

Request for Records Disposition Authority

Records Schedule Number DAA-0095-2018-0020
Schedule Status Approved

Agency or Establishment Forest Service
Record Group / Scheduling Group Records of the Forest Service
Records Schedule applies to Agency-wide
Schedule Subject Hazardous Fuels Management and Prescribed Fire
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0020

Sequence Number	
1	Fire Use Analysis and Reporting Disposition Authority Number: DAA-0095-2018-0020-0001

Records Schedule Items

Sequence Number						
1	Fire Use Analysis and Reporting					
	Disposition Authority Number	DAA-0095-2018-0020-0001				
	<p>Records document the following activities associated with fire use planning, fire use in forest land and resource management plans, wildland fire use, fuel management, and smoke management: • Appraisal methods; • Statistical appraisals; • Evaluation, planning, and treatment to support land and resource management objectives; • Methods for controlling flammability and reducing resistance to control activities; • Burning plans and supporting documentation, including efforts to replace hazardous fuel with less flammable fuel or fuel that offers less resistance to suppression; and • Annual fuel treatment reports summarizing accomplishment of fuel treatment on National Forest Lands.</p>					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No				
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>FSH 6209.11, Chapter 40, Filecode 5140</td> <td>Forest Service Records Management Handbook</td> </tr> </tbody> </table>		Manual Citation	Manual Title	FSH 6209.11, Chapter 40, Filecode 5140	Forest Service Records Management Handbook
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FSH 6209.11, Chapter 40, Filecode 5140	Forest Service Records Management Handbook					
	GRS or Superseded Authority Citation	N1-95-10-10/ 22 N1-95-10-10/ 23 N1-95-10-10/ 24 N1-95-10-10/ 26 N1-95-10-10/ 27 N1-95-10-10/ 28 N1-95-10-10/ 25				
	Disposition Instruction					
	Cutoff Instruction	Cutoff at end of fiscal year.				
	Retention Period	Destroy 25 year(s) after cutoff				
	Additional Information					
	GAO Approval	Not Required				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
06/04/2019	Submit for Concurrency	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
06/07/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/07/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
06/10/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist