

Request for Records Disposition Authority

Records Schedule Number **DAA-0095-2018-0070**
Schedule Status **Approved**

Agency or Establishment **Forest Service**
Record Group / Scheduling Group **Records of the Forest Service**
Records Schedule applies to **Agency-wide**
Schedule Subject **Engineering Pre-Construction and Construction Test Data**
Internal agency concurrences will be provided **No**

Background Information **Records include documentation of training requirements and delegation of Forest Service personnel assigned to administer construction projects. Office of record is agency-wide.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0070

Sequence Number

1

Engineering Preconstruction and Construction Test Data
Disposition Authority Number: DAA-0095-2018-0070-0001

Records Schedule Items

Sequence Number		
1	<p>Engineering Preconstruction and Construction Test Data</p> <p>Disposition Authority Number DAA-0095-2018-0070-0001</p> <p>Test data and related correspondence.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p>	
	Manual Citation	Manual Title
	FSH 6209.11, Chapter 40, Filecode 7110	Forest Service Records Management Handbook
	<p>GRS or Superseded Authority Citation N1-95-10-010 / 151 N1-95-10-010 / 154</p>	
	<p>Disposition Instruction</p> <p>Cutoff Instruction end of fiscal year in which administrative and legal use ceases</p> <p>Retention Period Destroy 5 year(s) after cutoff</p>	
	<p>Additional Information</p> <p>GAO Approval Not Required</p>	

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
05/08/2018	Return for Revision	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA
05/09/2018	Submit For Certification	Chandra Allred	Region 2 Records Manager	Region 2 - Resource Information
05/11/2018	Certify	Chandra Allred	Region 2 Records Manager	Region 2 - Resource Information
08/20/2018	Submit for Concurrence	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA
10/01/2018	Concur	Kate Flaherty	Appraiser	National Archives and Records Administration - ACRA
10/02/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/03/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist