

Request for Records Disposition Authority

Records Schedule Number **DAA-0095-2018-0080**
 Schedule Status **Approved**

Agency or Establishment **Forest Service**
 Record Group / Scheduling Group **Records of the Forest Service**
 Records Schedule applies to **Agency-wide**
 Schedule Subject **Appeals and Litigation**
 Internal agency concurrences will be provided **No**

Background Information

Forest Service line officers issue many resource management decisions each year, some of which are accompanied by National Environmental Policy Act (NEPA) documents (i.e. Environmental Impact Statements, Environmental Assessments, and Categorical Exclusions). Many of these decisions are subject to an opportunity for administrative review of individuals' or entities' unresolved issues. In some cases these reviews are conducted before a final decision has been made, and in others it is made post-decisionally. Administrative reviews offered after a decision has been made are called appeal procedures. The public's rights and responsibilities to file an appeal are defined in specific appeal regulations. An appeal is a request to an agency higher authority for review of an environmental decision. Usually, all administrative processes must be exhausted before a person can bring a court action (litigation) associated with an environmental decision.

Associated FS-Mission specific records retention schedule items currently approved by NARA that are NOT included as part of this request: DAA-0095-2014-0002-0001

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0080

Sequence Number	
1	Appeals, Litigation, and Administrative Objection Case Files Disposition Authority Number: DAA-0095-2018-0080-0001

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/18/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
06/26/2019	Submit for Concurrency	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations
07/05/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/08/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
07/10/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist