

Request for Records Disposition Authority

Records Schedule Number DAA-0095-2018-0091

Schedule Status Approved

Agency or Establishment Forest Service

Record Group / Scheduling Group Records of the Forest Service

Records Schedule applies to Agency-wide

Schedule Subject Land Management Planning

Internal agency concurrences will be provided No

Background Information Associated FS-Mission specific records retention schedule items currently approved by NARA that are NOT included as part of this request:

- o N1-95-10-2, items 73, 74, 75, 76
- o N1-95-10-6, items 14, 15, 16, 17, 18, 19, 20

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0091

Sequence Number	
1	Land Management Planning Program Administration Records Disposition Authority Number: DAA-0095-2018-0091-0001
2	Land Management Planning Criteria and Comments Disposition Authority Number: DAA-0095-2018-0091-0002

2

Retention Period Destroy 25 year(s) after cutoff

Additional Information

GAO Approval Not Required

Land Management Planning Criteria and Comments

Disposition Authority Number DAA-0095-2018-0091-0002

Records pertain to land management planning criteria and comments received, including: • National Forest Public Comments: Comments that must be considered in the development of plans, and correspondence documenting response and status information; • RARE II Public Comments: Comments and suggestions from the public concerning areas proposed for wilderness designation; • Regional Planning – Public Comments: Comments from the public which must be considered in the development of regional plans, and correspondence documenting response and status information; • Regional Planning Criteria: Evaluation and decision criteria and processes criteria, correspondence, and documentation records; between the interdisciplinary team and the Regional Forester.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
FSH 6209.11, Chapter 40, Filecode 1920	Forest Service Records Management Handbook

GRS or Superseded Authority Citation N1-095-10-2/ 77
N1-095-10-2/ 78
N1-095-10-4/ 122
N1-095-10-4/ 123

Disposition Instruction

Cutoff Instruction Cutoff end of fiscal year in which the case or project file is closed.

Retention Period Destroy 25 year(s) after cutoff

Additional Information

GAO Approval Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/20/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
05/14/2019	Submit for Concurrency	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
05/16/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/16/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
05/18/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist