

Request for Records Disposition Authority

Records Schedule Number **DAA-0095-2018-0018**
Schedule Status **Approved**

Agency or Establishment **Forest Service**
Record Group / Scheduling Group **Records of the Forest Service**
Records Schedule applies to **Agency-wide**
Schedule Subject **Wildfire Prevention**
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0018

Sequence Number

1

Wildfire Prevention Program

Disposition Authority Number: DAA-0095-2018-0018-0001

Records Schedule Items

Sequence Number						
1	Wildfire Prevention Program					
	Disposition Authority Number	DAA-0095-2018-0018-0001				
	Includes prevention plans and records documenting cost-efficient reduction of fire suppression expenditures; damages from human-caused fires; resource management objectives; fire management direction; coordination with other Forest Service offices, Federal and State agencies; and procedures and policies associated with the fire management analysis systems and applications.					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No				
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>FSH 6209.11, Chapter 40, Filecode 5110</td> <td>Forest Service Records Management Handbook</td> </tr> </tbody> </table>		Manual Citation	Manual Title	FSH 6209.11, Chapter 40, Filecode 5110	Forest Service Records Management Handbook
Manual Citation	Manual Title					
FSH 6209.11, Chapter 40, Filecode 5110	Forest Service Records Management Handbook					
	GRS or Superseded Authority Citation	N1-95-10-10/ 14 N1-95-10-10/ 15				
	Disposition Instruction					
	Cutoff Instruction	Cutoff end of fiscal year				
	Retention Period	Destroy 50 year(s) after cutoff				
	Additional Information					
	GAO Approval	Not Required				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
03/05/2019	Submit for Concurrency	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
03/06/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/08/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
03/12/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist