

## Request for Records Disposition Authority

Records Schedule Number      DAA-0095-2018-0040  
 Schedule Status                 Approved

Agency or Establishment        Forest Service  
 Record Group / Scheduling Group   Records of the Forest Service  
 Records Schedule applies to     Agency-wide  
 Schedule Subject                 Trail, River, and Similar Recreation Opportunities  
 Internal agency concurrences will be provided      No

**Background Information**

The Trail, River and Similar Recreation Opportunities program provides recreation-related opportunities for responsible use of National Forests and National Grasslands; provides opportunities for a variety of recreational pursuits, with emphasis on activities that harmonize with the natural environment and are consistent with the applicable land management plan; and mitigates adverse impacts of recreational uses on natural, cultural, and historical resources and on other uses through education, outdoor ethics programs, and on-the-ground management, including law enforcement and restoration.

Trail, river, and similar recreation opportunities occur over broad expanses of land or water in natural settings and accommodate recreational activities that involve relatively low-density use and limited infrastructure. These activities include hiking, caving, rock climbing, mountaineering, over-snow vehicle (OSV) use, cross-country skiing, horseback riding, bicycling, off-highway vehicle (OHV) use, driving for pleasure, boating, hunting, and fishing.

Associated FS-Mission specific records retention schedule items currently approved by NARA that are not included as part of this request: N1-95-10-2, items 101, 102, 103; N1-95-10-4, item 168; N1-95-10-5, item 7

**Item Count**

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

**GAO Approval**

## Outline of Records Schedule Items for DAA-0095-2018-0040

Sequence Number

1

Trail, River, Off-Road Vehicle Use, and Similar Recreation Opportunities Program  
Administrative Records  
Disposition Authority Number: DAA-0095-2018-0040-0001

## Records Schedule Items

Sequence Number					
1	<p><b>Trail, River, Off-Road Vehicle Use, and Similar Recreation Opportunities Program Administrative Records</b></p> <p>Disposition Authority Number      <b>DAA-0095-2018-0040-0001</b></p> <p>Includes correspondence, inventory reports and monitoring reports pertaining to trail management including forest development, national recreation trails, and national scenic and historic trail administration and maintenance; River management including river recreation; Off-Road Vehicle use management; Road recreation management, and similar forms of recreation such as hiking, caving, mountaineering, horseback riding, and so forth. Records also include congressional and other inquiries seeking clarification of Forest Service policies, plans, and decisions.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Manual Citation</th> <th style="text-align: left;">Manual Title</th> </tr> </thead> <tbody> <tr> <td><b>FSH 6209.11, Chapter 40, Filecode 2350</b></td> <td><b>Forest Service Records Management Handbook</b></td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation      <b>N1-95-10-004 / 166 N1-95-10-004 / 167</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                        <b>End of fiscal year.</b></p> <p>Retention Period                         <b>Destroy 10 year(s) after cutoff</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                              <b>Not Required</b></p>	Manual Citation	Manual Title	<b>FSH 6209.11, Chapter 40, Filecode 2350</b>	<b>Forest Service Records Management Handbook</b>
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<b>FSH 6209.11, Chapter 40, Filecode 2350</b>	<b>Forest Service Records Management Handbook</b>				

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
10/09/2018	Submit for Concurrency	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations
10/10/2018	Concur	Kate Flaherty	Appraiser	National Archives and Records Administration - ACRA
10/10/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/11/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist