

NCD copy

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS (See Instructions on Reverse)

LEAVE BLANK DATE RECEIVED AUG 2 1976 JOB NO. NCI-54-76-2 NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request... 8-13-76 James B. Rhoads Date Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

- 1. FROM (AGENCY OR ESTABLISHMENT) Department of Agriculture
2. MAJOR SUBDIVISION Agricultural Research Service
3. MINOR SUBDIVISION General Services Division
4. NAME OF PERSON WITH WHOM TO CONFER June T. Green
5. TEL. EXT. 436-8257
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of i page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

July 6, 1976 (Date) June T. Green (Signature of Agency Representative) Records Management Officer (Title)

Table with 4 columns: 7. ITEM NO., 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods), 9. SAMPLE OR JOB NO., 10. ACTION TAKEN. Contains two entries for record groups 54 and project records.

Approval for immediate disposal is requested. Copy to Agency 8-16-76 NCM-4/4/78

2 items