

Request for Records Disposition Authority

Records Schedule Number DAA-0095-2018-0063
Schedule Status Approved

Agency or Establishment Forest Service
Record Group / Scheduling Group Records of the Forest Service
Records Schedule applies to Agency-wide
Schedule Subject Reclamation Bonding and Plans of Operation
Internal agency concurrences will be provided No

Background Information The Forest Service manages the reclamation of lands disturbed by mineral and associated activities in order to minimize the environmental impacts resulting from such activities and to ensure that disturbed lands are returned to a use that is consistent with long-term forest land and resource management plans.

Associated FS-Mission specific records retention schedule items currently approved by NARA that are not included as part of this request: N1-95-10-2, item 12; N1-95-10-3, items 34, 37

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0063

Sequence Number	
1	Reclamation Bonding and Plans of Operation Disposition Authority Number: DAA-0095-2018-0063-0001

Records Schedule Items

Sequence Number						
1	Reclamation Bonding and Plans of Operation					
	Disposition Authority Number	DAA-0095-2018-0063-0001				
	Records include: •Reclamation bonding: Bonds or other financial guarantees for specific reclamation activities or standards to facilitate full or partial release of the instruments •Plans of Operation: Operating plans covering the administrative and environmental components of reclamation plan of operations. Includes, but not limited to, a written description of planned on-the-ground mineral activities, including reclamation, conducted by the mineral operator for locatable, leasable, or common variety minerals.					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No				
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>FSH 6209.11, Chapter 40, Filecode 2840</td> <td>Forest Service Records Management Handbook</td> </tr> </tbody> </table>		Manual Citation	Manual Title	FSH 6209.11, Chapter 40, Filecode 2840	Forest Service Records Management Handbook
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FSH 6209.11, Chapter 40, Filecode 2840	Forest Service Records Management Handbook					
	GRS or Superseded Authority Citation	N1-95-10-003 / 35 N1-95-10-003 / 36				
	Disposition Instruction					
	Cutoff Instruction	End of fiscal year in which the reclamation project is completed and/or bond is released				
	Retention Period	Destroy 30 year(s) after cutoff				
	Additional Information					
	GAO Approval	Not Required				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
06/11/2019	Submit for Concurrency	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations
06/13/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/17/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
06/18/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist