alphabetically by state, thereunder chronologically, and are accumulated in a four-year cycle.		
	a. <b>Washington Office of Primary Responsibility</b>  DISPOSITION: Permanent. Cut off file at end of four-year cycle. Retire to FRC 1 year after cutoff. Transfer to NARA in four-year blocks when the most recent records are 20 years old (eg. transfer 1984-87 records in 2007).  Accumulation: 20 cu. ft. per 4-year cycle Volume on hand: 20 cu. ft.	NC1-310-80-2 Item 163a(1)	
	b. <b>Other Offices</b>		Item 163a(2)

*Copies sent to agency,  
NCF, M7*

*10/31/88*

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION		JOB NO. NI-33-89-1	PAGE 2 OF 2
7. ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	DISPOSITION: Destroy when 3 years old or when no longer needed for administrative purposes, whichever is sooner.		