

Request for Records Disposition Authority

Records Schedule Number **DAA-0095-2018-0038**
 Schedule Status **Approved**

Agency or Establishment **Forest Service**
 Record Group / Scheduling Group **Records of the Forest Service**
 Records Schedule applies to **Agency-wide**
 Schedule Subject **Publicly Managed Recreation Opportunities**
 Internal agency concurrences will be provided **No**

Background Information

The objectives of the Publicly Managed Recreation Opportunities program are to maximize opportunities for visitors to know and experience nature while engaging in outdoor recreation; develop and manage sites consistent with the available natural resources to provide, to the extent practicable, a safe, healthful, esthetic, non-urban atmosphere; provide a maximum contrast with urbanization at National Forest System sites; and evaluate and mitigate, as appropriate and practicable, natural hazards at developed recreation sites.

The Forest Service may charge standard amenity, expanded amenity, and special recreation permit fees in accordance with the Federal Lands Recreation Enhancement Act (REA) (16 U.S.C. 6801-6814), which authorizes the Forest Service to charge standard amenity and expanded amenity recreation fees at certain sites and for certain recreational services, and retain and spend revenues collected under the Act without further appropriation, in accordance with the provisions of the Act.

Associated FS-Mission specific records retention schedule items currently approved by NARA that are not included as part of this request: N1-95-10-2, item 100; N1-95-12-6

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0038

Sequence Number

1

Publically Managed Recreation Opportunities Program Administration Records Disposition Authority Number: DAA-0095-2018-0038-0001

Records Schedule Items

Sequence Number					
1	<p>Publically Managed Recreation Opportunities Program Administration Records</p> <p>Disposition Authority Number DAA-0095-2018-0038-0001</p> <p>Includes general correspondence and records related to: •The development and management of recreation sites administered by Forest Service, •Recreation fee regulations, •The Annual Report and other statistical data on collection fees for the campgrounds collected annually by the regions for the Department of Interior Annual Report and for forecasting revenues for potential Forest Service legislation; •The Golden Age Passport, Camp Stamp Program, and similar programs.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Manual Citation</th> <th style="text-align: left;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>FSH 6209.11, Chapter 40, Filecode 2330</td> <td>Forest Service Records Management Handbook</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation N1-95-10-004 / 161 N1-95-10-004 / 162 N1-95-10-004 / 163</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff at the end of the fiscal year after case file is closed</p> <p>Retention Period Destroy 10 year(s) after cutoff</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	FSH 6209.11, Chapter 40, Filecode 2330	Forest Service Records Management Handbook
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FSH 6209.11, Chapter 40, Filecode 2330	Forest Service Records Management Handbook				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
10/09/2018	Submit for Concurrency	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations
10/10/2018	Concur	Kate Flaherty	Appraiser	National Archives and Records Administration - ACRA
10/10/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/11/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist