

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0095-2018-0054**  
 Schedule Status                      **Approved**

Agency or Establishment              **Forest Service**  
 Record Group / Scheduling Group      **Records of the Forest Service**  
 Records Schedule applies to              **Agency-wide**  
 Schedule Subject                      **Watershed Protection and Management**  
 Internal agency concurrences will be provided      **No**

Background Information              **The objective of the Watershed Protection and Management program is to identify imminent post-wildfire threats to human life and safety, property, and critical natural or cultural resources on National Forest System lands and take immediate actions, as appropriate, to manage unacceptable risks.**

**Associated FS-Mission specific records retention schedule items currently approved by NARA that are not included as part of this request: N1-95-10-4, items, 218, 219; N1-95-10-5, item 9; N1-95-10-6, item 43**

**Item Count**

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>

**GAO Approval**

## Outline of Records Schedule Items for DAA-0095-2018-0054

Sequence Number	
1	Watershed Protection, Surveys, and Monitoring Disposition Authority Number: DAA-0095-2018-0054-0001
2	Watershed Support, Improvements, and Emergency Rehabilitation Disposition Authority Number: DAA-0095-2018-0054-0002



Final Disposition Temporary  
 Item Status Active  
 Is this item media neutral? Yes  
 Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
FSH 6209.11, Chapter 40, Filecode 2520	Forest Service Records Management Handbook

GRS or Superseded Authority Citation N1-95-10-004 / 223  
 N1-95-10-004 / 224  
 N1-95-10-004 / 225

**Disposition Instruction**

Cutoff Instruction End of fiscal year in which case file closed. Case file considered closed when maintenance and evaluation are no longer applied.

Retention Period Destroy 30 year(s) after cutoff

**Additional Information**

GAO Approval Not Required

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
06/11/2019	Submit for Concurrency	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations
06/13/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/17/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
06/18/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist