

Request for Records Disposition Authority

Records Schedule Number DAA-0095-2018-0076
Schedule Status Approved

Agency or Establishment Forest Service
Record Group / Scheduling Group Records of the Forest Service
Records Schedule applies to Agency-wide
Schedule Subject Performance Accountability
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0076

Sequence Number

1

Performance Accountability Program

Disposition Authority Number: DAA-0095-2018-0076-0001

Records Schedule Items

Sequence Number					
1	<p>Performance Accountability Program</p> <p>Disposition Authority Number DAA-0095-2018-0076-0001</p> <p>Documentation regarding performance accountability program. Records document efforts to review and hold subordinate organizations or individuals accountable and responsible for delivering mission-critical results through a recurring integrated process of planning, budgeting, performing/monitoring, reporting, and evaluation. Records include documentation associated with the following activities: • Program area performance reviews that assess program management and operations; • Internal controls used to assure accuracy of reported accomplishments; • Actions taken to ensure organization adheres to the Government Performance and Results Act (GPRA) and Data Quality Act/Information Quality Act (such as peer reviews); • Inclusion of periodic monitoring and quality assurance review results in the Forest Service Strategic Plan and annual reports; • Documentation pertaining to verification and validation of performance data.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>FSH 6209.11, Chapter 40, Filecode 1490</td> <td>Forest Service Records Management Handbook</td> </tr> </tbody> </table> <p>Disposition Instruction</p> <p>Cutoff Instruction End of fiscal year</p> <p>Retention Period Destroy 10 year(s) after cutoff</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	FSH 6209.11, Chapter 40, Filecode 1490	Forest Service Records Management Handbook
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FSH 6209.11, Chapter 40, Filecode 1490	Forest Service Records Management Handbook				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/18/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
10/03/2019	Submit for Concurrency	Jessica Blessman	Appraisal Archivist	National Archives and Records Administration - ACRA
10/10/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/15/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
10/17/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist